



**West Fargo City Commission Meeting  
Monday, April 20, 2020  
Virtual Meeting via Zoom 5:30 PM**

The West Fargo City Commission met on Monday, April 20, 2020, at 5:30 pm. Those present via Zoom were Bernie Dardis, Brad Olson, Mark Simmons, Eric Gjerdevig, and Mike Thorstad. The President of the Board Bernie Dardis called the meeting to order.

The Pledge of Allegiance was recited.

Commissioner Gjerdevig moved and Commissioner Olson seconded to approve the Order of Agenda as presented with the addition of Consent Agenda Item 'f.' No opposition. Motion carried.

Commissioner Olson moved and Commissioner Simmons seconded to approve the minutes of April 6, 2020 as presented. No opposition. Motion carried.

Commissioner Olson moved and Commissioner Simmons seconded to approve the special meeting minutes of March 25, 2020 as presented. No opposition. Motion carried.

The Commission reviewed the Building Department Activity Report dated April 20, 2020 and Building Permits #100-136. Commissioner Olson moved and Commissioner Gjerdevig seconded to approve the Building Permits as presented. No opposition. Motion carried.

Commissioner Gjerdevig moved and Commissioner Olson seconded to approve the following items from the Consent Agenda:

- a. Bills
- b. Final Plat Approval of Oak Ridge 19<sup>th</sup> Addition, a Replat
- c. Plans & Specifications for Improvement Project No. 1330
- d. Proposals for 2019-2021 City of West Fargo audit services
- e. Application for Appropriation from Civil Asset Forfeiture Fund
- f. Gaming Site Authorization for WF Hockey. Games to be conducted: Bingo, Raffles, Pull Tab Jar, Electronic Pull Tab Jar, Pull Tab Dispensing Device, Club Special, Tip Board, Seal Board, Prize Board, Sports Pools, Twenty-One, Poker, Paddlewheels with Tickets from 5/1/20 to 6/30/20 at Traditions Restaurant & Bar, 333 Sheyenne Street #116

No opposition. Motion carried.

City Administrator Tina Fisk appeared before the Commission for the appointment of Jerry Boyer as the Interim Chief for the West Fargo Police Department effective 4/25/20. Commissioner Simmons moved and Commissioner Gjerdevig seconded to approve the appointment. No opposition. Motion carried.

Planning Director Tim Solberg, Finance Director Jim Larson and City Administrator Tina Fisk appeared for a 5:30pm Public Hearing for the proposed 15 year Tax Increment Finance District for redevelopment of the existing Bell Bank in Downtown. The Public Hearing was opened. There was no public comment. The Public Hearing was closed. After discussion, Commissioner Olson moved and Commissioner Simmons seconded to approve the 15 year TIF District as presented. No opposition. Motion carried.

City Attorney John Shockley appeared before the Commission for a Resolution for Southside Annexation of Parcels. Commissioner Gjerdevig moved and Commissioner Olson seconded to approve the resolution as presented. No opposition. Motion carried.



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Public Works Director Matt Andvik appeared before the Commission for a Snow Emergency Ordinance discussion. No action was requested of the Commission.

City Engineer Dustin Scott appeared before the Commission to Review the Task Order No. 16-2 for Project No. 6055 that was tabled at the 4/6/20 meeting. After discussion, Commissioner Simmons moved and Commissioner Olson seconded to table the item for further discussion at the 5/4/20 meeting. The motion was rescinded. After further discussion, Commissioner Simmons moved to approve the task order up to the design phase on 5/4/20. The motion died for a lack of a second.

Public Works Director Matt Andvik and City Engineer Dustin Scott appeared before the Commission to provide a spring flood update. No action was requested.

City Engineer Dustin Scott appeared before the Commission to provide construction updates. No action was requested.

City Administrator Tina Fisk appeared before the Commission and presented the following items for the City Administrator's Report:

1. CIP in progress, will be presented at a future meeting
2. Utility rate study being presented at a future commission meeting
2. Thank staff for work during COVID
  - a. Working on plan for re-opening
  - b. Safety of employees is most important factor
3. Announcement of Larry Weil's retirement, last day 4/24/20
4. Departure of Police Chief, Heith Janke
5. Introduction of Lauren Orchard, Economic Development Director

Commissioner Gjerdevig moved and Commissioner Simmons seconded to approve extending the Moratorium for Retail Alcohol Sales for two more weeks. No opposition. Motion carried.

Commissioner Dardis stated that the West Fargo Public Library will be implementing an employment assistance program available by appointment only. More information can be found on the West Fargo Public Library site.

There was no correspondence.

Commissioner Simmons moved and Commissioner Olson seconded to adjourn the meeting. No opposition. Meeting adjourned.

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Bernie Dardis, Commission President

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Tina Fisk, City Administrator