

**West Fargo Public Library Board  
Meeting Agenda**

**Date:** February 21, 2019

**Time:** 5:30 p.m.

**Place:** West Fargo Public Library

Lodoen Community Center, 109 3<sup>rd</sup> St. East, West Fargo, ND

1. Call to Order - Roll Call

2. Introduction of Guests

3. Approval of agenda

4. Approval of the minutes

5. Approval of financial report and bills

6. Reports

6.1 Director's Report

6.1.1 Staffing

6.1.2 Programming

6.1.3 Hours

6.1.4 Policies

6.1.5 Technology

6.1.6 Facilities

6.1.7 Miscellaneous

7. New business

7.1 Guest presentation

7.2 Proposed revision to hotspot policy:

Loan period of 3 weeks for hotspots with possible renewals if not requested by another patron. (Current policy does not allow renewals.)

7.3 Proposed revision to equipment checkout policy

Requirement of having held a card for 3 months for some technology check-outs (Current policy requires only one month.)

7.4 Proposed revision to Meeting Room Policy

The library reserves the right to cancel an outside party's room reservation with 4 weeks advance notice. (Current policy calls for 6 weeks notice.)

8. Unfinished business  
8.1 Board member search

9. Announcements  
9.1 Next meeting March 14, 2019 at 5:30 p.m.

10. Adjournment