



The West Fargo City Commission met on Monday, December 16, 2013, at 5:30 P.M. Those present were Mark Simmons, Mike Thorstad, Duane Hanson and Mark Wentz. Absent was Rich Mattern. The meeting was called to order by Duane Hanson, Vice President of the Board.

The Pledge of Allegiance was recited.

Commissioner Hanson stated that Item No. 3 regarding Ordinance No. 982 is to be removed from the Regular Agenda since the City Attorney is waiting for an Attorney General Opinion prior to Second Reading. Commissioner Hanson also stated that "Approval of Mass Transit Agreement" and "Request from H & S Contracting" will be discussed under Non-Agenda. Commissioner Thorstad moved and Commissioner Simmons seconded to approve the Order of Agenda as amended. No opposition. Motion carried.

Commissioner Simmons moved and Commissioner Wentz seconded to approve the Minutes of December 2, 2013. No opposition. Motion carried.

The Commission reviewed Building Permits #863 -874 and the Building Department Activity Report dated December 16, 2013.

There were no Commissioner Committee Reports.

There were no Department Reports.

Commissioner Simmons moved and Commissioner Wentz seconded to approve the following items on the Consent Agenda:

Bills

Approve \$1,000,000 transfer from Sales Tax Fund and General Fund Reserve to Building Funds as part of financing plan for new Police Department building

Pledging of Assets

Public Hearing 5:45 PM January 6, 2014 for rezoning of Geron Subdivision from Agricultural to Rural Estate District

Public Hearing 5:45 PM January 6, 2014 for Land Use Plan Amendment from Office Park to General Commercial (all except the North 200 feet of a 21.05 Acre Tract in the SE ¼ of Section 18, T139N, R45W, City of West Fargo, ND)

Sidewalk Improvement District No. 6051 (2014 Walks): approve Revised Tracts of Land to be Assessed, authorize Engineer to prepare Engineer's Report, approve Revised Engineer's Report, authorize Engineer to prepare Plans and Specifications and authorize Revised Resolution of Necessity

Street Improvement District No. 2230 (Arbor Glen Area Street Overlay): approve Plans and Specifications and authorize Advertisement for Bids with bid opening on January 16, 2014

Street Improvement District No. 2229 (Charleswood Area Street Overlay): approve Plans and Specifications and Authorize Advertisement for Bids with bid opening on January 16, 2014

Public Hearing 5:45 PM January 6, 2014 for New Liquor License (Sunmart) and forward to West Fargo Police Department for a background check

No opposition. Motion carried.

City Attorney Brian Neugebauer appeared before the Commission on the Resolution of Annexation for the South Half (S ½) of Section 32, Township 140 North, Range 49 West of the Fifth Principal Meridian, Cass County, North Dakota, LESS the plat of Strata Second Addition, Cass County, North Dakota, as recorded in Document No. 1179706, and LESS the plat of Integrity First Addition, Cass County, North Dakota, as recorded in Document No. 1174018. Commissioner Simmons moved and Commissioner Thorstad seconded to adopt the Resolution of Annexation and set a public hearing for January 20, 2014, at 5:45 PM. No opposition. Motion carried.

Senior Planner Tim Solberg appeared before the Commission on the rezoning of Lot 1, Block 1 of Prairie Heights 2nd Addition from Limited Multiple Dwellings to Light Commercial and the Land Use Plan Amendment from Medium Density Residential to General Commercial. Commissioner Thorstad moved and Commissioner Wentz seconded to place Ordinance No. 984 regarding the rezoning on Second Reading and to approve the Land Use Plan Amendment. No opposition. Motion carried.

Senior Planner Tim Solberg appeared before the Commission on the rezoning of Lots 1-81, Block 3 of Brooks Harbor 1st Addition from One and Two Family Dwellings to Planned Unit Development. After discussion, Commissioner Simmons moved and Commissioner Wentz seconded to place Ordinance No. 983 regarding the rezoning on Second Reading. No opposition. Motion carried.

Senior Planner Tim Solberg appeared before the Commission on the rezoning of 4RB Subdivision from Agricultural to Rural Estate District, the Land Use Plan Amendment from Agricultural Preservation to Rural Residential and the Final Plat. After discussion, Commissioner Simmons moved and Commissioner Wentz seconded to place Ordinance No. 986 regarding the rezoning on Second Reading, to approve the Land Use Plan Amendment and to approve the Final Plat. No opposition. Motion carried.

Senior Planner Tim Solberg appeared before the Commission on the request from American Welding for a Planned Unit Development Amendment to install larger storage tanks for a welding supply business at 1655 East Main Avenue, West Fargo, ND and advised that the Planning & Zoning Commission recommended approval with the conditions that the applicant continue to consult with the Fire Department regarding health and safety issues for the bulk storage of the proposed gases and that the tanks installed do not extend higher than the mid roof-line of the building or 19 feet. West Fargo Fire Inspector Dell Sprecher also appeared before the Commission. After discussion, Commissioner Simmons moved and Commissioner Wentz seconded to approve the Planned Unit Development Amendment as recommended by the Planning & Zoning Commission. No opposition. Motion carried.

City Attorney Brian Neugebauer appeared before the Commission on Street Improvement District No. 2232. A public hearing was held. Chad Volk of 3815 Reserve Drive E, West Fargo, ND, appeared before the Commission to voice his safety concerns regarding the design of the roadway and the size of the pedestrian paths. Assistant City Engineer Dustin Scott agreed to pursue conversations with Eid regarding the purchase or dedication of land. Interim Public Works Director Chris Brungardt also appeared before the Commission. The hearing was closed. Commissioner Simmons moved and Commissioner Thorstad seconded to adopt the Resolution Determining that not Sufficient Protests were Filed on Improvement in Street Improvement District No. 2232. No opposition. Motion carried.

Police Chief Arland Rasmussen appeared before the Commission regarding the purchase of the space utilized by the agencies for the purpose of dispatch in the Red River Regional Dispatch Center at a cost of \$320,707.00. City Auditor Jim Brownlee also appeared before the Commission. After discussion, Commissioner Simmons moved and Commissioner Wentz seconded to approve the Fourth Amendment to the Third Amended and Reconstituted Joint Powers Agreement with the Red River Regional Dispatch Center. No opposition. Motion carried.

Commissioner Hanson advised that a Member and Alternate need to be appointed to the Fargo-Moorhead Metropolitan Council of Governments for 2014. Commissioner Thorstad moved and Commissioner Simmons seconded to reappoint Commissioner Mark Simmons as the Member and Commissioner Mark Wentz as the Alternate for the Fargo-Moorhead Metropolitan Council of Governments for 2014. No opposition. Motion carried.

City Auditor Jim Brownlee appeared before the Commission to recommend approval of the Mass Transit Agreement. Interim Public Works Director Chris Brungardt advised that they are looking at several different routes. Commissioner Thorstad moved and Commissioner Wentz seconded to approve the Mass Transit Agreement. No opposition. Motion carried.

Tracy Hazelton of H & S Contracting, Inc. appeared before the Commission to request longer working days on the lagoon cell project beginning January 6, 2014 for approximately 45-50 days, so they can stay ahead of the frost and hopefully have a quicker completion date. Interim Public Works Director Chris Brungardt, Assistant City Engineer Dustin Scott, Brent with H & S Contracting, City Attorney Brian Neugebauer, and Jim Eide, who lives directly across the street from the project, also appeared before the Commission. After discussion, Commissioner Simmons moved and Commissioner Wentz seconded to approve 20 hour days/seven days a week with the option to decrease the hours if there are too many complaints regarding the noise. No opposition. Motion carried.

City Auditor James Brownlee gave the following report:

Interviews were completed for the Assessor position. Dave Arntson will be filling that position.

Utility Billing position will be filled and there will be an opening for a Cash Receipting Clerk.

New Sanitation Manager is Tom Clark

City Hall will be closed December 24-25, 2013

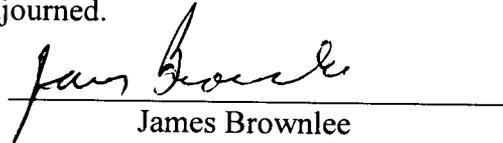
Moore Engineering Customer Appreciation Day is December 18, 2013 from 4-7 PM

There was no correspondence.

Commissioner Wentz moved and Commissioner Simmons seconded to adjourn the meeting. No opposition. Meeting was adjourned.



Duane Hanson
Vice President of the Board



James Brownlee
City Auditor



Pledges of Securities for:

November 30, 2013

	Book Balance	Bank Balance	Dr Adjustments Plus	Cr FDIC Ins. Minus	Amt to be Covered by Bank	Bank Pledged \$	Bank Pledged %	Bank Information
Bell State Bank								
Money Market	5,010,347.32	5,010,347.32	-	-	5,010,347.32	6,000,000.00	126.04%	Pledged %
Alerus								
Checking	14,229,638.40	14,229,638.40	-	250,000.00	13,979,638.40	15,377,602.24	110.0%	Pledge Pool
Money Market	3,334,949.73	3,334,949.73	-	250,000.00	3,084,949.73	3,393,444.70	110.0%	Pledge Pool
CDARS	-	-	-	-	-	-	110.0%	Separate Pledge Pools
	5,010,347.32	5,010,347.32	-	250,000.00	4,760,347.32			
Choice Financial								
Money Market	6,008,675.72	6,008,675.72	-	-	6,008,675.72	6,400,000.00	111.14%	
	6,008,675.72	6,008,675.72	-	250,000.00	5,758,675.72			
Western States								
CD# 4017148	4 02 13	1,112,284.10	1,112,284.10	-	1,112,284.10	1,500,000.00	173.96%	
		1,112,284.10	1,112,284.10	-	862,284.10			
1st Int'l Bank								
Money Market	12,291,686.06	12,291,686.06	-	-	12,291,686.06	13,906,727.63	115.49%	
		12,291,686.06	-	250,000.00	12,041,686.06			
Total Funds:	41,987,581.33	41,987,581.33	-	-	40,737,581.33			