



Jim Brownlee, CPA, City Administrator
Sharon Schacher, City Finance Director
Dorinda Anderson, Business Development Director

The West Fargo City Commission met on Tuesday, July 6, 2010, at 5:30 P.M. Those present were Rich Mattern, Lou Bennett, Mike Thorstad and Duane Hanson. Absent was Mark Simmons. The meeting was called to order by Rich Mattern, President of the Board.

The Pledge of Allegiance was recited.

Commissioner Mattern advised that Games of Chance for Blessed Sacrament Catholic Church and Revised Job Descriptions for Public Works Receptionist and Office Associate are to be added to the Consent Agenda and Letter to Metro Flood Control Group is to be added to the Regular Agenda. Commissioner Bennett moved and Commissioner Hanson seconded to approve the Order of Agenda with the additions as noted. No opposition. Motion carried.

Commissioner Bennett moved and Commissioner Thorstad seconded to approve the Minutes of June 21, 2010, and the Reorganization Meeting Minutes of June 22, 2010. No opposition. Motion carried.

The Commission reviewed Building Permits #311 - 351 along with the Building Department Activity Report for July 6, 2010 and the Building Department Monthly Comparison Report for June 2009/June 2010.

There were no Commissioner Committee Reports.

Commissioner Hanson moved and Commissioner Bennett seconded to approve the following items on the Consent Agenda.

Bills

Games of Chance: Low Rise Community Center for Bingo and Raffle
July 1, 2010 to June 30, 2011

Games of Chance: Fargo Rotary Club for Poker Run on September 18,
2010

Sewer and Water Improvement District No. 1222 (Maple Ridge 1st Addition – Phase I): approve Plans and Specifications and authorize Advertisement for Bids with bid opening on July 29, 2010

2010 Pavement Management Projects Bituminous Overlays and Asphalt Crack Sealing: approve Plans and Specifications and authorize Advertisement for Bids with bid opening on July 29, 2010

Games of Chance for Blessed Sacrament Catholic Church for Bingo, Raffle, Calendar Raffle for July 1, 2010 to June 30, 2011

Revised job descriptions for Public Works Receptionist and Office Associate and approve advertising and hiring of both positions to fill the former Office Manager position

No opposition. Motion carried.

Senior Planner Steven Zimmer appeared before the Commission on Cass County Highway Subdivision rezoning from Heavy Commercial/Light Industrial to Planned Unit Development. Commissioner Bennett moved and Commissioner Thorstad seconded to place Ordinance No. 865 on the rezoning of Cass County Highway Subdivision on Second Reading and to approve the Final Plat as recommended by Planning & Zoning. No opposition. Motion carried.

Assistant Public Works Director Chris Brungardt appeared before the Commission on the Request for Qualifications (RFQ) to solicit services to complete the “Aquifer and Production Well Study for Potable Water”. City Engineer Kevin Bucholz also appeared before the Commission. After discussion, Commissioner Hanson moved and Commissioner Bennett seconded to approve the RFQ and authorize Staff to solicit for services. No opposition. Motion carried.

Mayor Mattern provided a letter to the Metro Flood Study Work Group pertaining to the voting membership on the new board, and asked that the Commission authorize the Mayor to sign the letter. After discussion, Commissioner Bennett moved and Commissioner Hanson seconded to authorize the Mayor to sign and forward the letter to the Metro Flood Study Work Group. No opposition. Motion carried.

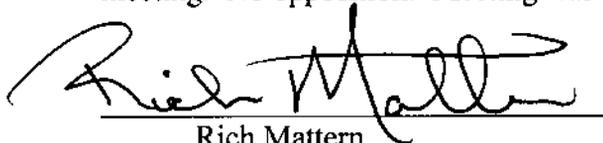
Planning Director Larry Weil appeared before the Commission on a Zoning Ordinance Amendment to establish a new residential district which provides for single family detached and attached structures with front loaded garages on lots less than fifty (50) feet in width and advised that the Planning & Zoning Commission recommended a change to the proposed ordinance that at least 20% of the lots on each block shall be between 50-60 feet in width, instead of 10%. A public hearing was held. Planning & Zoning Commission Chair Frank Lenzmeier appeared before the Commission. The hearing was closed. Commissioner Bennett moved and Commissioner Thorstad seconded to place the Zoning Ordinance Amendment on First Reading to include the change to 20% of the lots. No opposition. Motion carried.

Planning Director Larry Weil appeared before the Commission on Eaglewood 2nd Addition rezoning from Agricultural to Mixed One and Two Family Dwelling District. Steve Iverson appeared before the Commission advising there are currently 72 lots and they are proposing 68 lots. A public hearing was held and there was no public comment. The hearing was closed. Commissioner Hanson moved and Commissioner Bennett seconded to place the rezoning of Eaglewood 2nd Addition from Agricultural to Mixed One and Two Family Dwelling District on First Reading on the basis that it is consistent with City plans and ordinances and that the plat comes back in a revised state with varied lots. No opposition. Motion carried.

City Auditor James Brownlee appeared before the Commission on the 2011 Budget and provided a proposed budget for 2011 including all requests from the Department Heads showing a 10.14 mill increase, and a proposed budget for 2011 with proposed cuts to the requests showing a 1.16 mill increase. City Auditor James Brownlee also recommended that Budget Meetings be held at 5:30 PM on July 12, July 26, August 9 and August 23, 2010.

There was no correspondence.

Commissioner Bennett moved and Commissioner Hanson seconded to adjourn the meeting. No opposition. Meeting was adjourned.



Rich Mattern
President of the Board



James Brownlee
City Auditor