



The West Fargo City Commission met on Monday, June 2, 2014, at 5:30 P.M. Those present were Rich Mattern, Mark Simmons, Mike Thorstad, Duane Hanson and Mark Wentz. The meeting was called to order by Rich Mattern, President of the Board.

The Pledge of Allegiance was recited.

Commissioner Mattern advised that Item No. 2, "Renaissance Zone Project", is to be removed from the Agenda. Commissioner Thorstad moved and Commissioner Hanson seconded to approve the Order of Agenda as amended. No opposition. Motion carried.

Commissioner Simmons moved and Commissioner Wentz seconded to approve the Minutes of May 19, 2014. No opposition. Motion carried.

The Commission reviewed Building Permits #277 - 327, the Building Department Activity Report dated June 2, 2014, and the Building Department Monthly Comparison Report for May 2013/May 2014.

There were no Commissioner Committee Reports.

Commissioner Hanson moved and Commissioner Thorstad seconded to approve the following items on the Consent Agenda:

Bills

Gaming Site Authorization: The Arc Upper Valley Inc. at Bar Nine

Gaming Site Authorization: West Fargo Hockey Association at Work Zone

Gaming Site Authorization: West Fargo Hockey Association at M & J

Designation of the West Fargo Pioneer as the official newspaper for the City of West Fargo

Resolution Approving Contract and Contractor's Bond in Sewer, Water, Storm and Street Improvement District No. 1268

Sewer, Water and Storm Sewer Improvement District No. 1280 (Maple Ridge at the Preserve 4th Addition): Approve Plans and Specifications

Street Improvement District No. 2234 (33rd Avenue East – West of 4th Street East): Create Assessment District and authorize Engineer to prepare Engineer's Report

No opposition. Motion carried.

Finance Director Tina Gustafson appeared before the Commission on the application for Transfer of Ownership for O'Leary's Pub to co-owners Keith Edward Steinberg and Jeremy Danielson and advised that Staff recommended approval based on the background check. After discussion and review of the background check, Commissioner Simmons moved and Commissioner Wentz seconded to approve the Transfer of Ownership for O'Leary's Pub to Keith Edward Steinberg and Jeremy Danielson. No opposition. Motion carried.

Planning and Community Development Director Larry Weil appeared before the Commission on the request from Andrea Sandbeck for a Conditional Use Permit for Child Care Facility within a home at 626 20th Street East, West Fargo, ND. This request was tabled at the May 19, 2014 City Commission Meeting and after discussion with the City Attorney, staff is upholding its recommendation for approval on the basis that the applicant which is the owner of the property and the mother-in-law which will live in the property are engaged in the home occupation. City Attorney John Shockley also appeared before the Commission to advise that the ordinance states that a family member has to live on the property. Andrea Sandbeck and Debra Sandbeck also appeared before the Commission. After discussion, Commissioner Hanson moved and Commissioner Simmons seconded to approve the Conditional Use Permit subject to the conditions listed in the Staff Report with the additional condition that the use continue subordinate to its use for residential purposes by its occupants per Provisions of Home Occupations found in Section 4-448. No opposition. Motion carried.

City Engineer Kevin Bucholz appeared before the Commission on Change Order No. 2 for Sewer, Water, Storm and Street Improvement District No. 1257 (Oak Ridge 4th Addition). After discussion, Commissioner Thorstad moved and Commissioner Wentz seconded to approve the Change Order No. 2 to Dakota Underground for their bid amount of \$323,272.56. Commissioners Mattern, Simmons, Thorstad and Wentz voting aye. Commissioner Hanson voting no. Motion carried.

City Auditor Jim Brownlee appeared before the Commission on the request for a new IT position and to amend the IT budget for 2014. After discussion, Commissioner Hanson moved and Commissioner Simmons seconded to approve the new IT position and amend the IT budget for 2014. No opposition. Motion carried.

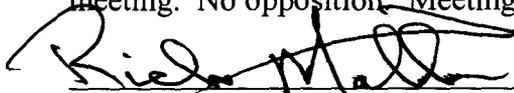
There were no Non-Agenda items.

City Auditor James Brownlee gave the following report:

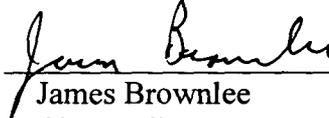
Staff has been reviewing Health Care options and recommends a plan with a high deductible and a Health Savings Account that would belong to employees. Human Resource Director Carmen Schroeder also appeared before the Commission. After discussion, Commissioners agreed to authorize City Staff to move forward with this health plan option and have meetings with the employees.

There was no correspondence.

Commissioner Wentz moved and Commissioner Simmons seconded to adjourn the meeting. No opposition. Meeting was adjourned.



Rich Mattern
President of the Board



James Brownlee
City Auditor