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Larry M. Weil, Planning Director

PORTABLE SIGN PERMIT

Sign Owner:		
Sign Address or Property Description:		
Business or Event Advertised:		
Zoning:	Sign Dimensions:	
Sign Area:	Sign Height:	
Placement Date:	Removal Date:	
Cumulative Display Days for Business/Event Upon Removal Date:		
For Office Use Only		
Permit Fee: \$15.00	Paid:	Method:
City Review		<u>Yes</u> <u>No</u>
Sign Owner Licensed		
Proper Zoning (C, CM, M, P)		
On-Premise/Approved Community-Wide Event		
<input type="checkbox"/> Single Tenant Site		
<input type="checkbox"/> Multi-Tenant Site		
<input type="checkbox"/> Less than 6 Tenants		
<input type="checkbox"/> More than 6 Tenants		
Proper Size & Height (6'x10' or 60 ft ² ; 8' in Height from Grade)		
Proper Setbacks		
<input type="checkbox"/> Off Right-of Way		
<input type="checkbox"/> Flashing Sign 100' from Residential Zoned Property		
<input type="checkbox"/> "CO" District Signs 15' from Front Property Line on Designated Streets or 5' on Other Streets; 5' from Side Property Line on Designated Streets & 2.5' on Other Streets		
<input type="checkbox"/> Institutional Community Event Signs in Residential Districts 15' from Front Property Line and 10' from Side Property Lines.		
<input type="checkbox"/> Other		
Proper Sight Triangle from Intersection (30' from Point of Curvature of Intersecting Street)		
Proper Sight Triangle from Driveway (24' from Curb and Driveways)		
Proper Access to Site		
Proper Time Frame Between Permit Periods		
Sign in Good Repair		
Placement Date Confirmed		
Removal Date Confirmed		
<u>Notes:</u>		