



To: West Fargo Public Library Board of Directors
From: Carissa Hansen, Library Director
Date: Thursday, October 7, 2021
Subject: Friends of the Library revenue and line item changes throughout 2021
Action: Approval of financial reports

West Fargo Public Library Board of Directors

President

Liann Hanson

Vice President

Jodie Haring

Board member

Mandy George
City Commissioner

Board member

Alanna Rerick

Board member

Tony Stukel

Library Director

Carissa Hansen

Deputy Director

Maria Kramer

The library has received \$9,370.00 in funds from the Friends of the Library in 2021. The following line items include many expenses covered by Friends of the Library, causing them to appear near spent in the library's expenditure line items.

- Programming (649)
 - \$2,189.86 is Friends revenue received to assist in covering expenses
- Promotional Activities (689)
 - \$6,006.02 is Friends revenue received to assist in covering expenses

Additionally, the City discontinued use of some expenditure codes during the course of 2021, meaning that some expenditures are routinely coded to new line items. Funds were still appropriately budgeted for these items, but they are coded to the new lines. For example:

- Expenditures previously coded to Misc Printing and Mailing (360) are now coded to:
 - Postage, Freight, Shipping (661)
 - Printing (668)

Funds 7000-7000, Accounts 411600-411600, AND ACCOUNT=411600

Fund/Account/ Doc/Line # Check	Description	Invoice	Invoice Date	End Month/ Amount	Year to Date/ Period	Budget/ Vendor	Available Appropriation	%
7000 LIBRARY								
411600 LIBRARY								
110 PERMANENT EMP SALARIES								
JV 4591128	PAYROLL 08/13/2021		/ /	28,735.55	8/21			
JV 4592121	PAYROLL 08/27/2021		/ /	28,615.27	8/21			
		Object Total:		57,350.82	452,042.41	683,521.00	231,478.59	66%
114 PART TIME SALARIES								
JV 4591129	PAYROLL 08/13/2021		/ /	2,808.93	8/21			
JV 4592122	PAYROLL 08/27/2021		/ /	3,222.56	8/21			
		Object Total:		6,031.49	67,168.88	124,365.00	57,196.12	54%
209 CLASSIFIED ADS								
		Object Total:	/ /	0.00	0.00	0.00	0.00	%
220 SOCIAL SECURITY								
JV 4591130	PAYROLL 08/13/2021		/ /	2,336.81	8/21			
JV 4592123	PAYROLL 08/27/2021		/ /	2,359.19	8/21			
		Object Total:		4,696.00	38,517.12	61,803.00	23,285.88	62%
230 RETIREMENT								
JV 4591131	PAYROLL 08/13/2021		/ /	4,292.18	8/21			
JV 4592124	PAYROLL 08/27/2021		/ /	4,292.18	8/21			
		Object Total:		8,584.36	67,568.57	96,223.00	28,654.43	70%
240 WORKFORCE SAFETY INSURANCE								
		Object Total:	/ /	0.00	1,252.63	1,865.00	612.37	67%
245 CORPORATE EDUCATION								
		Object Total:	/ /	0.00	0.00	0.00	0.00	%
250 UNEMPLOYMENT								
		Object Total:	/ /	0.00	0.00	1,000.00	1,000.00	%
312 ATTORNEY								
CL 98523 5	92561 library		08/10/21	578.00	8/21	353 OHNSTAD TWICHELL		
		Object Total:		578.00	968.62	1,000.00	31.38	97%
320 HEALTH INSURANCE								
JV 4591132	PAYROLL 08/13/2021		/ /	3,186.07	8/21			
JV 4592125	PAYROLL 08/27/2021		/ /	3,186.02	8/21			
		Object Total:		6,372.09	47,182.33	101,995.00	54,812.67	46%
321 PROPERTY INSURANCE								
		Object Total:	/ /	0.00	0.00	0.00	0.00	%
333 BUILDING RENTAL								
CL 98212 1	92432 06167 LIBRARY RENT JULY MISC06167		07/20/21	9,740.00	8/21	549 WF PUB SCHOOLS DIST #6		
CL 98348 1	92645 06170 LIBRARY RENT AUGUST MISC06170		07/29/21	9,740.00	8/21	549 WF PUB SCHOOLS DIST #6		
		Object Total:		19,480.00	68,180.00	117,000.00	48,820.00	58%
340 TRAVEL & EDUCATION								
CL 98214 1	92283 MILEAGE		07/22/21	15.08	8/21	3869 ALISHA REIS		
CL 98495 1	92632 TRAVEL & EDUCATION		08/02/21	476.40	8/21	3162 VISA LIBRARY #2		
CL 98496 4	92631 TRAVEL & EDUCATION		/ /	280.00	8/21	3161 VISA LIBRARY #1		
		Object Total:		771.48	1,740.27	7,050.00	5,309.73	25%

Funds 7000-7000, Accounts 411600-411600, AND ACCOUNT=411600

Fund/Account/ Doc/Line #	Check	Description	Invoice	Invoice Date	End Month/ Amount	Year to Date/ Period	Budget/ Vendor	Available Appropriation	%
7000 LIBRARY									
411600 LIBRARY									
348 BUYOUTS									
				/ /					
			Object Total:		0.00	0.00	0.00	0.00	%
356 TELEPHONE									
CC 750 1		TECHSOUP		07/14/21	15.00	8/21 2439 VISA IT			
CC 750 2		MOBILE BEACON		07/14/21	129.00	8/21 2439 VISA IT			
CC 750 3		MOBILE BEACON		07/14/21	1,560.00	8/21 2439 VISA IT			
CC 750 4		STYLEBOOK.COM		07/25/21	44.79	8/21 2439 VISA IT			
CC 750 5		TECHSOUP		07/27/21	15.00	8/21 2439 VISA IT			
CL 98608 32	92621	july 2020 library	9885720530	07/08/21	199.89	8/21 3668 VERIZON WIRELESS			
			Object Total:		1,963.68	3,010.63	6,650.00	3,639.37	45%
360 MISC PRINTING & MAILING									
				/ /					
			Object Total:		0.00	1,075.60	7,000.00	5,924.40	15%
387 MEDICAL/VACCINES									
				/ /					
			Object Total:		0.00	469.00	500.00	31.00	94%
399 RECRUITMENT/EMPLOYMENT TESTING									
CL 98317 3	92496	library			180.00	8/21 1502 EIDE BAILLY			
			Object Total:		180.00	1,424.00	3,000.00	1,576.00	47%
410 OFFICE SUPPLIES									
CL 98344 1	92464	OFFICE SUPPLIES	W011393541	07/30/21	132.94	8/21 351 BUSINESS ESSENTIALS			
CL 98438 1	92577	OFFICE SUPPLIES	8013870721	07/31/21	128.68	8/21 3276 PREMIUM WATERS INC			
CL 98512 1	92452	MASKS - LIBRARY	16YXM7CPFG	08/06/21	315.00	8/21 3490 AMAZON CAPITAL SERVICES			
			Object Total:		576.62	8,995.06	16,000.00	7,004.94	56%
424 GAS AND OIL									
				/ /					
			Object Total:		0.00	0.00	500.00	500.00	%
427 VEHICLES MAINTENANCE									
				/ /					
			Object Total:		0.00	0.00	1,000.00	1,000.00	%
428 SERVICE AGREEMENTS-CONTRA									
CL 98075 1	92367	SERVICE	3768338	07/07/21	826.15	8/21 3418 LOFFLER			
		AGREEMENTS-CONTRACTS							
CL 98151 1	92343	SERVICE	29749786	07/21/21	442.89	8/21 2877 GREATAMERICA FINANCIAL			
		AGREEMENTS-CONTRACT							
CL 98346 1	92614	SERVICE	25989	08/01/21	2,900.00	8/21 3658 TLC CLEANING LLC			
		AGREEMENTS-CONTRACTS							
			Object Total:		4,169.04	28,803.82	46,755.00	17,951.18	62%
497 TECHNOLOGY									
CL 98189 1	92387	CAMERA	183247	07/26/21	260.35	8/21 271 NETCENTER TECHNOLOGIES			
			Object Total:		260.35	7,084.25	25,699.00	18,614.75	28%
640 FURNITURE & EQUIPMENT									
				/ /					
			Object Total:		0.00	0.00	0.00	0.00	%

Funds 7000-7000, Accounts 411600-411600, AND ACCOUNT=411600

Fund/Account/ Doc/Line # Check	Description	Invoice Invoice Date	End Month/ Amount	Year to Date/ Period	Budget/ Vendor	Available Appropriation	%
7000 LIBRARY							
411600 LIBRARY							
641 FURN & EQUIP-NON DEPRECIATED <\$5000							
		/ /					
	Object Total:		0.00	3,206.48	8,762.00	5,555.52	37%
644 POSTAL METER RENT							
		/ /					
	Object Total:		0.00	486.18	1,200.00	713.82	41%
645 EQUIPMENT REPLACEMENT							
		/ /					
	Object Total:		0.00	0.00	0.00	0.00	%
648 PROFESSIONAL PUBLICATIONS							
CL 98150 1 92284 PROFESSIONAL PUBLICATIONS 1RG9XN11CR		07/26/21	6.11	8/21	3490 AMAZON CAPITAL SERVICES		
CL 98495 2 92632 PROFESSIONAL PUBLICATIONS		/ /	85.80	8/21	3162 VISA LIBRARY #2		
	Object Total:		91.91	366.70	1,200.00	833.30	31%
649 PROGRAMMING							
CL 98074 1 92356 PROGRAMMING		07/22/21	100.00	8/21	2450 JEFFREY SALVESON		
CL 98077 1 92284 PROGRAMMING	1LVV9X7NL6	07/14/21	103.51	8/21	3490 AMAZON CAPITAL SERVICES		
CL 98077 2 92284 PROGRAMMING	1HKQHWTKMV	07/15/21	68.80	8/21	3490 AMAZON CAPITAL SERVICES		
CL 98153 1 92377 PROGRAMMING	202103	07/23/21	380.00	8/21	4046 MSUM PLANETARIUM		
CL 98349 1 92548 PROGRAMMING	504358087	08/02/21	188.06	8/21	1958 MOTION PICTURE LICENSING		
CL 98350 1 92452 PROGRAMMING	1P6QMCQ9VF	07/30/21	57.02	8/21	3490 AMAZON CAPITAL SERVICES		
CL 98350 2 92452 PROGRAMMING	13PPXL7Q43	08/04/21	151.86	8/21	3490 AMAZON CAPITAL SERVICES		
CL 98355 1 92442 PROGRAMMING		08/02/21	477.00	8/21	4055 THE PAINTED TURTLE		
CL 98496 2 92631 PROGRAMMING		/ /	307.85	8/21	3161 VISA LIBRARY #1		
	Object Total:		1,834.10	8,804.25	11,000.00	2,195.75	80%
650 E RESOURCES							
CL 98343 1 92546 E RESOURCES	500789797	07/31/21	1,326.84	8/21	1854 MIDWEST TAPE		
CL 98347 1 92566 E RESOURCES	H0077077	07/01/21	4,000.00	8/21	2126 OVERDRIVE, INC		
	Object Total:		5,326.84	18,173.24	36,000.00	17,826.76	50%
653 CAPITAL IMPROVEMENTS							
		/ /					
	Object Total:		0.00	0.00	0.00	0.00	%
661 POSTAGE/FREIGHT/SHIPPING							
CL 98073 1 92397 Reserve account		07/22/21	1,000.00	8/21	1483 PITNEY BOWES RESERVE ACCOUNT		
	Object Total:		1,000.00	2,080.74	0.00	-2,080.74	%
662 BOOKS							
CL 98076 1 92289 BOOKS	2036064774	07/08/21	12.26	8/21	1695 BAKER & TAYLOR		
CL 98077 3 92284 BOOKS	1XVYV4P6G6	07/16/21	104.25	8/21	3490 AMAZON CAPITAL SERVICES		
CL 98152 1 92289 BOOKS	2036075561	07/15/21	218.78	8/21	1695 BAKER & TAYLOR		
CL 98152 2 92289 BOOKS	2036004112	07/15/21	517.66	8/21	1695 BAKER & TAYLOR		
CL 98152 3 92289 BOOKS	2036010172	07/17/21	314.72	8/21	1695 BAKER & TAYLOR		
CL 98351 1 92456 BOOKS	2036071573	07/22/21	33.29	8/21	1695 BAKER & TAYLOR		
CL 98351 2 92456 BOOKS	2036095736	07/26/21	216.67	8/21	1695 BAKER & TAYLOR		
CL 98351 3 92456 BOOKS	2036079970	07/23/21	927.25	8/21	1695 BAKER & TAYLOR		
CL 98351 4 92456 BOOKS	2036031747	07/22/21	403.99	8/21	1695 BAKER & TAYLOR		
CL 98439 1 92448 BOOKS	D2095	08/09/21	119.63	8/21	3870 A KIDS BOOK ABOUT, INC		
CL 98496 3 92631 BOOKS		/ /	749.22	8/21	3161 VISA LIBRARY #1		
CL 98496 7 92631 CREDIT FOR BOOKS		/ /	-342.92	8/21	3161 VISA LIBRARY #1		
	Object Total:		3,274.80	41,885.85	100,750.00	58,864.15	

Funds 7000-7000, Accounts 411600-411600, AND ACCOUNT=411600

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7000 LIBRARY									
411600 LIBRARY									
663 MAGAZINES									
				/ /					
			Object Total:		0.00	4,399.11	6,500.00	2,100.89	68%
664 AUDIO VIDEO									
CL 98078 1	92375	DVD	500738797	07/20/21	57.73	8/21 1854	MIDWEST TAPE		
CL 98078 2	92375	DVD	500738706	07/20/21	26.79	8/21 1854	MIDWEST TAPE		
CL 98078 3	92375	DVD	500734621	07/19/21	52.08	8/21 1854	MIDWEST TAPE		
CL 98078 4	92375	AUDIOBOOK	500734622	07/19/21	64.48	8/21 1854	MIDWEST TAPE		
CL 98078 5	92375	AUDIOBOOK	500734623	07/19/21	94.72	8/21 1854	MIDWEST TAPE		
CL 98078 6	92375	DVD	500734624	07/19/21	16.29	8/21 1854	MIDWEST TAPE		
CL 98078 7	92375	DVD	500734627	07/19/21	26.04	8/21 1854	MIDWEST TAPE		
CL 98078 8	92375	DVD	500734144	07/19/21	52.48	8/21 1854	MIDWEST TAPE		
CL 98078 9	92375	DVD	500734628	07/19/21	71.98	8/21 1854	MIDWEST TAPE		
CL 98078 10	92375	DVD	500734626	07/19/21	177.12	8/21 1854	MIDWEST TAPE		
CL 98154 1	92375	DVD	500762810	07/26/21	31.14	8/21 1854	MIDWEST TAPE		
CL 98154 2	92375	DVD	500755459	07/26/21	14.79	8/21 1854	MIDWEST TAPE		
CL 98154 3	92375	AUDIOBOOK	500755457	07/26/21	42.24	8/21 1854	MIDWEST TAPE		
CL 98154 4	92375	AUDIOBOOK	500755681	07/23/21	19.98	8/21 1854	MIDWEST TAPE		
CL 98352 1	92546	AUDIOBOOK	500797591	08/03/21	42.24	8/21 1854	MIDWEST TAPE		
CL 98352 2	92546	DVD	500797590	08/03/21	44.58	8/21 1854	MIDWEST TAPE		
CL 98352 3	92546	DVD	500785289	08/03/21	200.75	8/21 1854	MIDWEST TAPE		
			Object Total:		1,035.43	15,175.00	31,500.00	16,325.00	48%
667 MEMBERSHIPS									
CL 98496 5	92631	MEMBERSHIPS			295.00	8/21 3161	VISA LIBRARY #1		
			Object Total:		295.00	1,906.00	3,218.00	1,312.00	59%
668 PRINTING									
			Object Total:		0.00	1,117.87	0.00	-1,117.87	%
669 INSURANCE									
			Object Total:		0.00	0.00	2,750.00	2,750.00	%
671 SUMMER READING PROGRAM									
			Object Total:		0.00	0.00	0.00	0.00	%
672 EMERGENCY MEDICAL SUPPLIES									
			Object Total:		0.00	303.99	250.00	-53.99	122%
673 CLEANING SUPPLIES									
			Object Total:		0.00	0.00	500.00	500.00	%
674 HOMEWORK ROOM									
			Object Total:		0.00	0.00	0.00	0.00	%

Funds 7000-7000, Accounts 411600-411600, AND ACCOUNT=411600

Fund/Account/ Doc/Line # Check	Description	Invoice	Invoice Date	End Month/ Amount	Year to Date/ Period	Budget/ Vendor	Available Appropriation	%
7000 LIBRARY								
411600 LIBRARY								
682 STRATEGIC PLANNING			/ /					
		Object Total:		0.00	0.00	0.00	0.00	%
689 PROMOTIONAL ACTIVITIES								
CL 98496 1 92631 PROMOTIONAL ACTIVITIES			08/02/21	301.97	8/21 3161 VISA LIBRARY #1			
		Object Total:		301.97	8,912.89	11,400.00	2,487.11	78%
724 CONSULTING/TESTING FEES			/ /					
		Object Total:		0.00	1,375.00	0.00	-1,375.00	%
740 SERVICE CHARGES								
JV 4602 6 TransFirst Libr August 2021			/ /	123.12	8/21			
		Object Total:		123.12	1,139.88	0.00	-1,139.88	%
750 MISC.								
CL 98213 1 92341 MISC - BOOK REPLACEMENT			07/29/21	19.99	8/21 2234 GRAND FORKS PUBLIC LIBRARY			
CL 98496 6 92631 CREDIT FOR AMAZON PRIME SUBSCR			/ /	-12.99	8/21 3161 VISA LIBRARY #1			
		Object Total:		7.00	19.99	750.00	730.01	3%
852 WEBSITE			/ /					
		Object Total:		0.00	0.00	0.00	0.00	%
870 CAPITALIZED ASSETS - OVER \$5,000			/ /					
		Object Total:		0.00	0.00	0.00	0.00	%
901 CATALOGING								
CL 98342 1 92560 CATALOGING		1000148717	08/01/21	195.34	8/21 3416 OCLC, INC.			
		Object Total:		195.34	1,539.74	2,300.00	760.26	67%
902 ONLINE DATE BASE (STATE)			/ /					
		Object Total:		0.00	0.00	0.00	0.00	%
903 HISTORY ROOM			/ /					
		Object Total:		0.00	0.00	0.00	0.00	%
994 ODIN			/ /					
		Object Total:		0.00	12,000.00	12,000.00	0.00	100%
		Account Total:		124,499.44	918,376.10	1,533,006.00	614,629.90	
		Fund Total:		124,499.44	918,376.10	1,533,006.00	614,629.90	

***Detail total may not match report total. The report total reflects the actual amount posting to the budget line. The detail includes all transactions that posted to the budget line during the period (including amounts that may have been closed).

Funds 7000-7000, Accounts 411600-411600, AND ACCOUNT=411600

Fund/Account/ Doc/Line # Check	Description	Invoice Invoice	Invoice Date	End Month/ Amount	Year to Date/ Period	Budget/ Vendor	Available Appropriation	%
7000 LI BRARY 411600 LIBRARY 110 PERMANENT EMP SALARIES			/ /					
		Object Total:		0.00	452,042.41	683,521.00	231,478.59	66%
114 PART TIME SALARIES			/ /					
		Object Total:		0.00	67,168.88	124,365.00	57,196.12	54%
209 CLASSIFIED ADS			/ /					
		Object Total:		0.00	0.00	0.00	0.00	%
220 SOCIAL SECURITY			/ /					
		Object Total:		0.00	38,517.12	61,803.00	23,285.88	62%
230 RETIREMENT			/ /					
		Object Total:		0.00	67,568.57	96,223.00	28,654.43	70%
240 WORKFORCE SAFETY INSURANCE			/ /					
		Object Total:		0.00	1,252.63	1,865.00	612.37	67%
245 CORPORATE EDUCATION			/ /					
		Object Total:		0.00	0.00	0.00	0.00	%
250 UNEMPLOYMENT			/ /					
		Object Total:		0.00	0.00	1,000.00	1,000.00	%
312 ATTORNEY CL 99049 7 93004 LIB			09/09/21	1,889.50	9/21 353 OHNSTAD TWICHELL			
		Object Total:		1,889.50	2,858.12	1,000.00	-1,858.12	286%
320 HEALTH INSURANCE			/ /					
		Object Total:		0.00	47,182.33	101,995.00	54,812.67	46%
321 PROPERTY INSURANCE CL 98629 7 92750			/ /	960.00	9/21 3347 FIRST INTERNATIONAL			
		Object Total:		960.00	960.00	0.00	-960.00	%
333 BUILDING RENTAL CL 98852 1 92877 06187 LIBRARY RENT SEPTEMBER		MI SCO6187	08/27/21	9,740.00	9/21 549 WF PUB SCHOOLS DIST #6			
		Object Total:		9,740.00	77,920.00	117,000.00	39,080.00	67%
340 TRAVEL & EDUCATION								
CL 98680 1 92682 MI LEAGE			08/10/21	12.76	9/21 3869 ALI SHA REIS			
CL 98851 1 92682 MI LEAGE			08/30/21	14.50	9/21 3869 ALI SHA REIS			
CL 98912 1 92808 TRAVEL & EDUCATION NDLA REGI ST			08/31/21	160.00	9/21 4089 NDLA			
CL 98912 2 92808 TRAVEL & EDUCATION NDLA REGI ST			08/31/21	160.00	9/21 4089 NDLA			
CL 98912 3 92808 TRAVEL & EDUCATION NDLA REGI ST			08/31/21	160.00	9/21 4089 NDLA			
CL 98912 4 92808 TRAVEL & EDUCATION NDLA REGI ST			08/31/21	160.00	9/21 4089 NDLA			

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7000 LI BRARY								
411600 LIBRARY								
CL 99063 1	92913 MI LEAGE		09/02/21	14.75	9/21	3417 CHELSEA SIMDORN		
CL 99165 1	93062 TRAVEL & EDUCATION		09/02/21	38.50	9/21	3161 VISA LIBRARY #1		
RV 6324 2	Refund of semi nar		/ /	-399.00	9/21			
		Object Total:		321.51		2,061.78	7,050.00	4,988.22 29%
348 BUYOUTS			/ /					
		Object Total:		0.00		0.00	0.00	0.00 %
356 TELEPHONE								
CL 99070 32	93052 Aug 2021 library	9887891947	08/08/21	167.56	9/21	3668 VERI ZON WI RELESS		
		Object Total:		167.56		3,178.19	6,650.00	3,471.81 48%
360 MISC PRINTING & MAILING			/ /					
		Object Total:		0.00		1,075.60	7,000.00	5,924.40 15%
387 MEDICAL/VACCINES			/ /					
CL 99154 2	92941 Larsen		/ /	58.00	9/21	3443 ESSENTIA HEALTH		
		Object Total:		58.00		527.00	500.00	-27.00 105%
399 RECRUITMENT/EMPLOYMENT TESTING			/ /					
CL 98950 4	92740 lib		/ /	105.00	9/21	1502 EIDE BAILLY		
		Object Total:		105.00		1,529.00	3,000.00	1,471.00 51%
410 OFFICE SUPPLIES								
CL 98683 1	92684 OFFICE SUPPLIES		08/20/21	9.98	9/21	3490 AMAZON CAPITAL SERVICES		
CL 98683 3	92684 OFFICE SUPPLIES		08/20/21	14.25	9/21	3490 AMAZON CAPITAL SERVICES		
CL 99060 1	92902 OFFICE SUPPLIES	W011428651	08/25/21	15.16	9/21	351 BUSINESS ESSENTIALS		
CL 99060 2	92902 OFFICE SUPPLIES	W011441441	08/30/21	38.42	9/21	351 BUSINESS ESSENTIALS		
CL 99066 1	93014 OFFICE SUPPLIES	8013870821	08/31/21	150.76	9/21	3276 PREMIUM WATERS INC		
		Object Total:		228.57		9,223.63	16,000.00	6,776.37 58%
424 GAS AND OIL			/ /					
		Object Total:		0.00		0.00	500.00	500.00 %
427 VEHICLES MAINTENANCE			/ /					
		Object Total:		0.00		0.00	1,000.00	1,000.00 %
428 SERVICE AGREEMENTS-CONTRACT								
CL 98613 1	92785 SERVICE AGREEMENTS-CONTRACT	3791408	08/04/21	266.21	9/21	3418 LOFFLER		
CL 98682 1	92761 SERVICE AGREEMENTS-CONTRACTS	29945747	08/23/21	442.89	9/21	2877 GREATAMERICA FINANCIAL		
CL 98913 1	92857 SERVICE AGREEMENTS-CONTRACT	27301	09/01/21	2,900.00	9/21	3658 TLC CLEANING LLC		
CL 99149 1	92979 SERVICE AGREEMENTS - CONTRACT	3816597	09/03/21	547.39	9/21	3418 LOFFLER		
		Object Total:		4,156.49		32,960.31	46,755.00	13,794.69 70%
497 TECHNOLOGY								
CC 753 3	MOBILE BEACON		08/31/21	129.00	9/21	2439 VISA IT		
		Object Total:		129.00		7,213.25	25,699.00	18,485.75 28%

Funds 7000-7000, Accounts 411600-411600, AND ACCOUNT=411600

Fund/Account/ Doc/Line # Check	Description	Invoice Invoice	Invoice Date	End Month/ Amount	Year to Date/ Period	Budget/ Vendor	Available Appropriation	%
7000 LI BRARY								
411600 LIBRARY								
640 FURNITURE & EQUIPMENT								
			/ /					
		Object Total:		0.00	0.00	0.00	0.00	%
641	FURN & EQUIP-NON DEPRECIATED <\$5000		/ /					
		Object Total:		0.00	3,206.48	8,762.00	5,555.52	37%
644	POSTAL METER RENT							
CL 98854	1 92824 POSTAL METER RENT	3314117981	08/26/21	243.09	9/21 384 PITNEY BOWES			
		Object Total:		243.09	729.27	1,200.00	470.73	61%
645	EQUIPMENT REPLACEMENT		/ /					
		Object Total:		0.00	0.00	0.00	0.00	%
648	PROFESSIONAL PUBLICATIONS							
CL 98915	1 92684 PROFESSIONAL PUBLICATIONS		08/30/21	25.32	9/21 3490 AMAZON CAPITAL SERVICES			
		Object Total:		25.32	392.02	1,200.00	807.98	33%
649	PROGRAMMING							
CL 98683	2 92684 PROGRAMMING		08/19/21	31.47	9/21 3490 AMAZON CAPITAL SERVICES			
CL 98915	2 92684 PROGRAMMING		08/29/21	1,100.51	9/21 3490 AMAZON CAPITAL SERVICES			
CL 99060	3 92902 PROGRAMMING	W011441441	08/30/21	115.62	9/21 351 BUSINESS ESSENTIALS			
CL 99065	3 92889 PROGRAMMING		09/05/21	129.00	9/21 3490 AMAZON CAPITAL SERVICES			
CL 99065	4 92889 PROGRAMMING		09/08/21	124.82	9/21 3490 AMAZON CAPITAL SERVICES			
CL 99065	5 92889 PROGRAMMING		09/05/21	154.44	9/21 3490 AMAZON CAPITAL SERVICES			
CL 99150	1 92889 PROGRAMMING		09/14/21	116.93	9/21 3490 AMAZON CAPITAL SERVICES			
CL 99165	2 93062 PROGRAMMING		/ /	210.86	9/21 3161 VISA LIBRARY #1			
		Object Total:		1,983.65	10,787.90	11,000.00	212.10	98%
650	E RESOURCES							
CL 98679	1 92819 E RESOURCES		08/10/21	2,000.00	9/21 2126 OVERDRIVE, INC			
CL 98914	1 92801 E RESOURCES		08/31/21	1,349.45	9/21 1854 MIDWEST TAPE			
CL 99061	1 93003 E RESOURCES	13212	08/18/21	479.00	9/21 832 ODIN			
		Object Total:		3,828.45	22,001.69	36,000.00	13,998.31	61%
653	CAPITAL IMPROVEMENTS		/ /					
		Object Total:		0.00	0.00	0.00	0.00	%
661	POSTAGE/FREIGHT/SHIPPING		/ /					
		Object Total:		0.00	2,080.74	0.00	-2,080.74	%
662	BOOKS							
CL 98612	1 92693 BOOKS	2036073916	07/30/21	3,117.83	9/21 1695 BAKER & TAYLOR			
CL 98612	2 92693 BOOKS	2036057645	08/02/21	288.34	9/21 1695 BAKER & TAYLOR			
CL 98612	3 92693 BOOKS	2036085547	08/02/21	548.27	9/21 1695 BAKER & TAYLOR			
CL 98612	4 92693 BOOKS	2036044921	08/04/21	442.31	9/21 1695 BAKER & TAYLOR			
CL 98612	5 92693 BOOKS	2036115767	08/05/21	264.77	9/21 1695 BAKER & TAYLOR			
CL 98612	6 92693 BOOKS	2036017051	08/09/21	464.69	9/21 1695 BAKER & TAYLOR			
CL 98681	1 92693 BOOKS	2036052950	08/11/21	70.36	9/21 1695 BAKER & TAYLOR			
CL 98681	2 92693 BOOKS	2036125421	08/12/21	160.72	9/21 1695 BAKER & TAYLOR			
CL 98681	3 92693 BOOKS	2036134975	08/13/21	153.53	9/21 1695 BAKER & TAYLOR			
CL 98683	4 92684 BOOKS		08/22/21	21.79	9/21 3490 AMAZON CAPITAL SERVICES			
CL 98700	1 92684 BOOKS		08/25/21	64.81	9/21 3490 AMAZON CAPITAL SERVICES			

Funds 7000-7000, Accounts 411600-411600, AND ACCOUNT=411600

Fund/Account/ Doc/Line #	Check	Description	Invoice Invoice	Date	End Month/ Amount	Year to Date/ Period	Budget/ Vendor	Available Appropriation	%
7000 LI BRARY									
411600 LI BRARY									
CL 98855	1	92852 BOOKS	0574536-IN	08/30/21	3,533.57	9/21	3053 THE PENWORTHY COMPANY LLC		
CL 98915	3	92684 BOOKS		08/29/21	14.09	9/21	3490 AMAZON CAPITAL SERVICES		
CL 98915	4	92684 BOOKS		08/30/21	966.77	9/21	3490 AMAZON CAPITAL SERVICES		
CL 98915	5	92684 BOOKS		08/31/21	767.08	9/21	3490 AMAZON CAPITAL SERVICES		
CL 99065	1	92889 BOOKS		09/11/21	26.10	9/21	3490 AMAZON CAPITAL SERVICES		
CL 99065	2	92889 BOOKS		09/06/21	821.86	9/21	3490 AMAZON CAPITAL SERVICES		
CL 99067	1	92894 BOOKS	2036153660	08/30/21	107.58	9/21	1695 BAKER & TAYLOR		
CL 99067	2	92894 BOOKS	2036105846	08/27/21	296.33	9/21	1695 BAKER & TAYLOR		
CL 99067	3	92894 BOOKS	2036115889	08/26/21	447.72	9/21	1695 BAKER & TAYLOR		
CL 99067	4	92894 BOOKS	2036103053	08/25/21	72.89	9/21	1695 BAKER & TAYLOR		
CL 99067	5	92894 BOOKS	2036095983	08/24/21	531.97	9/21	1695 BAKER & TAYLOR		
CL 99067	6	92894 BOOKS	2036069501	08/24/21	946.93	9/21	1695 BAKER & TAYLOR		
CL 99067	7	92894 BOOKS	2036135123	08/31/21	69.31	9/21	1695 BAKER & TAYLOR		
CL 99067	8	92894 BOOKS	2036157039	09/03/21	421.34	9/21	1695 BAKER & TAYLOR		
CL 99067	9	92894 BOOKS	2036143748	08/31/21	184.50	9/21	1695 BAKER & TAYLOR		
CL 99068	1	92887 BOOKS	D2180	09/07/21	167.44	9/21	3870 A KIDS BOOK ABOUT, INC		
Object Total:					14,972.90		56,858.75	100,750.00	43,891.25 56%
663 MAGAZINES									
					0.00		4,399.11	6,500.00	2,100.89 68%
664 AUDIO VIDEO									
CL 98614	1	92801 AUDIOBOOK	500837624	08/11/21	42.24	9/21	1854 MIDWEST TAPE		
CL 98614	2	92801 DVD	500837003	08/11/21	174.69	9/21	1854 MIDWEST TAPE		
CL 98614	3	92801 DVD	500837621	08/11/21	245.93	9/21	1854 MIDWEST TAPE		
CL 98614	4	92801 DVD	500837622	08/11/21	39.33	9/21	1854 MIDWEST TAPE		
CL 98614	5	92801 DVD	500837623	08/11/21	22.29	9/21	1854 MIDWEST TAPE		
CL 98614	6	92801 DVD	500837626	08/11/21	14.79	9/21	1854 MIDWEST TAPE		
CL 98684	1	92801 AUDIO VIDEO	500868197	08/19/21	32.24	9/21	1854 MIDWEST TAPE		
CL 98684	2	92801 AUDIO VIDEO	500868199	08/19/21	37.24	9/21	1854 MIDWEST TAPE		
CL 98684	3	92801 AUDIO VIDEO	500869461	08/19/21	14.79	9/21	1854 MIDWEST TAPE		
CL 98684	4	92801 AUDIO VIDEO	500868198	08/19/21	135.63	9/21	1854 MIDWEST TAPE		
CL 98684	5	92801 AUDIO VIDEO	500868332	08/19/21	166.44	9/21	1854 MIDWEST TAPE		
CL 98701	1	92801 AUDIO VIDEO	500893004	08/24/21	26.79	9/21	1854 MIDWEST TAPE		
CL 98701	2	92801 AUDIO VIDEO	500893005	08/24/21	165.82	9/21	1854 MIDWEST TAPE		
CL 98701	3	92801 AUDIO VIDEO	500893006	08/24/21	133.11	9/21	1854 MIDWEST TAPE		
CL 98701	4	92801 AUDIO VIDEO	500893007	08/24/21	17.24	9/21	1854 MIDWEST TAPE		
CL 98701	5	92801 AUDIO VIDEO	500893009	08/24/21	205.62	9/21	1854 MIDWEST TAPE		
CL 98701	6	92801 AUDIO VIDEO	500893524	08/24/21	63.73	9/21	1854 MIDWEST TAPE		
CL 98701	7	92801 AUDIO VIDEO	500893660	08/24/21	29.79	9/21	1854 MIDWEST TAPE		
CL 98701	8	92801 AUDIO VIDEO	500893661	08/24/21	18.54	9/21	1854 MIDWEST TAPE		
CL 98853	1	92801 AUDIOBOOK	500904783	08/27/21	9.99	9/21	1854 MIDWEST TAPE		
CL 98916	1	92801 DVD	500924791	09/01/21	526.65	9/21	1854 MIDWEST TAPE		
CL 98916	2	92801 DVD	500924248	09/01/21	22.29	9/21	1854 MIDWEST TAPE		
CL 98916	3	92801 DVD	500924249	09/01/21	203.47	9/21	1854 MIDWEST TAPE		
CL 98916	4	92801 DVD	500924792	09/01/21	22.29	9/21	1854 MIDWEST TAPE		
CL 99064	1	92989 DVD	500960720	09/09/21	55.62	9/21	1854 MIDWEST TAPE		
CL 99064	2	92989 DVD	500959796	09/09/21	13.29	9/21	1854 MIDWEST TAPE		
CL 99064	3	92989 DVD	500959798	09/09/21	72.87	9/21	1854 MIDWEST TAPE		

Funds 7000-7000, Accounts 411600-411600, AND ACCOUNT=411600

Fund/Account/ Doc/Line #	Check	Description	Invoice	Invoice Date	End Month/ Amount	Year to Date/ Period	Budget/ Vendor	Available Appropriation	%
7000 LI BRARY									
411600 LI BRARY									
CL 99064	4	92989 AUDI OBOOK	500960724	09/09/21	42.24	9/21 1854	MI DWEST TAPE		
CL 99064	5	92989 AUDI OBOOK	500960723	09/09/21	42.24	9/21 1854	MI DWEST TAPE		
CL 99064	6	92989 DVD	500959799	09/09/21	85.76	9/21 1854	MI DWEST TAPE		
CL 99064	7	92989 AUDI OBOOK	500960721	09/09/21	345.92	9/21 1854	MI DWEST TAPE		
CL 99064	8	92989 DVD	500959797	09/09/21	270.76	9/21 1854	MI DWEST TAPE		
CL 99152	1	92989 DVD	500982514	09/14/21	108.24	9/21 1854	MI DWEST TAPE		
CL 99152	2	92989 AUDI OBOOK	500982512	09/14/21	278.44	9/21 1854	MI DWEST TAPE		
CL 99152	3	92989 AUDI OBOOK	500982511	09/14/21	58.24	9/21 1854	MI DWEST TAPE		
CL 99152	4	92989 DVD	500982510	09/14/21	37.08	9/21 1854	MI DWEST TAPE		
CL 99152	5	92989 DVD	500982515	09/14/21	88.17	9/21 1854	MI DWEST TAPE		
		Object Total:			3,869.81	19,044.81	31,500.00	12,455.19	60%
667 MEMBERSHI PS									
CL 99165	4	93062 MEMBERSHI PS		/ /	60.00	9/21 3161	VISA LIBRARY #1		
		Object Total:			60.00	1,966.00	3,218.00	1,252.00	61%
668 PRINTING									
		Object Total:			0.00	1,117.87	0.00	-1,117.87	%
669 INSURANCE									
		Object Total:			0.00	0.00	2,750.00	2,750.00	%
671 SUMMER READING PROGRAM									
		Object Total:			0.00	0.00	0.00	0.00	%
672 EMERGENCY MEDICAL SUPPLIES									
		Object Total:			0.00	303.99	250.00	-53.99	122%
673 CLEANING SUPPLIES									
		Object Total:			0.00	0.00	500.00	500.00	%
674 HOMEWORK ROOM									
		Object Total:			0.00	0.00	0.00	0.00	%
682 STRATEGIC PLANNING									
		Object Total:			0.00	0.00	0.00	0.00	%
689 PROMOTIONAL ACTIVITIES									
CL 99165	3	93062 PROMOTIONAL ACTIVITIES		/ /	44.67	9/21 3161	VISA LIBRARY #1		
		Object Total:			44.67	8,957.56	11,400.00	2,442.44	79%
724 CONSULTING/TESTING FEES									
		Object Total:			0.00	1,375.00	0.00	-1,375.00	%
740 SERVICE CHARGES									
		Object Total:			0.00	1,139.88	0.00	-1,139.88	%

Funds 7000-7000, Accounts 411600-411600, AND ACCOUNT=411600

Fund/Account/ Doc/Line # Check	Description	Invoice Invoice	Invoice Date	End Month/ Amount	Year to Date/ Period	Budget/ Vendor	Available Appropriation	%
7000 LI BRARY 411600 LI BRARY 750 MI SC.			/ /					
		Object Total:		0.00	19.99	750.00	730.01	3%
852 WEBSI TE			/ /					
		Object Total:		0.00	0.00	0.00	0.00	%
870 CAPITALIZED ASSETS - OVER \$5,000			/ /					
		Object Total:		0.00	0.00	0.00	0.00	%
901 CATALOGING CL 99062 1 93002 CATALOGING		1000158261	09/01/21	195.34	9/21 3416 OCLC, INC.			
		Object Total:		195.34	1,735.08	2,300.00	564.92	75%
902 ONLINE DATE BASE (STATE)			/ /					
		Object Total:		0.00	0.00	0.00	0.00	%
903 HI STORY ROOM			/ /					
		Object Total:		0.00	0.00	0.00	0.00	%
994 ODIN			/ /					
		Object Total:		0.00	12,000.00	12,000.00	0.00	100%
		Account Total:		42,978.86	961,354.96	1,533,006.00	571,651.04	
		Fund Total:		42,978.86	961,354.96	1,533,006.00	571,651.04	

***Detail total may not match report total. The report total reflects the actual amount posting to the budget line. The detail includes all transactions that posted to the budget line during the period (including amounts that may have been closed).

Combi ned Funds

Account Object	Description	----- Current Year -----				----- Last Year -----	
		Current Month	Current YTD	Budget	Variance	Prior Year Month	Prior Year YTD
Revenue							
310001	PROPERTY TAXES	3,299.88	1,308,836.96	1,395,020.00	-86,183.04	4,768.32	1,056,620.43
310002	DISCOUNT PROPERTY TAXES			-51,616.00	51,616.00		
322100	POLICE DEPT. FEE FOR		110.00		110.00		
335600	STATE AID		31,722.09	31,000.00	722.09		
345200	NON-RESIDENT FEE			500.00	-500.00		19.30
	Total Revenue	3,299.88	1,340,669.05	1,374,904.00	-34,234.95	4,768.32	1,056,639.73
Expenses							
411600	LIBRARY						
110	PERMANENT EMP SALARIES		452,042.41	683,521.00	231,478.59	48,131.28	509,164.83
114	PART TIME SALARIES		67,168.88	124,365.00	57,196.12	5,433.11	29,228.25
220	SOCIAL SECURITY		38,517.12	61,803.00	23,285.88	3,950.89	40,241.02
230	RETIREMENT		67,568.57	96,223.00	28,654.43	7,567.70	68,446.76
240	WORKFORCE SAFETY INSURANCE		1,252.63	1,865.00	612.37		10,164.02
245	CORPORATE EDUCATION					474.22	1,077.82
250	UNEMPLOYMENT			1,000.00	1,000.00		1,751.36
312	ATTORNEY	1,889.50	2,858.12	1,000.00	-1,858.12		
320	HEALTH INSURANCE		47,182.33	101,995.00	54,812.67	5,727.98	47,859.15
321	PROPERTY INSURANCE	960.00	960.00		-960.00		
333	BUILDING RENTAL	9,740.00	77,920.00	117,000.00	39,080.00	9,740.00	101,160.00
340	TRAVEL & EDUCATION	321.51	2,061.78	7,050.00	4,988.22	14.75	2,829.25
356	TELEPHONE	167.56	3,178.19	6,650.00	3,471.81	811.50	2,100.86
360	MISC PRINTING & MAILING		1,075.60	7,000.00	5,924.40	89.40	1,841.53
387	MEDICAL/VACCINES	58.00	527.00	500.00	-27.00		
399	RECRUITMENT/EMPLOYMENT TESTING	105.00	1,529.00	3,000.00	1,471.00	125.00	1,002.13
410	OFFICE SUPPLIES	228.57	9,223.63	16,000.00	6,776.37	1,018.13	5,533.99
424	GAS AND OIL			500.00	500.00		
427	VEHICLES MAINTENANCE			1,000.00	1,000.00		
428	SERVICE AGREEMENTS-CONTRA	4,156.49	32,960.31	46,755.00	13,794.69	2,900.00	26,031.25
497	TECHNOLOGY	129.00	7,213.25	25,699.00	18,485.75	2,176.61	12,238.68
640	FURNITURE & EQUIPMENT					18,442.26	19,392.39
641	FURN & EQUIP-NON DEPRECIATED		3,206.48	8,762.00	5,555.52		
644	POSTAL METER RENT	243.09	729.27	1,200.00	470.73	243.09	729.27
648	PROFESSIONAL PUBLICATIONS	25.32	392.02	1,200.00	807.98		276.36
649	PROGRAMMING	1,983.65	10,787.90	11,000.00	212.10	1,200.00	5,493.50
650	E RESOURCES	3,828.45	22,001.69	36,000.00	13,998.31	4,280.43	21,827.20
661	POSTAGE/FREIGHT/SHIPPING		2,080.74		-2,080.74	10.30	10.30
662	BOOKS	14,972.90	56,858.75	100,750.00	43,891.25	3,799.91	25,041.16
663	MAGAZINES		4,399.11	6,500.00	2,100.89		4,570.27
664	AUDIO VIDEO	3,869.81	19,044.81	31,500.00	12,455.19	274.56	3,654.29
667	MEMBERSHIPS	60.00	1,966.00	3,218.00	1,252.00		1,551.00
668	PRINTING		1,117.87		-1,117.87		
669	INSURANCE			2,750.00	2,750.00		743.00

Combi ned Funds

Account Object	Description	----- Current Year -----				----- Last Year -----	
		Current Month	Current YTD	Budget	Variance	Prior Year Month	Prior Year YTD
672	EMERGENCY MEDICAL SUPPLIES		303.99	250.00	-53.99		
673	CLEANING SUPPLIES			500.00	500.00		148.03
689	PROMOTIONAL ACTIVITIES	44.67	8,957.56	11,400.00	2,442.44	15.73	2,211.76
724	CONSULTING/TESTING FEES		1,375.00		-1,375.00	1,000.00	1,000.00
740	SERVICE CHARGES		1,139.88		-1,139.88		132.88
750	MISC.		19.99	750.00	730.01		2.89
901	CATALOGING	195.34	1,735.08	2,300.00	564.92	191.51	1,915.10
903	HISTORY ROOM						7.93
994	ODIN		12,000.00	12,000.00		7,731.00	7,731.00
	Total Account	42,978.86	961,354.96	1,533,006.00	571,651.04	125,349.36	957,109.23
414100	FINANCE						
740	SERVICE CHARGES					24.04	246.31
	Total Account					24.04	246.31
416000	BUILDING INSPECTIONS						
497	TECHNOLOGY						725.00
	Total Account						725.00
	Total Expenses	42,978.86	961,354.96	1,533,006.00	571,651.04	125,373.40	958,080.54
	Net Income from Operations	-39,678.98	379,314.09			-120,605.08	98,559.19
Other Revenue							
360000	MISCELLANEOUS REVENUE	425.10	14,623.54	16,000.00	-1,376.46	564.28	4,326.61
360400	CARD REPLACEMENT						5.00
360500	FINES						326.75
360600	BOOK & AV REPLACEMENT						12.99
360700	COPIER						837.69
375000	DONATIONS		1,000.00	2,000.00	-1,000.00		369.83
	Total Other Revenue	425.10	15,623.54	18,000.00	-2,376.46	564.28	5,878.87

Combined Funds

Account Object	Description	----- Current Year -----				----- Last Year -----	
		Current Month	Current YTD	Budget	Variance	Prior Year Month	Prior Year YTD
Other Expenses							
521000	TRANSFERS OUT						
890	TRANSFERS OUT		5,000.00		-5,000.00		
	Total Account		5,000.00		-5,000.00		
	Total Other Expenses	0.00	5,000.00	0.00	-5,000.00	0.00	0.00
	Net Income	-39,253.88	389,937.63			-120,040.80	104,438.06