



West Fargo City Commission Meeting
Monday March 18, 2019
Commission Chambers 5:30 PM

The West Fargo City Commission met on Monday March 18, 2019, at 5:30 pm. Those present were Mike Thorstad, Brad Olson, Bernie Dardis and Mark Simmons. Commissioner Eric Gjerdevig was not in attendance. The President of the Board Bernie Dardis called the meeting to order.

The Pledge of Allegiance was recited.

Commissioner Dardis announced a change to the Consent Agenda. The Lodging Tax Agreement with Super 8 Motel would be moved to the Regular Agenda for discussion. Commissioner Thorstad moved and Commissioner Olson seconded to approve the amended order of agenda. No opposition. Motion carried.

Commissioner Olson moved and Commissioner Simmons seconded to approve the minutes of March 4, 2019. No opposition. Motion carried.

The Commission reviewed the Building Department Activity Report dated March 18, 2019 and Building Permits #44-51. Commissioner Olson moved and Commissioner Thorstad seconded to approve the building permits.

Commissioner Simmons moved and Commissioner Olson seconded to approve the following items from the Consent Agenda, with the requested amendment:

- a. Bills
- b. Games of Chance for West Fargo High School Mustangs Booster, Games to be conducted: Raffle from 3/30/19 to 3/31/19 at the DoubleTree by Hilton, 825 East Beaton Drive
- c. Court Services Contract with the State of North Dakota
- d. Agreement for Provision of Environmental Health Services with Fargo Cass Public Health
- e. Schedule a Public Hearing for the rezoning from A: Agricultural to C-OP: Commercial Office Park at 310 24th Avenue E at 5:30 pm on April 1, 2019
- f. Schedule a First Reading and Public Hearing on the Zoning Ordinance Amendment to Section 4-427-A C-OP: Commercial Office Park District at 5:30 pm on April 1, 2019

No opposition. Motion carried.

Cindy Gray, Representative of Metropolitan Council of Governments (METROCOG), appeared before the Commission to provide an overview of the Articles of Association. Some of the highlights addressed included the following: City of Horace is now a voting

member; there are seven jurisdictions involved. After further review, Commissioner Thorstad moved and Commissioner Simmons seconded to approve the Metropolitan Council of Governments Articles of Association. No opposition. Motion carried.

City Attorney John Shockley appeared before the Commission for the First Reading of Ordinance No. 1119, Alcoholic Beverages. After discussion, Commissioner Olson moved and Commissioner Simmons seconded to approve the 1st Reading of Ordinance No. 1119. No opposition. Motion carried.

City Attorney John Shockley appeared before the Commission for the Second Reading of Ordinance No. 1137. There have been no changes from the First Reading. After discussion, Commissioner Thorstad moved and Commissioner Olson seconded to approve the Second Reading. No opposition. Motion carried.

Economic Development Director Matt Marshall appeared before the Commission to Review the Enterprise Incentive. After discussion, Commissioner Simmons moved and Commissioner Olson seconded to approve the draft. No opposition. Motion carried.

Economic Development Director Matt Marshall appeared before the Commission to review the Expo Center Feasibility Study Contract. After discussion, Commissioner Simmons moved and Commissioner Olson seconded to approve awarding the contract to Stone Planning in the amount of \$21,856.66. The Commission unanimously voted in favor; there was no opposition. Motion carried.

City Engineer Dustin Scott and City Attorney John Shockley appeared before the Commission to review the updated Master Services Agreement with Moore Engineering. After discussion, Commissioner Simmons moved and Commissioner Olson seconded to approve the updated Master Services Agreement. No opposition. Motion carried.

Public Works Director Chris Brungardt appeared before the Commission to review the Wastewater Sewer Agreement with the City of Mapleton. After discussion, Commissioner Simmons moved and Commissioner Olson seconded to approve the Wastewater Sewer Agreement with the City of Mapleton. No opposition. Motion carried.

Public Works Director Chris Brungardt and City Engineer Dustin Scott appeared before the Commission for a 2019 Spring Melt discussion. After discussion, Commissioner Thorstad moved and Commissioner Simmons seconded to affirm the spring melt update and to approve the Engineering and Public Works departments to publish an RFQ for Flood Assistance Engineering Services. No opposition. Motion carried.

City Engineer Dustin Scott appeared before the Commission to Review map and legal description for the creation of Storm Sewer Improvement District, and Review Engineer's Report for Storm Sewer Improvement District No. 4063. After discussion, Commissioner Simmons moved and Commissioner Olson seconded to approve the creation of Storm Sewer Improvement District No. 4063, Approve the Engineer's Report, and Authorize the City Engineer to prepare Plans & Specifications. No opposition. Motion carried.

Todd Berning, EPIC Management, and Lance Johnson, West Fargo Events appeared before the Commission to provide updates on West Fargo Events, Sheyenne 32 and Downtown Plaza Design. After discussion, no action was requested of the Commission.

Economic Development Director Matt Marshall appeared before the Commission for a Fueling our Future discussion. Joe Raso, President & CEO of the Greater Fargo Moorhead Economic Development Corporation appeared before the Commission to provide comment on the vision of Fueling our Future. Tom Dawson, Dawson Insurance and Mark Nisbet, Principal Manager of Xcel Energy appeared before the Commission to provide comment. After discussion, Commissioner Simmons moved and Commissioner Olson seconded to approve the \$100,000 over four years contingent upon a joint effort with the City of Fargo, pending a document being brought back for board approval. Commissioner Dardis called for a roll call vote. Commissioner Thorstad voted yes. Commissioner Olson voted yes. Commissioner Simmons voted yes. Commissioner Dardis voted yes. Commissioner Gjerdevig was absent and did not vote. No opposition. Motion carried.

Finance Director Jim Larson appeared before the Commission to discuss the Lodging Tax Agreement with the Super 8 Motel. After discussion, Commissioner Dardis tabled the discussion and approval until the Monday, April 1, 2019 meeting. No opposition. Motion carried.

City Administrator Tina Fisk appeared before the Commission and presented the following for the City Administrator's Report:

- Commission Liaison for spring melt/flood efforts
 - Commissioner Olson moved and Commissioner Simmons seconded to approve Commissioner Dardis as the liaison for the spring melt and flood efforts. No opposition. Motion carried.
- 32nd to 40th Ave on Sheyenne Street will be shut down in two weeks for construction
 - Communication is being distributed to residents

- First week in April for Commission and the public for the outcomes of the Special Assessment forums
 - Date and time TBD
- April 15th Commission meeting – construction contract review with City Attorney John Shockley
- Board of Equalization Meeting on April 2nd at 5:30pm

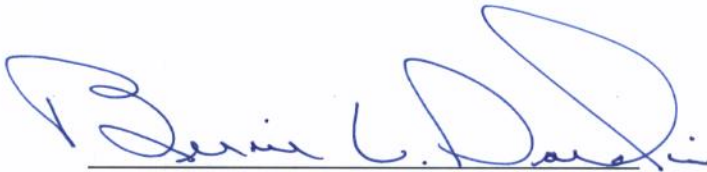
Correspondence

Lake Agassiz Regional Council – requesting an elected official to serve as a representative on the board

Oppidan Construction – agreement for berm/landscaping completed by end of May, requesting extension of additional 30 days if the weather requires it

There were no non-agenda items.

Commissioner Simmons moved and Commissioner Olson seconded to adjourn the meeting. No opposition. Meeting adjourned.



Bernie Dardis
President of the Board



Tina Fisk
City Auditor