

# City of West Fargo / Police Department

## Snake possession permit

### Permit Application

(Please check all that apply)

\_\_\_\_\_ **New Permit**  
(\$150.00)

\_\_\_\_\_ **Renewal**  
(\$50.00)

\_\_\_\_\_ **Propagation**  
(\$25.00)

#### Applicant Information:

Name: (last) \_\_\_\_\_ (first): \_\_\_\_\_ (M): \_\_\_\_\_

DOB: \_\_\_\_\_ Phone (Home) \_\_\_\_\_ (Cell) \_\_\_\_\_

Address: \_\_\_\_\_ (cannot be PO Box)

(Must complete if snake is confined somewhere else)

Name: (Last) \_\_\_\_\_ (First) \_\_\_\_\_ (m) \_\_\_\_\_

Address \_\_\_\_\_ (cannot be PO Box)

DOB: \_\_\_\_\_ Phone (Home) \_\_\_\_\_ (Cell) \_\_\_\_\_

**\*Snake permits application must include color photo of the snake and proof of microchip.**

#### Snake Description

Snake Common Name:	Snake Scientific Name:	<u>Sex</u>	<u>Age</u>	<u>Weight</u>	<u>Color</u>
1) _____	_____	_____	_____	_____	_____
	_____				
2) _____	_____	_____	_____	_____	_____
	_____				
3) _____	_____	_____	_____	_____	_____
	_____				

Distinguishing Marks /Coloration:

Each Snake must have proof from veterinarian that they can provide medical care of the snake.

\*\*If Propagation permit is requested: need proof the applicant has at least two years' experience in care of the species that the applicant is requesting permit for.

Proof attached:  Yes  No

If using snakes for propagation other than previously listed full description about snakes are needed.

Signature of Person Submitting Application	
Signature:	Date Application Submitted:
Permit Approved	
<input type="checkbox"/> Yes <input type="checkbox"/> No	Approved or Rejected by:
Application Information	
	New Permit \$150
	New Permit (renewal) \$50
	Propagation and Propagation Renewal \$25
<b>TOTAL AMOUNT PAID</b>	
Payable to: <b>City of West Fargo</b>	
Return to:	West Fargo Police Department 800 4 Avenue East, Suite 2 West Fargo, ND 58078 Phone: 701-433-5500 (ext. 542)

**Please note:**  
The City of West Fargo only accepts: cash, check or money orders.  
*Thank you*

**Save**

Ordinance No. 957

11-0102. LICENSE OR PERMIT AND REGISTRATION REQUIRED.

5. All restricted non-venomous constricting snakes kept or maintained in the City shall require a permit and be registered. Snake permits shall be issued by the Police Department upon payment of an annual permit fee as set forth herein.
6. A permit must be obtained prior to purchasing or bringing any restricted non-venomous constricting snake into the City. The owner, at the time of application, shall provide information detailing owner identification, animal description by common and scientific name, size, proof of veterinary check and proof of implantation of microchip in each restricted non-venomous constricting snake.
7. The fees for obtaining a permit for a restricted non-venomous constricting snake, as referenced above, shall be set by resolution of the City Commission.
8. Failure to obtain a permit for a restricted non-venomous constricting snake or snakes shall be punishable as an infraction, and shall carry a minimum penalty of at least a fine of One Hundred and no/100 Dollars (\$100.00) and/or ten (10) hours of community service.

11-0106. KEEPING OF FOWL AND OTHER NON-DOMESTIC ANIMALS.

1. No person that possesses a restricted non-venomous constricting snake shall fail to post and display any of the following:
  - a. On each container in which a restricted non-venomous constricting snake is confined, signs warning the public that a restricted non-venomous constricting snake is in the container;
  - b. At the main entrance to each structure where a restricted non-venomous constricting snake is confined, a sign warning the public that a restricted non-venomous constricting snake is in the structure.
2. No person shall allow a restricted non-venomous constricting snake to roam off the property where it is confined.

11-0212. RESTRICTED NON-VENOMOUS CONSTRICTING SNAKES.

Any animal defined as a restricted non-venomous constricting snake in Section 11-0101 of this Chapter must be kept under control at all times by its owner. No person shall keep or permit any restricted non-venomous constricting snake within the City unless such animal is secured on the person's premises. Any restricted non-venomous constricting snake found at large may be destroyed without attempting to impound the same. The owner of any restricted non-venomous constricting snake must notify the Police Department immediately upon the loss or escape of the restricted non-venomous constricting snake from the owner's possession. Failure to report any lost or escaped restricted

non-venomous constricting snakes shall be punishable as an infraction, and shall carry a minimum penalty of at least a fine of One Hundred and no/100 Dollars (\$100.00).

#### 11-0401. TIME REQUIREMENT TO APPLY FOR PERMIT.

Any person who wishes to possess a restricted non-venomous constricting snake shall obtain a possession permit under this section within five (5) days of coming into possession of the snake or snakes. An applicant need apply for only one permit regardless of the number of restricted non-venomous constricting snakes the applicant wishes to possess up to the maximum allowed by ordinance.

#### 11-0402. PERMIT APPLICATION REQUIREMENTS.

An applicant for a possession permit shall file an application for a permit with the Police Department on a form prescribed and provided by the Police Department. The application shall include all of the following:

1. The name, date of birth and address of the applicant;
2. If different from the information provided under 11-0402(1) of this section, the name and address of the location where each restricted non-venomous constricting snake(s) will be confined;
3. A description of each restricted non-venomous constricting snake, including the scientific and common names, the snake's sex, age, color, and weight, and any distinguishing marks or coloration that would aid in the identification of the snake;
4. A photograph of each restricted non-venomous constricting snake to aid in the identification of the snake;
5. A written statement from a veterinarian stating that the veterinarian is willing to provide veterinary care to an applicant's restricted non-venomous constricting snake or snakes when the care is needed and proof of implantation of a microchip in each restricted non-venomous constricting snake with a diameter of 1 3/4 or greater;
6. Any additional information required in the rules.

An applicant shall submit a fee of One Hundred Fifty and no/100 Dollars (\$150.00) with an application.

#### 11-0403. GRANTING PERMIT CONDITIONS.

A permit may be issued to an applicant only if all of the following apply:

1. The applicant is eighteen (18) years of age or older.
2. The applicant has not been convicted of or pleaded guilty to an offense related to animal cruelty or neglect.
3. The applicant has submitted a complete application that meets the requirements of this section.
4. The applicant has submitted the application fee established in this section.
5. If a permit is denied, the application fee, less the costs associated with the criminal records check, will be returned to the applicant.

#### 11-0404. PERMIT RENEWAL.

Not later than the first day of December each year, a permit holder shall apply to the Police Department, on a form prescribed and provided by the Police Department, for a renewal of the permit if the permit holder intends to retain possession of the restricted non-venomous constricting snake or snakes that are identified in the permit.

1. The permit shall be renewed if the permit holder complies with this chapter and rules and pays a renewal fee of Fifty and no/100 Dollars (\$50.00).
2. If the application for renewal of the permit is denied, the applicant shall be notified of the denial, grounds for the denial, and the person's right to an appeal.
3. If the applicant does not appeal the determination to deny the application for a permit or renewal of a permit or if the determination to deny the permit is affirmed, not later than thirty (30) days after the decision not to appeal or after the determination is affirmed, as applicable, the person shall transfer the restricted non-venomous constricting snake or snakes that the person possess to a humane society, wildlife sanctuary, facility that is an accredited member of either the association of zoos and aquariums or the zoological association of America, or facility that is located in another state and complies with that state's applicable laws. After the transfer has occurred, the person shall submit proof to the Police Department that the restricted non-venomous constricting snake or snakes were transferred and shall specify the society, sanctuary, or facility to which the snake or snakes were transferred. The person is responsible for all costs associated with the transfer of the restricted non-venomous constricting snake or snakes.

#### 11-0405. MAXIMUM NUMBER ALLOWED.

No owner may possess more than three (3) restricted non-venomous constricting snakes unless owner has been issued a propagation permit under this section.

#### 11-0406. PUBLIC DISPLAYS.

No restricted non-venomous constricting snakes shall be displayed in public without prior approval from the Police Department. A violation of this section shall be punishable as an infraction, and shall carry a minimum penalty of at least a fine of Two Hundred Fifty and no/100 Dollars (\$250.00) or twenty five (25) hours of community service.

#### 11-0407. PROPAGATION PERMIT.

No owner may propagate the species unless the owner has obtained a propagation permit from the Police Department. The propagation permit is in addition to any other permits required under this section. An applicant for a propagation permit shall file an application for a permit with the Police Department on a form prescribed and provided by the Police Department. The application shall include all of the following:

1. The name, date of birth and address of the applicant;
2. If different from the information provided under 11-0407(1) of this section, the name and address of the location where each propagating restricted non-venomous constricting snake(s) will be confined;
3. A description of each propagating restricted non-venomous constricting snake, including the scientific and common names, the snake's sex, age, color, and weight, and any distinguishing marks or coloration that would aid in the identification of the snake;
4. A photograph of each propagating restricted non-venomous constricting snake to aid in the identification of the snake;
5. A written statement from a veterinarian stating that the veterinarian is willing to provide veterinary care to an applicant's propagating restricted non-venomous constricting snake or snakes when the care is needed and proof of implantation of a microchip in each restricted non-venomous constricting snake with a diameter of 1 3/4 inches or greater;
6. Proof that the applicant has at least two years of experience in the care of the species of restricted non-venomous constricting snake or snakes that are the subject of the application.
7. Any additional information required in the rules.
8. Except as otherwise provided in this section, an applicant for a restricted non-venomous constricting snake propagation permit shall comply with the

requirements and procedures established herein.

An applicant shall submit a fee of Twenty Five and no/100 Dollars (\$25.00) with an application.

#### 11-0408. GRANTING PROPAGATION PERMIT CONDITIONS.

A permit may be issued to an applicant only if all of the following apply:

1. The applicant is eighteen (18) years of age or older.
2. The applicant has not been convicted of or pleaded guilty to a felony drug abuse offense, an offense of violence that is a felony, or an offense related to animal cruelty or neglect.
3. The applicant has submitted a complete application that meets the requirements of this section.
4. The applicant has submitted the application fee established in this section.
5. If a permit is denied, the application fee, less the costs associated with the criminal records check, will be returned to the applicant.

#### 11-0409. PROPAGATION PERMIT RENEWAL.

Not later than the first day of December each year, a propagation permit holder shall apply to the Police Department, on a form prescribed and provided by the Police Department, for a renewal of the propagation permit if the propagation permit holder intends to propagate the restricted non-venomous constricting snake or snakes that are identified in the permit.

1. The propagation permit shall be renewed if the propagation permit holder complies with this chapter and rules and pays a renewal fee of Twenty Five and no/100 Dollars (\$25.00).
2. If the application for renewal of the propagation permit is denied, the applicant shall be notified of the denial, grounds for the denial, and the person's right to an appeal.
3. If the applicant does not appeal the determination to deny the application for a propagation permit or renewal of a propagation permit or if the determination to deny the propagation permit is affirmed, not later than thirty days after the decision not to appeal or after the determination is affirmed, as applicable, the person shall transfer the restricted non-venomous constricting snake or snakes that the person possess to a humane society, wildlife sanctuary, facility that is an accredited member of either the association of zoos and aquariums or the zoological association of America, or facility that is located in another state and complies with that state's applicable laws. After the transfer has occurred, the person shall submit proof to the Police Department that the restricted non-venomous constricting snake or snakes were transferred and shall specify the society, sanctuary, or facility to which the snake or snakes were transferred. The person is responsible for all costs associated with the transfer of the restricted non-venomous constricting snake or snakes.

#### 11-0410. PROPAGATION PERMIT PENALTY.

Failure to obtain or maintain a propagation permit shall be punishable as an infraction, and shall carry a minimum penalty of at least a fine of Two Hundred Fifty and no/100 Dollars (\$250.00) and twenty five (25) hours of community service and loss of any restricted non-venomous constricting snake permit for at least two (2) years.

#### 11-0501. RECORD KEEPING.

A person who has been issued a permit under this chapter shall maintain records of all of the following regarding each restricted non-venomous constricting snake that the permit holder possess:

1. The scientific and common names of the snake, including the species;

2. If the snake was purchased or otherwise acquired from another person, the name and address of the other person;
3. The date on which the snake was acquired, if applicable;
4. If the permit holder propagates restricted non-venomous constricting snakes, the date of birth of the snake if the snake was propagated by the permit holder;
5. The name and address of the person to whom the snake was sold or otherwise transferred, if applicable;
6. The date on which the snake died or escaped, if applicable.
7. The identification number of the microchip that is implanted in the restricted non-venomous constricting snake.