



The West Fargo City Commission met on Monday, February 3, 2014, at 5:30 P.M. Those present were Rich Mattern, Mark Simmons, Mike Thorstad, Duane Hanson and Mark Wentz. The meeting was called to order by Rich Mattern, President of the Board.

The Pledge of Allegiance was recited.

Commissioner Thorstad moved and Commissioner Wentz seconded to approve the Order of Agenda. No opposition. Motion carried.

Commissioner Hanson moved and Commissioner Simmons seconded to approve the Minutes of January 20, 2014. No opposition. Motion carried.

The Commission reviewed Building Permits #12 - 23 along with the Building Department Activity Report dated February 3, 2014, and the Building Permit Monthly Comparison Report for January 2013/January 2014.

There were no Commissioner Committee Reports.

The Auditor's Reports as of December 31, 2013, were received by the Commission.

Commissioner Simmons moved and Commissioner Thorstad seconded to approve the following items on the Consent Agenda:

Bills

Gaming Site Authorization: ND Chapters of Delta Waterfowl, Inc. at Speedway Event Center

Gaming Site Authorization: Fargo West Rotary at Fargo Harley Davidson

Games of Chance: West Fargo Baseball for Raffle at Western State Bank 7/1/14 to 7/31/14

Name Change of Charleswood 31st Addition to Charleswood River Estates 9th Addition

Contract with Midwest Testing for Special Inspection on new police building

2013 Budget Amendments

Sewer, Water, Storm and Street Improvement District No. 1271 (North Pond at The Preserve 4th Addition): Create Assessment District and authorize City Engineer to prepare Engineer's Report

Sidewalk Improvement District No. 6051 (2014 Walks): Approve Plans and Specifications and authorize Advertisement for Bids with bid opening on February 20, 2014

No opposition. Motion carried.

City Attorney John Shockley appeared before the Commission on Ordinance No. 990 relating to Trespassing in Schools. Assistant Police Chief Michael Reitan also appeared before the Commission. Commissioner Thorstad moved and Commissioner Hanson seconded to place Ordinance No. 990 on Second Reading. No opposition. Motion carried.

City Auditor Jim Brownlee appeared before the Commission on the Cass County Multi-Jurisdictional, Multi-Hazard Mitigation plan. After discussion, Commissioner Wentz moved and Commissioner Thorstad seconded to adopt the Resolution to adopt the Multi-Hazard Mitigation Plan. No opposition. Motion carried.

City Attorney John Shockley appeared before the Commission on the Sales Tax proposed Ballot Language and stated both the change to the Home Rule Charter and the change to the City Sales and Use Tax ordinance need to be on the ballot. City Auditor Jim Brownlee also appeared before the Commission to review the West Fargo Sales Tax Information Sheet. A discussion was held on how the public would be provided the information regarding the Sales Tax. After discussion, Commissioner Simmons moved and Commissioner Hanson seconded to approve the Ballot Language as proposed by City Attorney John Shockley. No opposition. Motion carried.

Finance Director/Assistant Auditor Tina Gustafson appeared before the Commission on the Liquor License for Bottle Barn Liquors at a new location on Veterans Boulevard/32 Avenue. A Public Hearing was held. There was no public comment and the hearing was closed. Commissioner Wentz moved and Commissioner Thorstad seconded to grant the Liquor License for Bottle Barn Liquors. No opposition. Motion carried.

Director of Economic Development and Community Services Matt Marshall appeared before the Commission on the application for a Five Year PILOT (Payment in Lieu of Taxes) from Magnum Electric which is relocating from Moorhead, MN, to West Fargo (471 Christianson Drive W) and investing \$2,500,000 in building and land, and advised that the Economic Development Advisory Committee recommended approval. A Public Hearing was held. Mike Graham of Magnum Electric appeared before the Commission. There was no other public comment and the hearing was closed. After discussion on the criteria for granting this type of PILOT, Commissioner Simmons moved and Commissioner Wentz seconded to approve the PILOT application for Magnum Electric. No opposition. Motion carried.

Senior Planner Tim Solberg appeared before the Commission on a Land Use Plan Amendment from Medium Density Residential to Low Density Residential for The Wilds 6th Addition. A public hearing was held. There was no public comment and the hearing was closed. Commissioner Hanson moved and Commissioner Thorstad seconded to approve the Land Use Plan Amendment as recommended by Staff. No opposition. Motion carried.

There were no Non-Agenda items.

City Auditor James Brownlee gave the following report:

He will be on vacation beginning Thursday, February 6th

March 5, 2014 at 11:30 AM: Convention & Visitors Bureau Annual Award and Appreciation

June 19, 2014 at 5:30 PM: Retirement party for Police Chief Arland Rasmussen at the Cambria Suites

Director of Economic Development and Community Services Matt Marshall has advised that the Cambria Suites will be opening in April

February 11, 2014 at 5:00 PM: Main Avenue Information Meeting at Public Works

There was no correspondence.

Commissioner Simmons moved and Commissioner Wentz seconded to adjourn the meeting. No opposition. Meeting was adjourned.



Rich Mattern
President of the Board



James Brownlee
City Auditor