

The West Fargo City Commission met on Monday, February 20, 2012, at 5:30 P.M. Those present were Rich Mattern, Lou Bennett, Mark Simmons, Mike Thorstad and Duane Hanson. The meeting was called to order by Rich Mattern, President of the Board.

The Pledge of Allegiance was recited.

Commissioner Mattern advised that Item No. 5 of the Regular Agenda, Maxwells: Name Change/Ownership Change, is to be removed from the Agenda, and a Revised Agreement with Costco has been provided to the Commissioners for Item No. 2. Commissioner Simmons moved and Commissioner Hanson seconded to approve the Order of Agenda with the changes as noted. No opposition. Motion carried.

Commissioner Bennett moved and Commissioner Hanson seconded to approve the Minutes of February 6, 2012. No opposition. Motion carried.

The Commission reviewed Building Permits #31 - 55, along with the Building Department Activity Report dated February 20, 2012.

There were no Commissioner Committee Reports.

The Sanitation Department report for January 2012 was received by the Commission.

Commissioner Hanson moved and Commissioner Bennett seconded to approve the following items on the Consent Agenda:

Bills

Games of Chance: Fraternal Order of Police RRV Lodge #1 for Raffle to be held 2/27/12 to 9/11/12 at Speedway Restaurant

Public Hearing March 5, 2012 at 5:45 PM for rezoning of South Pond at the Preserve 4th Addition from Agricultural to Single Family Dwellings and rezoning from Single Family Dwellings to One & Two Family Dwellings

Public Hearing March 5, 2012 at 5:45 PM for rezoning of Maple Ridge at the Preserve 2nd Addition from Single Family Dwellings to One and Two Family Dwellings and from Agricultural to Rural Residential

2012 Equipment: Award Nelson Auto Center (two ¾ ton Chassis - \$29,933) and Award Northern Truck Equipment (two Utility Bodies - \$22,450.00) – memo from Fleet Manager Eric Hanson

Street Improvement District No. 2217 (31st Ave E – 7th Street East to Veterans Boulevard): Approve Engineer's Report and authorize City Engineer to prepare Plans and Specifications

Sewer, Water, Storm and Street Improvement District No. 1237 (Maple Ridge at the Preserve 2nd Addition): Create Assessment District and authorize City Engineer to prepare Engineer's Report

No opposition. Motion carried.

City Attorney Brian Neugebauer appeared before the Commission on the Resolution Providing for the Issuance of \$6,030,000 Refunding Improvement Bonds of 2012, Series B and the Resolution Providing for the Issuance of \$10,435,000 Refunding Improvement Bonds of 2012, Series C. After discussion, Commissioner Simmons moved and Commissioner Thorstad seconded to adopt the Resolutions as outlined by City Attorney Brian Neugebauer and authorize the Mayor and City Auditor to accept a bid at a later date, provided the net interest does not exceed the amounts stated in the Resolutions. No opposition. Motion carried.

City Attorney Brian Neugebauer provided a revised Agreement between the City of West Fargo and Costco Wholesale Corporation and reviewed his Memo regarding this Costco Agreement. After discussion, Commissioner Bennett moved and Commissioner Simmons seconded to approve the Agreement as outlined by City Attorney Brian Neugebauer. No opposition. Motion carried.

City Assessor Wanda Wilcox appeared before the Commission on the request from GRS Insurance for a five year remodeling exemption on their building at 1291 13th Avenue East, and advised that the West Fargo City Assessor is recommending a five year remodeling exemption on this project for the increased value of \$85,000. After discussion, Commissioner Simmons moved and Commissioner Bennett seconded to approve the five year remodeling exemption as recommended by City Assessor Wanda Wilcox. No opposition. Motion carried.

Human Resources Director Carmen Schroeder appeared before the Commission to review the changes to the Employee Police Handbook regarding On Call & Call Back Policies. After discussion, Commissioner Simmons moved and Commissioner Bennett seconded to approve the changes to the Employee Policy Handbook as outlined by HR Director Carmen Schroeder. No opposition. Motion carried.

City Engineer Kevin Bucholz appeared before the Commission on the present Proposed Well #9 Rehabilitation Project. After discussion, Commissioner Hanson moved and Commissioner Thorstad seconded to approve the Engineer's Report and authorize the City Engineer and Public Works Director to proceed with work on this well as outlined by City Engineer Kevin Bucholz. No opposition. Motion carried.

There were no Non-Agenda items.

Mayor Mattern advised that "State of the City" will be on the March 5, 2012 City Commission Agenda.

City Administrator Jim Brownlee gave the following report to Commissioners:

Planning Director Larry Weil is going to Williston this week for business presentations

Aquatics Group is meeting in early March

Mark Vaux, the new Director of Economic Development and Community Services should be starting March 1st

There was no correspondence.

Commissioner Bennett moved and Commissioner Hanson seconded to adjourn the meeting. No opposition. Meeting was adjourned.

Rich Mattern
President of the Board

James Brownlee
City Auditor