



Jim Brownlee, CPA, City Administrator
Sharon Schacher, City Finance Director
Dorinda Anderson, Business Development Director

The West Fargo City Commission met on Monday, August 30, 2010, at 5:30 P.M. Those present were Rich Mattern, Mark Simmons, Lou Bennett, Mike Thorstad and Duane Hanson. The meeting was called to order by Rich Mattern, President of the Board.

The Pledge of Allegiance was recited.

Commissioner Mattern advised that "Resolution Approving Contract and Contractor's Bond in Water and Sewer Improvement District No. 1222" is to be added to the Consent Agenda and Item 5, "Approval of Liquor License for Bar Nine", is to be removed from the Regular Agenda. Commissioner Simmons moved and Commissioner Hanson seconded to approve the Order of Agenda with the changes as noted. No opposition. Motion carried.

Commissioner Bennett moved and Commissioner Hanson seconded to approve the Minutes of August 16, 2010. No opposition. Motion carried.

The Commission reviewed Building Permits #415 - 455 along with the Building Department Activity Report dated August 30, 2010.

There were no Commissioner Committee Reports.

Commissioner Hanson moved and Commissioner Bennett seconded to approve the following items on the Consent Agenda.

Bills

Storm Sewer Improvement District No. 4044 (Section 19 Storm Life Station) – approve Engineer's Report and authorize City Engineer to prepare Plans and Specifications

Games of Chance: Association of Recovering Motorcyclists Chapter 20 for raffle to be held October 30, 2010

Sewer and Water Improvement District No. 1219 – Phase II (4th Street East – Bridge, Roadway & Landscaping) – approve Plans and Specifications and authorize Advertisement for Bids with bid opening on September 30, 2010

Resolution Approving Contract and Contractor's Bond in Water and Sewer Improvement District No. 1222

No opposition. Motion carried.

City Attorney Brian Neugebauer appeared before the Commission on the Resolution Authorizing the Issuance of Improvement Warrants and Exchanging them for \$7,130,000 Refunding Improvement Bonds of 2010, Series B. Mike Manstrom of Dougherty & Company LLC also appeared before the Commission to review the bid information. After review of the bid information, Commissioner Bennett moved and Commissioner Simmons seconded to adopt the Resolution Authorizing the Issuance of Improvement Warrants and Exchanging them for \$7,130,000 Refunding Improvement Bonds of 2010, Series B, and accept the bid from UBS Financial JP Morgan to purchase the warrants at a price of \$7,092,728.65 with a net effective rate of 3.308701% and the Resolution Creating Sidewalk District No. 6045 and 6048 Special Fund and Directing Issuance of Warrants Thereon and accept the bid from Northland Securities at a price of \$520,079.50 with a net effective rate of 2.0414%, and authorize City Auditor James Brownlee to sign the Continuing Disclosure Certificates. No opposition. Motion carried.

Public Works Director Barry Johnson appeared before the Commission on the contract with Liesch Associates Inc. for Phase I of Aquifer and Well Study to include four tasks at an estimate of \$26,810. After discussion, Commissioner Hanson moved and Commissioner Bennett seconded to approve the contract with Liesch Associates. No opposition. Motion carried.

Public Works Director Barry Johnson appeared before the Commission on the 2010 PMS Crack Sealing and recommended awarding the bid to Roadway Services at their bid price of \$63,050. Commissioner Simmons moved and Commissioner Hanson seconded to award the project to Roadway Services Inc. of Fargo, ND, for their bid of \$63,050.00. No opposition. Motion carried.

City Auditor James Brownlee reviewed the request from JL Beers for a retail liquor license at 810 13th Avenue East, West Fargo, ND. After discussion, Commissioner Simmons moved and Commissioner Bennett seconded to authorize a background check for JL Beers and set a public hearing for September 20, 2010 at 5:45 PM. No opposition. Motion carried.

Commissioner Mark Simmons reviewed speed limits on east Main Avenue which were reduced from 50 mph to 40 mph due to road conditions from approximately 6th Street East to 45th Street East and which is presently being asphalted, and the fact that the speed limits would be increased to 50 mph upon completion of the project. Police Chief Arland Rasmussen appeared before the Commission stating that he is favor of a 40 mph speed limit. After discussion, Commissioner Bennett moved and Commissioner Thorstad seconded to authorize the Mayor to send a letter to the ND Department of Transportation requesting that the speed limit remain at 40 mph. No opposition. Motion carried.

Planning Director Larry Weil appeared before the Commission on Eagle Run 18th Addition. Commissioner Hanson moved and Commissioner Bennett seconded to place on Second Reading Ordinance No. 868 on the rezoning of Eagle Run 18th Addition from Planned Unit Development to Multiple Dwellings, to approve the Land Use Plan Amendment from Office Park to High Density Residential and to approve the Final Plat. No opposition. Motion carried.

Planning Director Larry Weil appeared before the Commission on Burlington 6th Addition, a replat. The original plat was approved by the City Commission on February 15, 2010. Commissioner Bennett moved and Commissioner Simmons seconded to re-approve the Final Plat of Burlington 6th Addition and to approve the Land Use Plan Amendment for Lot 3, Block 1 of Burlington 6th Addition from High Density Residential to Office Park. No opposition. Motion carried.

City Administrator James Brownlee appeared before the Commission to review changes to the Personnel Policy. Police Chief Arland Rasmussen also appeared on the City Closing Policy. After discussion, Commissioner Simmons moved and Commissioner Hanson seconded to adopt the Personnel Policy effective September 1, 2010, as presented by City Administrator James Brownlee. No opposition. Motion carried.

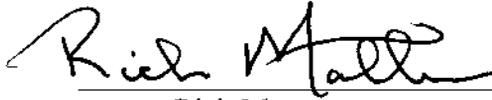
City Auditor James Brownlee appeared before the Commission on the 2011 Preliminary Budget and reviewed changes to the budget as follows: Building Fund increase by \$550, Sanitation Department increase in Uniform Allowance by \$900 and Sewer and Water Department adjustment in salary to reflect Tom Moore's position after he resigned. After discussion, Commissioner Bennett moved and Commissioner Hanson seconded to approve the 2011 Preliminary Budget of \$32,373,224.00 with no mill levy increase and to set the Public hearing to adopt the 2011 Budget for September 20, 2010 at 5:45 PM. No opposition. Motion carried.

Finance Director Sharon Schacher appeared before the Commission on the contract with Merchants Choice and NPS for credit card processing. After discussion, Commissioner Thorstad moved and Commissioner Hanson seconded to approve the contract with Merchants Choice and NPS as presented. No opposition. Motion carried.

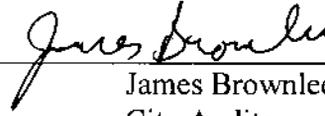
There were no Non-Agenda items.

There was no correspondence.

Commissioner Bennett moved and Commissioner Hanson seconded to adjourn the meeting. No opposition. Meeting was adjourned.



Rich Mattern
President of the Board



James Brownlee
City Auditor