



The West Fargo City Commission met on Monday, December 1, 2014, at 5:30 P.M. Those present were Rich Mattern, Mark Simmons, Mike Thorstad, Duane Hanson and Mark Wentz. The meeting was called to order by Rich Mattern, President of the Board.

The Pledge of Allegiance was recited.

Commissioner Thorstad moved and Commissioner Wentz seconded to approve the Order of Agenda. No opposition. Motion carried.

Commissioner Hanson moved and Commissioner Simmons seconded to approve the Minutes of November 17, 2014. Motion carried.

The Commission reviewed Building Permits # 944 - 959, the Building Department Activity Report dated December 1, 2014, and the Monthly Comparison Report for November 2013/November 2014.

There were no Commissioner Committee Reports.

Commissioner Thorstad moved and Commissioner Wentz seconded to approve the following items on the Consent Agenda:

Bills

Appointment of Brian Christl to the West Fargo Airport Authority for a fill term to February, 2015

Games of Chance: Liq'r Pigz MC Inc. for Raffle 11/20/14 to 12/31/14 at Midland Door Solutions

Setback Deviation on the Main Avenue Corridor District (recommendation of the Design Review Committee to allow for Sandy's Donuts to deviate from the required zero setback of the Main Avenue Corridor District for their building permit application to construct an addition for the purpose of expanding their kitchen space)

No opposition. Motion carried.

Aaron Greterman of 1713 Princeton Lane (Charleswood 31st Addition) appeared to request that the City Commission reconsider the motion of December 2, 2013 to require a geotechnical study for each lot in the Charleswood 31st Addition. City Engineer Kevin Bucholz and Senior Planner Tim Solberg also appeared before the Commission to verify that the study specifically states that a geotechnical study must be done for each lot and also stated that no other river lot addition requires a study at 100 feet setback (Shadow Creek 4th Addition requires a geotechnical study at 75 feet setback). The Commission expressed concerns regarding liability issues and asked that the City Attorney review the agreement. Assistant City Attorney Sarah Wear also appeared before the Commission. After discussion, Commissioner Simmons moved and Commissioner Hanson seconded to table this matter and have the City Attorney review the study regarding liability issues. No opposition. Motion carried.

Kim Lipetzky, Public Health Nutritionist for Fargo Cass Public Health, appeared before the Commission to request that one member of the City Commission be appointed to serve on the Cass-Clay Food Systems Advisory Commission. A booklet with information outlining the plan was provided to each Commissioner and a power point demonstration was also provided by Ms. Lipetzky. Adam Altenburg, Community and Transportation Analyst for the FM Metropolitan Council of Governments, and Megan Myrdal, Project Coordinator for the Cass-Clay Food Systems Advisory Commission, also appeared before the Commission. A lengthy discussion was held regarding the Cass-Clay Food Systems Advisory Commission. After discussion, Commissioner Simmons moved and Commissioner Hanson seconded to table any action on this request for two weeks in order to review the plan. No opposition. Motion carried.

John Arntson from the Bond Council for Eventide appeared before the Commission on the resolution to allow Harwood and Argusville to issue MIDA bonds on behalf of Eventide Senior Living Center and to approve the Intergovernmental Agreement with Harwood and Argusville. A public hearing was held. There was no public comment and the hearing was closed. After discussion, Commissioner Hanson moved and Commissioner Thorstad seconded to approve the Resolution to allow Harwood and Argusville to issue MIDA bonds on behalf of Eventide Senior Living Center and to approve the Intergovernmental Agreement with Harwood and Argusville. No opposition. Motion carried.

Senior Planner Tim Solberg appeared before the Commission on behalf of Planning and Community Development Director Larry Weil on the rezoning of Lots 1 and 2, Sukut's Estates Subdivision from One and Two Family Dwellings to Light Commercial and the Land Use Plan Amendment from Low Density Residential to General Commercial. A public hearing was held. There was no public comment and the hearing was closed. Commissioner Thorstad moved and Commissioner Wentz seconded to place on First Reading the rezoning of Lots 1 and 2, Sukut's Subdivision from One and Two Family Dwellings to Light Commercial and to approve the Land Use Plan Amendment from Low Density Residential to General Commercial. No opposition. Motion carried.

Finance Director Tina Gustafson appeared before the Commission on the request from Christopher Michael Coborn on behalf of Coborn's, Incorporated, dba Cash Wise Liquor for a new retail off-premise liquor, wine and beer license at 755 33rd Avenue East, West Fargo, ND and reviewed the background check from Detective Tim Runcorn of the West Fargo Police Department. A public hearing was held. There was no public comment and the hearing was closed. Commissioner Simmons moved and Commissioner Hanson seconded to approve the new liquor license as recommended by Staff. No opposition. Motion carried.

Assistant City Attorney Sarah Wear appeared before the Commission on Ordinance No. 1020 relating to Taxation of Telephone Access Lines and Wireless Service Systems. Commissioner Thorstad moved and Commissioner Wentz seconded to place Ordinance No. 1020 on Second reading. No opposition. Motion carried.

Public Works Director Chris Brungardt appeared before the Commission to review the proposal from Waste Management to provide Single Source Recycling. Sanitation Manager Thomas Clark and Paul Kalibabky of Waste Management also appeared before the Commission. After discussion, Commissioner Wentz moved and Commissioner Hanson seconded to move forward with a six year with 3 year option contract with Waste Management which will be reviewed by the City Attorney and approved by the City Commission. No opposition. Motion carried.

A discussion was also held on the size of the bin (64 gallon or 96 gallon). City Auditor Jim Brownlee and Police Chief Michael Reitan appeared before the Commission. After discussion, Commissioner Thorstad moved and Commissioner Simmons seconded to approve the use of 96 gallon bins. No opposition. Motion carried.

There were no Non-Agenda items.

City Administrator James Brownlee gave the following report:

State of Cities event is sponsored by Fargo Moorhead West Fargo Chamber of Commerce on January 15, 2015. Please contact him for tickets.

Staff will be going to Bismarck on December 2, 2014 regarding legislative issues

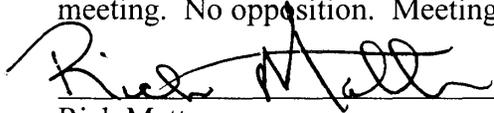
Public Works Director Chris Brungardt will be in Bismarck all week for water coalition and water related meetings

Commissioner Simmons, Mayor Mattern and City Auditor Jim Brownlee attended the League of Cities in Austin, TX

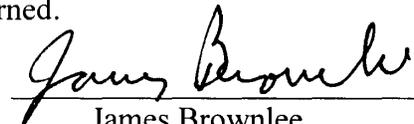
Finance Director Tina Gustafson gave an update on the new building

There was no correspondence.

Commissioner Simmons moved and Commissioner Hanson seconded to adjourn the meeting. No opposition. Meeting was adjourned.



Rich Mattern
President of the Board



James Brownlee
City Auditor