



**West Fargo City Commission Meeting  
Monday, February 18, 2020  
Commission Chambers 5:30 PM**

The West Fargo City Commission met on Monday, February 18, 2020, at 5:30 pm. Those present were Bernie Dardis, Brad Olson, Mark Simmons, and Mike Thorstad. Eric Gjerdevig was absent. The President of the Board Bernie Dardis called the meeting to order.

The Pledge of Allegiance was recited.

Commissioner Simmons moved and Commissioner Olson seconded to approve the Order of Agenda as presented. No opposition. Motion carried.

Commissioner Olson moved and Commissioner Simmons seconded to approve the minutes of February 3, 2020 as presented. No opposition. Motion carried.

The Commission reviewed the Building Department Activity Report dated February 18, 2020 and Building Permits #31-49. Commissioner Simmons moved and Commissioner Olson seconded to approve the Building Permits as presented. No opposition. Motion carried.

Commissioner Simmons moved and Commissioner Thorstad seconded to approve the following items from the Consent Agenda:

- a. Bills
- b. Approval of Urban Forestry Committee Members, Michael Opat and Barry Johnson
- c. Quarterly Pledge of Assets as of December 31, 2019
- d. Preliminary Financial Statement as of December 31, 2019
- e. Schedule a 5:30 p.m. First Reading and Public Hearing on the rezoning of The Ranch at The Wilds First Addition on March 2, 2020
- f. Schedule a 5:30 p.m. First Reading and Public Hearing on the Zoning Ordinance Amendment for Section 4-460, Sign Regulations on March 2, 2020
- g. Gaming Site Authorization for WF Events, LLC. Games to be conducted: Bingo, Raffles, Pull Tab Jar, Electronic Pull Tab Device, Twenty-One, Poker, Calcuttas, Paddlewheel Table from 2/18/2020 to 6/30/2020 at Bar Down, 3150 Sheyenne Street
- h. Gaming Site Authorization for Mule Deer Foundation. Games to be conducted: Raffles on 3/19/2020 at the West Fargo Speedway, 680 Main Avenue West
- i. Games of Chance for Sandhills Archers, Inc. Games to be conducted: Raffle, Raffle Board from 2/19/2020 to 4/23/2020 at the Sandhills Archery Club, 3001 Charyl Avenue NW
- j. Games of Chance for the American Legion Department of ND. Games to be conducted: Raffle on 6/22/2020 at the American Legion Department of ND Headquarters, 405 West Main Avenue, Suite 4-a
- k. Games of Chance for the West Fargo Sheyenne High School Mustang Booster Club. Games to be conducted: Raffle on 3/21/2020 at the DoubleTree by Hilton, 825 East Beaton Drive
- l. Games of Chance for the Knights of Columbus Council 9642. Games to be conducted: Raffle on 6/8/2020 at Holy Cross Catholic Church, 2711 7<sup>th</sup> Street East



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No opposition. Motion carried.

City Administrator Tina Fisk appeared before the Commission to review the Programming Agreement for the Lights at Sheyenne 32. After discussion, Commission Simmons moved and Commissioner Olson seconded to approve the Programming Agreement contingent upon the amendment of the address for EPIC Events. No opposition. Motion carried.

Planning & Zoning Director Tim Solberg appeared before the Commission for the Second Reading on the Rezoning and Final Plat Approval of Eagle Run Plaza 9<sup>th</sup> Addition. After discussion, Commissioner Simmons moved and Commissioner Thorstad seconded to approve the rezoning and final plat as presented. No opposition. Motion carried.

Planning & Zoning Director Tim Solberg appeared before the Commission for a First Reading on the Rezoning from R-R: Rural Residential District to PUD: Planned Unit Development at 225 40<sup>th</sup> Avenue West. After discussion, Commissioner Olson moved and Commissioner Simmons seconded to approve the First Reading. No opposition. Motion carried.

City Engineer Dustin Scott appeared before the Commission to Review the Master Agreement for Professional Services with KLJ. After discussion, Commissioner Simmons moved and Commissioner Olson seconded to approve the Master Agreement as presented. No opposition. Motion carried.

City Engineer Dustin Scott appeared before the Commission to Review the Engineer's Report for Project No. 6055. After discussion, Commissioner Olson moved and Commissioner Thorstad seconded to approve the Engineer's Report and to direct the Engineer to prepare plans and specifications. No opposition. Motion carried.

City Engineer Dustin Scott appeared before the commission to Review the proposed Change Order for District 2250, Sheyenne Street Segment 2. After discussion, Commissioner Simmons moved and Commissioner Olson seconded to approve the change order for \$160,588.35. No opposition. Motion carried.

City Engineer Dustin Scott appeared before the Commission to Review Task Order No. 27 for Sewer, Water, Storm and Street Improvement District No. 1329. After discussion, Commissioner Olson moved and Commissioner Thorstad seconded to approve the task order as presented. No opposition. Motion carried.

City Engineer Dustin Scott appeared before the Commission to Review the Access Agreement for Water Improvement Project No. 1327. After discussion, Commissioner



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Olson moved and Commissioner Simmons seconded to approve the access agreement as presented. No opposition. Motion carried.

There were no construction updates.

City Administrator Tina Fisk appeared before the Commission to provide the City Administrator's Report:

1. Staff has been working on Special Assessment process
  - a. Will present to the Commission at 3/16 meeting

There were no non-agenda items.

There was no correspondence.

Commissioner Simmons moved and Commissioner Olson seconded to adjourn the meeting. No opposition. Meeting adjourned.

A handwritten signature in black ink, appearing to read "Bernie Dardis".

Bernie Dardis, Commission President

A handwritten signature in blue ink, appearing to read "Tina Fisk".

Tina Fisk, City Administrator