



The West Fargo City Commission met on Monday, August 4, 2014, at 5:30 P.M. Those present were Rich Mattern, Mark Simmons, Mike Thorstad, Duane Hanson and Mark Wentz. The meeting was called to order by Rich Mattern, President of the Board.

The Pledge of Allegiance was recited.

Commissioner Mattern advised that Tom Kenville has requested to address the Commission. Commissioner Thorstad moved and Commissioner Wentz seconded to approve the Order of Agenda as amended. No opposition. Motion carried.

Commissioner Simmons moved and Commissioner Hanson seconded to approve the Minutes of July 21, 2014 and the Budget Meeting Minutes of July 21, 2014. No opposition. Motion carried.

The Commission reviewed Building Permits #523 -566, the Building Department Activity Report dated August 4, 2014, and the Building Department Monthly Comparison Report for July 2013/July 2014.

There were no Commissioner Committee Reports.

Commissioner Hanson moved and Commissioner Simmons seconded to approve the following items on the Consent Agenda:

Bills

Games of Chance: Holy Cross Catholic Church for Raffle on October 19, 2014

Games of Chance: Association of Recovering Motorcyclists for Raffle at VFW to 10/26/14

Encroachment Agreement – Lot 21, Block 1 of Lenzmeier’s 2nd Addition

Reappointment of Marvin Leidal to the Special Assessment Committee for a 6 year term to 2020

Cost Participation Agreement with ND Department of Transportation on Main Avenue

Sewer, Water, Storm and Street Improvement District No. 1278: Second Amended Resolution Directing Auditor to Advertise for Bids with bid opening on August 14, 2014

Sewer, Water, Storm and Street Improvement District No. 1281 (Eaglewood 3rd Addition): Create Assessment District and authorize Engineer to prepare Engineer’s Report

Street Improvement District No. 2232 (4th Street East – 38th Avenue East to 40th Avenue East): Approve Revised Engineer’s Report, authorize preparation of Plans and Specifications, approve Plans and Specifications and authorize Advertisement for Bids with bid opening on August 28, 2014

No opposition. Motion carried.

Tom Kenville appeared before the Commission on the property at 509 and 511 Main Avenue to review the improvements that were made to this area and felt this was a good project and he was happy to be a part of it.

Aaron Becher, General Manager of The Forum of Fargo-Moorhead & West Fargo Pioneer appeared before the Commission to request that the City Commission designate The Forum of Fargo-Moorhead as the legal newspaper of the City of West Fargo since the West Fargo Pioneer has been made a free publication and North Dakota law dictates it cannot be eligible as a government’s legal newspaper. City Attorney John Shockley and City Auditor Jim Brownlee also appeared before the Commission. After discussion, Commissioner Hanson moved and Commissioner Wentz seconded to designate The Forum of Fargo-Moorhead as the legal newspaper for the City of West Fargo. No opposition. Motion carried.

Property Appraiser Paul Fracassi appeared before the Commission on the request from David and Julie Cernik for a residential remodeling exemption on their property at 110 5th Avenue West. City Assessor Wanda Wilcox also appeared before the Commission. After discussion, Commissioner Simmons moved and Commissioner Thorstad seconded to approve the exemption of \$47,900 for the years 2015-2019 due to improvements made to the property that would increase its value by more than \$25,000. No opposition. Motion carried.

City Engineer Kevin Bucholz appeared before the Commission on Sewer, Water, Storm and Street Improvement District No. 1271 (North Pond at The Preserve 4th Addition) and recommended to award the contract to Dakota Underground Company for their bid amount of \$2,481,677.97. Commissioner Wentz moved and Commissioner Hanson seconded to award the contract to Dakota Underground Company for their bid of \$2,481,677.97 as recommended by City Engineer Kevin Bucholz. No opposition. Motion carried.

Members of Troop 232 were welcomed by Commissioner Mattern.

Senior Planner Tim Solberg appeared before the Commission on Kautzman Subdivision rezoning from Agricultural to Rural Residential and advised that the Planning & Zoning Commission recommended approval subject to the seven conditions listed in the Staff Report. A public hearing was held. There was no public comment and the hearing was closed. Commissioner Simmons moved and Commissioner Thorstad seconded to place on First Reading the rezoning of Kautzman Subdivision from Agricultural to Rural Residential subject to the seven conditions listed in the Staff Report. No opposition. Motion carried.

Planning and Community Development Director Larry Weil appeared before the Commission on Eaglewood 3rd Addition rezoning from Agricultural to Single Family Dwelling and Mixed One & Two Family Dwellings. A public hearing was held. There was no public comment and the hearing was closed. Commissioner Thorstad moved and Commissioner Hanson seconded to place on First Reading the rezoning of Eaglewood 3rd Addition from Agricultural to Single Family Dwelling and Mixed One & Two Family Dwellings subject to the conditions listed in the Staff Report. No opposition. Motion carried.

Fire Chief Roy Schatschneider appeared before the Commission on the response times by the Fire Department and advised that the department will be working on some procedures for entering response information accurately and stated that in a month response time records will be provided to the Commission.

A discussion was held on the first meeting in September which is Labor Day. City Auditor Jim Brownlee appeared before the Commission. Commissioner Simmons moved and Commissioner Hanson seconded to set the meeting for Tuesday, September 2, 2014. No opposition. Motion carried.

A discussion was held on a meeting for the fifth Monday of September which is September 29, 2014. After discussion, Commissioner Simmons moved and Commissioner Hanson seconded to cancel the September 29, 2014 City Commission Meeting.

There were no Non-Agenda items.

City Auditor James Brownlee gave the following report:

New Building Update: footings will be raised five feet but have the same width, walls should start to go up mid to late September so masonry work can be done during the winter

Groundbreaking for Bottle Barn at 32nd Avenue/Veterans Boulevard on Thursday, August 7, 2014 at 10:00 AM

Fire Chief Roy Schatschneider will be giving an update on the Fire Department budget requests

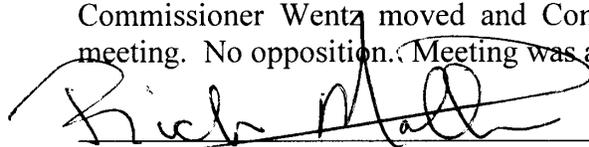
House on Stockyards Corner did get sold and another building should be going up

Fire Chief Roy Schatschneider reviewed the 2015 Budget: 4th paid employee will be hired in 2015, working on parking lot across the street to the east so there is year round off-site parking, truck committee is looking at replacing the oldest engine, long range planning committee is looking at the needs for the future, would like to see a fire facility for training purposes, replacing firefighters equipment

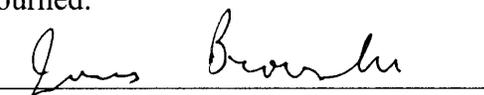
Commissioner Mattern announced National Night Out is scheduled for August 5, 2014 starting at 5:30 PM.

There was no correspondence.

Commissioner Wentz moved and Commissioner Hanson seconded to adjourn the meeting. No opposition. Meeting was adjourned.



Rich Mattern
President of the Board



James Brownlee
City Auditor