



Jim Brownlee, CPA, City Administrator  
Sharon Schacher, City Finance Director  
Dorinda Anderson, Business Development Director

The West Fargo City Commission met on Monday, February 19, 2007, at 5:30 P.M. Those present were Rich Mattern, Brenda Warren, Bryan Schulz, Lou Bennett and Mark Simmons. The meeting was called to order by Rich Mattern, President of the Board.

The Pledge of Allegiance was recited.

Commissioner Mattern advised that Item f (Water Improvement District No. 1202) on the Consent Agenda should be moved to the Regular Agenda for discussion under Non-Agenda and Item 5 (Approval of Job Descriptions) is to be removed from the Regular Agenda. Commissioner Schulz moved and Commissioner Simmons seconded to approve the Order of Agenda with the changes as noted. No opposition. Motion carried.

Commissioner Bennett moved and Commissioner Warren seconded to approve the Minutes of January 29, 2007. No opposition. Motion carried.

The Commission reviewed 2007 Building Permits #24 - 33 along with the Building Department Activity Reports dated February 5, 2007 and February 19, 2007 and the Building Department Monthly Comparison Report for January 2006/January 2007.

There were no Commissioner Committee Reports.

The Auditor's Reports for January 2007 were received by the Commission.

The Sanitation Department Report for January 2007 was received by the Commission.

City Auditor Jim Brownlee advised that the City Commission needs to review the Main Avenue preference map. It was agreed that a meeting will be held Friday, March 2, 2007, at Noon.

Commissioner Schulz moved and Commissioner Warren seconded to approve the following items on the Consent Agenda:

Bills

Games of Chance for Red River Valley Chapter NAVHDA (North American Versatile Hunting Dog Association) for raffle to be held October 2, 2007, at Elmwood Park, West Fargo, ND

Games of Chance for Eastwood Elementary PTA for raffle to be held March 23, 2007, at Eastwood Elementary

Games of Chance for Dakota Gobblers National Wild Turkey Federation for raffle to be held March 17, 2007, at Speedway Event Center

Games of Chance for YCWA Cass Clay for raffle to be held May 6, 2007

Games of Chance for South Elementary PTA for raffle to be held March 30, 2007, at South Elementary School

Reappointment of Iris Gill to the Urban Forestry Committee for a term from April 2007 – April 2010

Removal of ash species from the tree planting permit as recommended by the Urban Forestry Committee

Assessment District for Sewer & Water Improvement District No. 1203 (Butler's 4<sup>th</sup> Addition) and approve Engineer's Report and authorize City Engineer to prepare Plans and Specifications

Engineer's Report for Sewer and Water Improvement District No. 1190 (Rebid) (9<sup>th</sup> Street/I-94 Utility Relocation) and authorize City Engineer to prepare Plans and Specifications, approve Plans and Specifications and authorize Advertisement for Bids with bid opening on March 15, 2007

No opposition. Motion carried.

Business Development Director Dorinda Anderson appeared before the Commission on the Renaissance Zone lease application for Mid America Aviation. Commissioner Warren moved and Commissioner Bennett seconded to approve the Renaissance Zone lease application for Mid America Aviation. No opposition. Motion carried.

Senior Planner Steve Zimmer appeared before the Commission on the Amended Official Zoning Map. Commissioner Schulz moved and Commissioner Bennett seconded to place Ordinance No. 795 on Second Reading. No opposition. Motion carried.

Senior Planner Steve Zimmer appeared before the Commission on the request from Oakhaven Property LLP for Planned Unit Development Amendment for 10 three-unit townhouse style apartments for senior housing located on Lot 5, Block 3 of Oakhaven Addition. After discussion, Commissioner Schulz moved and Commissioner Simmons seconded to approve the Planned Unit Development Amendment subject to the conditions listed in the Staff Report. No opposition. Motion carried.

City Auditor Jim Brownlee appeared before the Commission on the 2007 West Fargo/Cass County Mosquito Control Agreement. After review, Commissioner Bennett moved and Commissioner Warren seconded to approve and authorize the Mayor to sign the 2007 Mosquito Control Agreement. No opposition.

City Engineer Kevin Bucholz appeared before the Commission on Street Improvement District No. 2191 (Pinewood Boulevard Extension). Commissioner Simmons moved and Commissioner Bennett seconded to award the contract for Street Improvement District No. 2191 to Central Specialties, Inc. for their bid amount of \$104,429.10. No opposition. Motion carried.

City Auditor Jim Brownlee appeared before the Commission to announce Verna Mangin as the recipient of the Employee of the Quarter Award as of December 31, 2006. A plaque and token of appreciation was presented to Verna Mangin by Commissioner Mark Simmons.

City Attorney Brian Neugebauer appeared before the Commission on Water Improvement District No. 1202 (32<sup>nd</sup> Avenue East) to advise that the Assessment District Map has been amended to have the west boundary from the river to center line of Sheyenne Street. After discussion, Commissioner Schulz moved and Commissioner Bennett seconded to create the Assessment District for Water Improvement District No. 1202 as amended and authorize the City Engineer to prepare the Engineer's Report. No opposition. Motion carried.

There was no Correspondence.

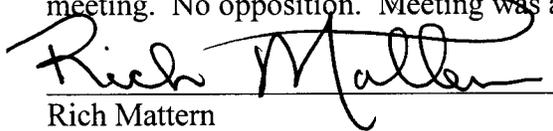
Commissioner Warren advised that Andrea Domaskin of The Forum will no longer be reporting for the City of West Fargo. Benny Polacca of The Forum will be replacing her.

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Commissioner Schulz moved and Commissioner Simmons seconded to adjourn the meeting. No opposition. Meeting was adjourned.



Rich Mattern  
President of the Board



James Brownlee  
City Auditor