WEST FARGO FOOD ESTABLISHMENT LICENSE APPLICATION

The undersigned is familiar with the "City of West Fargo Requirements for Food and Beverage Establishments" and further attests that facility for which application is made will be operated in compliance with the City of West Fargo ordinances and the above-mentioned document.

PLEASE PRINT LEGIBLY

ALL AREAS MUST BE COMPLETED. FAILURE TO DO SO WILL RESULT IN THE RETURN OF APPLICATION.

Name of Establishment _____ Email Address _____

Name of Owner _____ Telephone Number _____

Establishment Address _____ City _____ State _____ Zip _____

Mailing Address _____ City _____ State _____ Zip _____

Square Footage: grocery ____ bakery_____ retail meat_____ Number of Seats: Restaurant license only_____

This business operates the following from the same premises and under the same management: See fee schedule below:

☐ Restaurant/General Food Service ☐ Limited Restaurant/Limited Food Service ☐ Alcohol Service

☐ Catering* ☐ Grocery ☐ Retail Meat ☐ Bakery ☐ Soft Serve Machine

☐ Mobile Unit ☐ Institution/School ☐ Plan Review ☐ Limited Food Concession **(Check all that apply)**

***Establishments providing catering service, as well as those providing delivery services, must apply for the catering license.**

Schedule of License Fees

Restaurant/General Food Service (plus seating)* $200.00
*** Seating ($1.00/seat with maximum $280.00)..... $_____**
Limited Restaurant/Limited Food Service $125.00
Limited Food Concession Stand ..... $ 55.00
Grocery, bakery or retail meat that is a single license operation /establishment $185.00
Grocery, bakery, retail meat, in multiple license establishment (not more than 2,500 square feet) ..... $ 90.00/each license
Grocery, bakery, retail meat, in multiple license establishment (with 2,500 to 5,000 square feet) ..... $125.00/each license
Grocery, bakery, retail meat, in multiple license establishment (with more than 5,000 square feet) ..... $155.00/each license
Mobile food unit..... $175.00
Large institution, hospitals, group homes, and nursing homes over 50 occupants..... $155.00
Medium institution, sorority, fraternity, group homes, and nursing homes under 50 occupants..... $ 75.00
Small institution, church, senior center with no permanent occupants..... $ 42.00
School with preparation and cook kitchen $110.00
School with heat and serve kitchen..... $ 75.00

Additional Fees:

Plan review (New construction) $150.00
Plan review (Extensive remodel)..... $100.00
Alcohol service with physical bar..... $135.00
Alcohol service no physical bar..... $ 32.00
Catering service (including delivery service) $130.00
Soft serve ice cream ..... $ 90.00

Total Fee Submitted ..... _____

SEND APPLICATION AND LICENSE FEE TO:

City of West Fargo
800 4th Ave. East
West Fargo, ND 58078
For more information, please call 701-241-1364

_____
Print Name

_____
Signature of Owner/Manager

_____
Date

(Please do not write below this line)

APPROVED BY _____ DATE _____
(Health Officer or Representative