A. Approve Order of Agenda
B. Approval of Minutes – June 11, 2019 (Pg 2)

Regular Agenda
1. Special Event Application – Silver Dollar (Pg 3-9)
2. 2019 Server Training Update (Pg 10-11)
3. Review and Approval of Liquor License Renewals (Pg 10-11)
   - Ace Liquor
   - Art Bar
   - Awake LLC
   - Bar Nine
   - Barcode Bar & Grill
   - Bernies West
   - Blarney Stone
   - BLVD
   - Bordertown
   - Bostons Pizza
   - Bottle Barn
   - Brewtus BrickHouse
   - Cash Wise Liquor
   - Costco
   - Creatively Uncorked
   - Element Fargo
   - Family Fare
   - Fargo Hospitality Group
   - Flatland
   - Hooligans
   - Horbachers Wine & Spirits
   - JL Beers
   - Lakemode Liquors
   - M&J Saloon
   - Mackenzie River
   - Maxwells Bar
   - New Perceptive
   - Ole & Lena’s
   - Pub West
   - Rookie Sports Bar and Grill
   - Silver Dollar
   - Spicy Pie
   - Spit Fire
   - Three Lyons
   - Town Hall
   - Tru Blu
   - VFW
   - West Fargo Speedway
   - Work Zone
   - Wurst Bier Hall

4. Adjourn
The City of West Fargo Liquor Control Board met at 8:00am on Tuesday, June 11, 2019.

Those present and voting were City Administrator Tina Fisk, Commissioner Eric Gjerdevig, Commissioner Mark Simmons, West Fargo Police Chief Heith Janke, and Code Enforcement Officer Pierre Freeman.

Those present and not voting were Attorney Sarah Wear, Executive Assistant Courtney Williams, Finance Director Jim Larson, and Finance Assistant Stanna Flom.

Chief Janke moved and Commissioner Simmons seconded to approve the Order of Agenda as presented. No opposition. Motion carried.

City Administrator Fisk moved and Code Enforcement Officer Freeman seconded to approve the minutes of the May 29, 2019 meeting. No opposition. Motion carried.

Commissioner Gjerdevig opened discussion for The Art Bar Liquor License Application. After discussion, Commissioner Simmons moved and Code Enforcement Officer Freeman seconded to approve the application. No opposition. Motion carried.

Commissioner Gjerdevig opened discussion for Ole & Lena’s Ownership Change Request. After discussion, Commissioner Simmons moved and Code Enforcement Officer Freeman seconded to approve the Ownership Change Discussion with the condition of completing a successful background check. No opposition. Motion carried.

Commissioner Gjerdevig opened discussion for the Bar Nine Change Request. After discussion, Code Enforcement Officer Freeman moved and Commissioner Simmons seconded to approve the Bar Nine Change Request for six months. No opposition. Motion carried.

Commissioner Gjerdevig opened discussion for the VFW Change Request. After discussion, Commissioner Simmons moved and City Administrator Fisk seconded to approve the VFW Change Request as presented. No opposition. Motion carried.

There was no correspondence.

Commissioner Simmons moved and Code Enforcement Officer Freeman seconded to adjourn. No opposition. Meeting adjourned.

__________________________________________________________  ____________________________________________
Eric Gjerdevig, Commissioner                                   Tina Fisk, City Administrator
ALCOHOL SPECIAL EVENT APPLICATION

(application must be submitted NO LATER THAN 7 days prior to event)

1. West Fargo Liquor License Business Name _Silver Dollar Inc._

2. Name:  _Kurt Lepird_ Email:  _kurt@digthepig.com_
   Mailing Address: _221 Sheyenne St._ City: _West Fargo_ State: ND Zip: 58078
   Contact Person: _Kurt Lepird_ Email: _kurt@digthepig.com_
   Mailing Address: _221 Sheyenne St._ City: _West Fargo_ State: ND Zip: 58078
   Contact Phone: __________________

3. Event Name: _License #64 Full Throttle Friday_ Date of Event June 21st 2019
   Contact Person: _Alexis Engelking_ Email: alexis@hdfargo.com
   Mailing Address: _701 Christianson Dr. W._ City: _West Fargo_ State: ND Zip: 58078
   Contact Phone: _701-277-1000_

4. Start/End hours of alcohol service: _6:00 AM/PM to 9:00 AM/PM_

5. Address of Special Event Licensed Area: _701 Christianson Dr. W. West Fargo, ND 58078_

6. Is the event outdoors? _Yes/No_

7. If no, in what area(s) of the building is the event located? ______
   **Submit a legible drawing showing the licensed area and how the boundaries of the
   licensed area will be identified.**

8. Are there adequate restroom facilities? _Yes/No_ See city requirements (attached)

9. List the primary activities within the licensed area: _Complimentary Beverages_ (if there is
   going to be a public dance then there will need to be security)

10. Will minors be allowed at the event? _Yes/No_
    If yes, will minors and alcohol be allowed in the same area? _Yes/No_

11. What is the expected attendance per event in the licensed area (where alcohol will be sold or
    consumed)? _200 People_

12. Describe your plan to prevent problems and violations. _Trained staff in Alcohol Distribution_
13. Describe your plan to prevent minors from gaining access to alcoholic beverages and from gaining access to any portion of the licensed premises prohibited to minors. _______ Trained staff in Alcohol Distribution __________________________________________________________________________.

14. Describe your plan to manage alcohol consumption by adults. _______ Trained staff in Alcohol Distribution __________________________________________________________________________.

15. Does your event involve any games of chance? Yes/No. If yes, Did you obtain a permit from the City of West Fargo? Yes/No.

16. Is food going to be served? Yes/No. If so, what will be served ___ Food Truck Vendors ________. Please contact Public Health Department to review requirements for approval to serve food at (701)241-1364.

17. List name(s) of alcohol manager(s) on duty and in the licensed area: _______ Kurt Lepird or DeAnne Larson __________________________________________________________________________

18. Have all servers attended a Server Training Program recognized by WFPD Yes/No.

19. Event location has proper liability insurance? Yes/No

I affirm that I am authorized to sign this application on behalf of the applicant.

Applicant Name (please print): ___ Kurt Lepird ______________________________________________________________________

Applicant Signature: ___________________________________________________________ Date: 6/13/19

RETURN FORM AND $25.00 FEE TO:

City of West Fargo
Attn: Finance Assistant
800 4th Ave E
West Fargo, ND 58078

<table>
<thead>
<tr>
<th>Internal Use Only</th>
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</thead>
<tbody>
<tr>
<td>Building Inspector Approved Yes/No</td>
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<tr>
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<td>City Administrator Approved Yes/No</td>
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<tr>
<td>Finance Verified Liquor/Insurance License Yes/No</td>
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<tr>
<td>Planning/Zoning Approved Yes/No</td>
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<tr>
<td>Public Works Approved Yes/No</td>
</tr>
</tbody>
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Check # 377.31 Date Paid 6/13/19 Amount $25.00
ALCOHOL SPECIAL EVENT APPLICATION

(application must be submitted NO LATER THAN 7 days prior to event)

1. West Fargo Liquor License Business Name: Silver Dollar Inc.

2. Name: Kurt Lepird Email: kurt@digthepig.com
   Mailing Address: 221 Sheyenne St. City: West Fargo State: ND Zip: 58078
   Contact Person: Kurt Lepird Email: kurt@digthepig.com
   Mailing Address: 221 Sheyenne St. City: West Fargo State: ND Zip: 58078
   Contact Phone: 

3. Event Name: License #65 Miracle Ride Date of Event June 22nd 2019
   Contact Person: Alexis Engelking Email: alexis@hdfargo.com
   Mailing Address: 701 Christianson Dr. W. City: West Fargo State: ND Zip: 58078
   Contact Phone: 701-277-1000

4. Start/End hours of alcohol service: 3:00 AM/PM to 9:30 AM/PM

5. Address of Special Event Licensed Area: 701 Christianson Dr. W. West Fargo, ND 58078

6. Is the event outdoors? Yes/No

7. If no, in what area(s) of the building is the event located? __________
   **Submit a legible drawing showing the licensed area and how the boundaries of the licensed area will be identified.

8. Are there adequate restroom facilities? Yes/No See city requirements (attached)

9. List the primary activities within the licensed area: Complimentary Beverages (if there is going to be a public dance then there will need to be security)

10. Will minors be allowed at the event? Yes/No
    If yes, will minors and alcohol be allowed in the same area? Yes/No

11. What is the expected attendance per event in the licensed area (where alcohol will be sold or consumed)? 200 People

12. Describe your plan to prevent problems and violations. Trained staff in Alcohol Distribution
13. Describe your plan to prevent minors from gaining access to alcoholic beverages and from gaining access to any portion of the licensed premises prohibited to minors. _______ Trained staff in Alcohol Distribution ____________________________.

14. Describe your plan to manage alcohol consumption by adults. _______ Trained staff in Alcohol Distribution ____________________________.

15. Does your event involve any games of chance? Yes/No. If yes, Did you obtain a permit from the City of West Fargo? Yes/No.

16. Is food going to be served? Yes/No If so, what will be served Food Truck Vendors _______. Please contact Public Health Department to review requirements for approval to serve food at (701)241-1364.

17. List name(s) of alcohol manager(s) on duty and in the licensed area: _______ Kurt Lepird or DeAnne Larson ____________________________

18. Have all servers attended a Server Training Program recognized by WFPD Yes/No.

19. Event location has proper liability insurance? Yes/No

I affirm that I am authorized to sign this application on behalf of the applicant.

Applicant Name (please print): _______ Kurt Lepird ____________________________

Applicant Signature: ____________________________ Date: 6/13/19

RETURN FORM AND $25.00 FEE TO:

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800 4th Ave E
West Fargo, ND 58078

Internal Use Only

Building Inspector Approved – Yes/No
Fire Approved - Yes/No
Health Department Approved – Yes/No
Police Approved - Yes/No
City Administrator Approved – Yes/No
Finance Verified Liquor/Insurance License – Yes/No
Planning/Zoning Approved - Yes/No
Public Works Approved - Yes/No

Check # 37731 Date Paid 6/13/19 Amount __ Free

2
ALCOHOL SPECIAL EVENT APPLICATION

(application must be submitted NO LATER THAN 7 days prior to event)

1. West Fargo Liquor License Business Name: Silver Dollar Inc.

   Name: Kurt Lepird        Email: kurt@digthepig.com
   Mailing Address: 221 Sheyenne St.  City: West Fargo  State: ND  Zip: 58078
   Contact Person: Kurt Lepird  Email: kurt@digthepig.com
   Mailing Address: 221 Sheyenne St.  City: West Fargo  State: ND  Zip: 58078
   Contact Phone:

2. Event Name: License #66 Happy Hour  Date of Event June 29th 2019
   Contact Person: Alexis Engelking  Email: alexis@hdfargo.com
   Mailing Address: 701 Christianson Dr. W.  City: West Fargo  State: ND  Zip: 58078
   Contact Phone: 701-277-1000

3. Start/End hours of alcohol service: 2:30 AM PM to 5:00 AM PM

4. Address of Special Event Licensed Area: 701 Christianson Dr. W. West Fargo, ND 58078

5. Is the event outdoors? Yes/No

6. If no, in what area(s) of the building is the event located?  
   **Submit a legible drawing showing the licensed area and how the boundaries of the licensed area will be identified.

7. Are there adequate restroom facilities? Yes/No  See city requirements (attached)

8. List the primary activities within the licensed area: Complimentary Beverages (if there is going to be a public dance then there will need to be security)

9. Will minors be allowed at the event? Yes/No
   If yes, will minors and alcohol be allowed in the same area? Yes/No

10. What is the expected attendance per event in the licensed area (where alcohol will be sold or consumed)? 200 People

11. Describe your plan to prevent problems and violations. Trained staff in Alcohol Distribution
13. Describe your plan to prevent minors from gaining access to alcoholic beverages and from gaining access to any portion of the licensed premises prohibited to minors. ______

Trained staff in Alcohol Distribution ________________________________.

14. Describe your plan to manage alcohol consumption by adults. ______ Trained staff in Alcohol Distribution ________________________________.

15. Does your event involve any games of chance? Yes/No. If yes, Did you obtain a permit from the City of West Fargo? Yes/No.

16. Is food going to be served? Yes/No. If so, what will be served ______ Food Truck Vendors _______. Please contact Public Health Department to review requirements for approval to serve food at (701)241-1364.

17. List name(s) of alcohol manager(s) on duty and in the licensed area: ______ Kurt Lepird or DeAnne Larson ________________________________

18. Have all servers attended a Server Training Program recognized by WFPD Yes/No.

19. Event location has proper liability insurance? Yes/No

I affirm that I am authorized to sign this application on behalf of the applicant.

Applicant Name (please print): Kurt Lepird

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Building Inspector Approved – Yes/No
Fire Approved - Yes/No
Health Department Approved – Yes/No
Police Approved - Yes/No

City Administrator Approved – Yes/No
Finance Verified Liquor/Insurance License – Yes/No
Planning/Zoning Approved - Yes/No
Public Works Approved - Yes/No

Check # 87731 Date Paid 6/13/19 Amount Free
### 2019 Liquor Review

*Need 80% for server training- next class is 6/26/19  and 7/1/19 and all scheduled*

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<tr>
<th>Establishment</th>
<th>Total employees</th>
<th>Trained employees</th>
<th>Percentage</th>
<th>POLICE</th>
<th>FIRE</th>
<th>HEALTH</th>
<th>INSURANCE</th>
<th>LCB</th>
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<td>4</td>
<td>4</td>
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<td>X</td>
<td>X</td>
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<td>2</td>
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<td>X</td>
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<td>4 Bar Nine</td>
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<td>10</td>
<td>83%</td>
<td></td>
<td>X</td>
<td>X</td>
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<tr>
<td>5 Barcode Bar &amp; Grill</td>
<td>14</td>
<td>13</td>
<td>93%</td>
<td>X</td>
<td>X</td>
<td>X</td>
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<td>X</td>
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<td>11 Bottle Barn</td>
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<td>X</td>
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<td>12 Brewtus BrickHouse</td>
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<td>93</td>
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<td>15 Creatively Uncorked</td>
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<tr>
<td>16 Element Fargo</td>
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<td>83%</td>
<td></td>
<td>X</td>
<td>NA</td>
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<td>25 Mackenzie River</td>
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<td></td>
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<td></td>
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<td>28 Ole &amp; Lena’s</td>
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<tr>
<td>34</td>
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<td>35</td>
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<td>92% NO TAXES DUE</td>
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<td>X</td>
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<tr>
<td>36</td>
<td>Tru Blu</td>
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<td>21</td>
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<td>37</td>
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<td>38</td>
<td>West Fargo Speedway</td>
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<tr>
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<td>Wurst Bier Hall</td>
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<td>85% X</td>
<td></td>
<td>X</td>
<td>X</td>
<td></td>
</tr>
</tbody>
</table>

*Need 80% for server training - next class is 6/26/19 and 7/1/19 and all scheduled*

revised 6/14/19