

West Fargo Airport Authority Meeting
Date: March 26, 2020
Remote meeting via Conference Call– 5:30 PM

Members Present:

Wade Swenson, Dan Loegering, Brian Christl, Matt Retka, Barrett Irving

Members Absent:

None

Others Present:

Airport Manager Robbie Grande, Andrew Aakre-Moore

1. **The meeting was called to order by Wade Swenson at 5:30pm**
2. The minutes from the February 27th, 2020 meeting were reviewed and approved as written. Motion by Dan and Second by Barrett. None opposed, motion carried.
3. ALP Update: Recap of meeting with West Fargo Planning & Zoning office. Andrew with Moore Engineering described comments received from the State (ND aeronautics commission).
 - Some changes to the taxiway widths will be made on current ALP, but authority may explore options for “individual driveways” in front of hangar layouts in the future
 - Cross taxiways to runway were rerouted slightly
 - Proposed runway length changed to omit north extension (south extension only), which would result in curve on 19th ave. only to remove displaced threshold.
 - Adding runway turnaround loop at south end.
4. The monthly Income Statement and Fund Balance report as of February 29 was reviewed. Robbie mentioned that service with Waste Management is being terminated. It was learned that both accounts gain interest. No other questions. Motion by Dan and second by Brian to approve the Income and Fund Balance Statements. None opposed, motion carried.
5. Report from Airport Manager:
 - Beacon is still having issues.
 - Some runway lights need repair
 - Talked to General Equipment regarding next winter snow implement lease.
 - Talked to pilot about proper airplane/traffic pattern operations. Authority is planning to follow-up on the incident.
 - The three scholarship applications received were reviewed for the two West Fargo high-schools \$500 aviation scholarships. The board unanimously chose Rachel Schiltz and Cole Bertrand to be recipients of the scholarships.
6. Non Agenda Items: None

Motion to Adjourn by Dan and Second by Barrett. Meeting was adjourned at 6:40 pm.

Wade Swenson-Chairman

Matt Retka-Secretary
[Minutes prepared by Matt Retka]