



The West Fargo City Commission met on Monday, July 21, 2014, at 5:30 P.M. Those present were Rich Mattern, Mark Simmons, Mike Thorstad, Duane Hanson and Mark Wentz. The meeting was called to order by Rich Mattern, President of the Board.

The Pledge of Allegiance was recited.

Commissioner Hanson moved and Commissioner Wentz seconded to approve the Order of Agenda. No opposition. Motion carried.

Commissioner Simmons moved and Commissioner Thorstad seconded to approve the Minutes of July 7, 2014. No opposition. Motion carried.

The Commission reviewed Building Permits #478 - 522 along with the Building Department Activity Report dated July 17, 2014.

There were no Commissioner Committee Reports.

The Auditor's Reports for June 2014 were received by the Commission.

There were no Department Reports.

Commissioner Thorstad moved and Commissioner Wentz seconded to approve the following items on the Consent Agenda:

Bills

US Military Vets Motorcycle Club for Raffle to be held 7/18/14 to 1/24/15 at West Fargo VFW

Agreement regarding the 2014 Reconstruction of 52nd Avenue West

Public Hearing 5:45 PM August 4, 2014 for rezoning of Kautzman Subdivision from Agricultural to Rural Residential

Public Hearing 5:45 PM August 4, 2014 for rezoning of Eaglewood 3rd Addition from Agricultural to Single Family Dwellings and Mixed One & Two Family Dwellings

Appointment of Maren Gemar of Sheyenne Crossings to the Economic Development Advisory Committee

No opposition. Motion carried.

Wally Tintes appeared before the Commission to request a Stop Light at West Main Avenue and to request that the Commission do everything possible to connect Cass County 19 and 8th Street West as the City proceeds with the Main Avenue project. City Engineer Kevin Bucholz stated the option to connect Cass County 19 and 8th Street West is in the document as an alternative that could be completed, but ND Department of Transportation says that is strictly a City decision to connect Cass County 19 and 8th Street West and would be 100% funded with City dollars. Public Works Director Chris Brungardt also appeared before the Commission on the request for a Stop Light at West Main Avenue and stated that it does not meet warrants for a stop light and the ND DOT agreement states that all traffic controls will conform to the manual. Frank Lenzmeier also appeared before the Commission indicating that the area does need a stop light since there is a problem getting onto Main Avenue. Wally Tintes also commented on the decreasing speed limit from 50 to 40 and then to 30. Public Works Director Chris Brungardt stated that Phase III of the project will address the speed limits in that area.

City Attorney Sarah Wear appeared before the Commission on Ordinance No. 1013 relating to salaries of City Commissioners and advised there has been no change since First Reading. Commissioner Hanson moved and Commissioner Simmons seconded to place Ordinance No. 1013 on Second Reading. No opposition. Motion carried.

Planning and Community Development Director Larry Weil appeared before the Commission on the rezoning of Lot 2, Block 1 of Shadow Wood 6th Addition from Multiple Dwellings to Planned Unit Development. The public hearing was continued from the last meeting. There was no public comment and the hearing was closed. Commissioner Thorstad moved and Commissioner Wentz seconded to place Ordinance No. 1014 relating to the rezoning of Lot 2, Block 1 of Shadow Wood 6th Addition from Multiple Dwellings to Planned Unit Development on Second Reading. No opposition. Motion carried.

Planning and Community Development Director Larry Weil appeared before the Commission on the request for street name changes from 6th Street Court West, 7th Street Court West and 8th Street Court West to 6th Court West, 7th Court West and 8th Court West since the Post Office expressed concerns for the street names. A public hearing was held. There was no public comment and the hearing was closed. Commissioner Simmons moved and Commissioner Wentz seconded to adopt the Resolution renaming the streets to 6th Court West, 7th Court West and 8th Court West. No opposition. Motion carried.

Senior Planner Tim Solberg appeared before the Commission on the request from Landmark Investments for a Conditional Use Permit to allow for the stockpiling of materials to support redi-mix operations, for the recycling of asphalt and concrete crushing, and for the addition of a bituminous mixing plant on Lot 1, Block 1 of Harvest States Subdivision and stated that the Planning & Zoning Commission recommended approval on the basis that with set conditions it would be consistent with City plans and ordinances and recommended Option B for the addition of one row of large evergreen trees staggered with the proposed deciduous trees. Steve Griffin of Strata appeared before the Commission. After discussion, Commissioner Simmons moved and Commissioner Hanson seconded to approve the Conditional Use Permit subject to the two conditions listed in the Staff Report with Option B, with trees as approved by the City Forestry Department. No opposition. Motion carried.

Senior Planner Tim Solberg appeared before the Commission on the request from Micheal Kemp for a Conditional Use Permit for oversized accessory building located at 315 Woodland Place (Lot 4, Block 1 of Woodland Estates Subdivision) and stated that the Planning & Zoning Commission recommended conditional approval of the Conditional Use Permit on the basis that it is consistent with City plans and ordinances. After discussion, Commissioner Thorstad moved and Commissioner Wentz seconded to approve the Conditional Use Permit subject to the conditions listed in the Staff Report. No opposition. Motion carried.

Senior Planner Tim Solberg appeared before the Commission on Simpson's 6th Addition, a replat, and stated that the Planning & Zoning Commission recommended approval. After discussion, Commissioner Hanson moved and Commissioner Thorstad seconded to approve the Final Plat of Simpson's 6th Addition subject to the conditions listed in the Staff Report. No opposition. Motion carried.

Senior Planner Tim Solberg appeared before the Commission on Harvest States 2nd Addition, a replat, and stated that the Planning & Zoning Commission recommended conditional approval. Frank Lenzmeier also appeared before the Commission. After discussion, Commissioner Simmons moved and Commissioner Hanson seconded to approve the Final Plat of Harvest States 2nd Addition subject to the conditions listed in the Staff Report. No opposition. Motion carried.

Commissioner Mattern left the meeting at this time and the meeting was conducted by Vice Chairman Mike Thorstad. Senior Planner Tim Solberg appeared before the Commission on the request from Henco Property Leasing for a Planned Unit Development Amendment for Light Commercial Lease Space at 1613 East Main Avenue (Lot 5, Block 1 of Geller's 2nd Addition) and stated that the Planning & Zoning Commission recommended approval on the basis that it is consistent with City plans and ordinances. After discussion, Commissioner Simmons moved and Commissioner Wentz seconded to approve the Planned Unit Development Amendment on the basis that it is consistent with City plans and ordinances. No opposition. Commissioner Mattern was not present for the vote. Motion carried.

Commissioner Mark Simmons asked that the Commission review the Change Order request for Sewer, Water, Storm and Street Improvement District No. 1265 for Goldenwood 5th Addition to replace the wooden fence along County 17 and 12th Avenue with a new maintenance free fence for approximately \$160,000. After discussion, Commissioner Simmons moved and Commissioner Hanson seconded to approve the Change Order. No opposition. Commissioner Mattern was not present for the vote. Motion carried.

City Auditor Jim Brownlee appeared before the Commission on the request to deed the lot across the street from the fire station to the Fire Department so they can make improvements to the property. After discussion, Commissioner Hanson moved and Commissioner Wentz seconded to authorize the Mayor and City Auditor to sign the Quit Claim Deed for Lot 1, Block 6, Sukut Estates Subdivision. No opposition. Commissioner Mattern was not present for the vote. Motion carried.

There were no Non-Agenda items.

Vice Chairman Mike Thorstad asked for a report from the City Administrator. City Auditor James Brownlee gave the following report:

Meetings regarding the Health Savings plan with the high deductible were held with all the departments and city employees. All meetings went well and that health plan is built into the budget for 2015

Staff is monitoring preliminary bills of the legislature and will keep the Commission updated

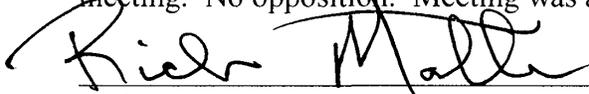
An update on the new building was provided to the Commission. They will begin to dig footings on Wednesday and are currently dewatering

City Assessor Wanda Wilcox has given notice of her retirement as of September 30, 2014. Staff will be advertising for the position

Chairman Mattern returned to the meeting at this time.

There was no correspondence.

Commissioner Simmons moved and Commissioner Hanson seconded to adjourn the meeting. No opposition. Meeting was adjourned.



Rich Mattern
President of the Board



James Brownlee
City Auditor