



The West Fargo City Commission met on Monday, September 15, 2014, at 5:30 P.M. Those present were Rich Mattern, Mark Simmons, Mike Thorstad, Duane Hanson and Mark Wentz. The meeting was called to order by Rich Mattern, President of the Board.

The Pledge of Allegiance was recited.

Commissioner Mattern advised that a “Request to start construction at developer’s risk (Lots 24-28, Block 1 of Westport Beach 2<sup>nd</sup> Addition)” is to be added to Non-Agenda. Commissioner Thorstad moved and Commissioner Wentz seconded to approve the Order of Agenda as amended. No opposition. Motion carried.

Commissioner Thorstad moved and Commissioner Simmons seconded to approve the Minutes of September 2, 2014. Motion carried.

There were no Building Permit Reports submitted to the Commission.

There were no Commissioner Committee Reports.

The Auditor’s Reports for August 2014 were received by the Commission.

There were no Department Reports.

Commissioner Hanson moved and Commissioner Simmons seconded to approve the following items on the Consent Agenda:

**Bills**

Amend 2014 Airport Authority Budget by transferring \$40,000 from Airport Bond Construction Fund to Capital Improvements

Games of Chance: Pheasants Forever for Raffle to be held at Speedway Restaurant to 1/6/2015

Games of Chance: Lake Agassiz Habitat for Humanity for Raffle to be held September 18, 2014 at 308 Sheyenne Street

Temporary Use Permit for Ladybug Latte LLC to operate a coffee stand at 602 Sheyenne Street

Storm Improvement District No. 4051 (Goldenwood Pond Expansion): Approve Plans and Specifications and authorized "Revised" Advertisement for Bids with bid opening on October 2, 2014

No opposition. Motion carried.

Senior Planner Tim Solberg appeared before the Commission on the request from Perry Leier for a Conditional Use Permit for general warehousing and storage at 345 11<sup>th</sup> Street West, West Fargo, ND, and advised that the Planning & Zoning Commission recommended approval of the Conditional Use Permit on the basis that it is consistent with city plans and ordinances. City Engineer Kevin Bucholz also appeared before the Commission. After discussion, Commissioner Hanson moved and Commissioner Wentz seconded to approve the Conditional Use Permit as recommended by Staff. No opposition. Motion carried.

Planning and Community Development Director Larry Weil appeared before the Commission on Eaglewood Third Addition rezoning and Final Plat Approval. After discussion, Commissioner Thorstad moved and Commissioner Simmons seconded to place on Second Reading Ordinance No. 1016 for the rezoning from Agricultural to Single Family Dwellings District all of Blocks 1, 2 and 7 of proposed Eaglewood Third Addition and for the rezoning from Agricultural District to Mixed One & Two Family Dwellings District all of Blocks 3, 4 5 and 6 of proposed Eaglewood Third Addition to the City of West Fargo and to approve the Final Plat of Eaglewood Third Addition. No opposition. Motion carried.

City Engineer Kevin Bucholz appeared before the Commission on Sewer, Water, Storm and Street Improvement District No. 1281 (Eaglewood Third Addition), and recommended to award the contract for Sewer, Water, Storm and Street Improvement District No. 1281 to Dakota Underground Company for their bid amount of \$1,774,480.80. City Auditor Jim Brownlee also appeared before the Commission. Commissioner Hanson moved and Commissioner Simmons seconded to award the contract to Dakota Underground Company as recommended by City Engineer Kevin Bucholz with the contingency that the City receives a promissory note. No opposition. Motion carried.

Planning and Community Development Director Larry Weil appeared before the Commission on the request to start construction at the developer's risk prior to approval of the Minor Planned Unit Development Modification by Planning and Zoning Commission (1183, 1159, 1211, 1223 and 1187 Westport Beach Way (Lots 24-28, Block 1 of Westport Beach 2<sup>nd</sup> Addition, West Fargo, ND)). Mike Nelson also appeared before the Commission. After discussion, Commissioner Simmons moved and Commissioner Hanson seconded to approve the request to start construction at the developer's risk. No opposition. Motion carried.

City Administrator James Brownlee gave the following report:

West Fest Parade is Saturday, September 20<sup>th</sup>

Thursday, September 18, 2014 is the last Cruise Night. WDAY will be broadcasting

The new City Assessor, Nick Lee, started employment today

Public Works Director Chris Brungardt is attending the State Water Commission meeting today. Hoping to get funding for three projects: Water Tower, Well #8, Water Lines (\$2.8 million)

The Sanitation Department will be testing an area of about 200 homes in Eagle Run to use can kickers to hopefully help with some of the sanitation injuries

Finance Director Tina Gustafson gave an update on the new Police Building from their construction meeting on September 8, 2014:

Contractors contacted all residents except for two. There were two homeowners that asked for videotaping to be done.

Installed sheeting on Southwest corner

Used crane but will now be using an excavator

Water proofing walls and backfilling

Will be creating a new timeline.

A recess was taken at 5:55 PM.

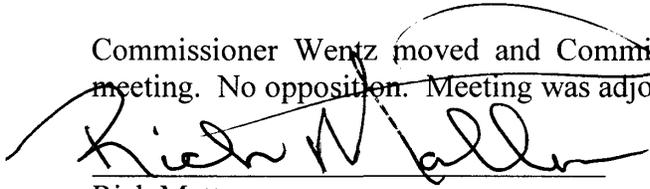
The City Commission Meeting was reopened at 6:00 PM.

City Auditor Jim Brownlee appeared before the Commission on the proposed 2015 Budget for the City of West Fargo showing a 4 mills reduction with a total of 85.34 mills. A public hearing was held regarding the 2015 Budget. There was no public comment and the hearing was closed. Commissioner Simmons moved and Commissioner Hanson seconded to adopt the 2015 Budget with expenditures of \$52,972,628 and to set the annual levy for 2014 at \$8,407,292. No opposition. Motion carried.

General Fund	\$11,250,232
Sanitation Fund	2,536,718
Sewer Water Funds	4,858,900
Library	927,252
Airport	171,796
Debt Service	20,188,366
Capital Improvements	
Special Revenue Funds	<u>13,039,364</u>
	\$52,972,628

There was no correspondence.

Commissioner Wentz moved and Commissioner Hanson seconded to adjourn the meeting. No opposition. Meeting was adjourned.

  
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Rich Mattern  
President of the Board

  
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James Brownlee  
City Auditor