



**West Fargo City Commission Meeting  
Monday, May 4, 2020  
Virtual Meeting via Zoom 5:30 PM**

The West Fargo City Commission met on Monday, May 4, 2020, at 5:30 pm. Those present via Zoom were Bernie Dardis, Brad Olson, Mark Simmons, Eric Gjerdevig, and Mike Thorstad. The President of the Board Bernie Dardis called the meeting to order.

The Pledge of Allegiance was recited.

Commissioner Gjerdevig moved and Commissioner Olson seconded to approve the Order of Agenda as presented. No opposition. Motion carried.

Commissioner Olson moved and Commissioner Gjerdevig seconded to approve the minutes of April 20, 2020 as presented. No opposition. Motion carried.

The Commission reviewed the Building Department Activity and Monthly Comparison Reports dated May 4, 2020 and Building Permits #137-170. Commissioner Olson moved and Commissioner Thorstad seconded to approve the Building Permits as presented. No opposition. Motion carried.

Commissioner Gjerdevig moved and Commissioner Simmons seconded to approve the following items from the Consent Agenda:

- a. Bills
- b. 2020 Mosquito Control Agreement
- c. Gaming Site Authorization for Red River Human Services Foundation. Games to be conducted: Pull Tab Jar, Pull Tab Dispensing Device, Electronic Pull Tab Device, Twenty-One, Paddlewheel Table from 7/1/20 to 6/30/21 at Town Hall Bar, 103 Main Avenue West
- d. Games of Chance for the American Foundation Suicide Foundation. Games to be conducted: Calendar Raffle from 7/20/20 to 8/31/20 at Spicy Pie, 745 31<sup>st</sup> Avenue East, #110
- e. Designate the Fargo Forum as the official newspaper for the City of West Fargo

No opposition. Motion carried.

Ryan Graf and Shawn Gaddie with AE2S appeared before the Commission for a Utility Rate Study presentation. No action was requested of the Commission.

Planner Malachi Petersen and representatives from Gate City Bank appeared before the Commission to discuss the Neighborhood Revitalization Program partnership with Gate City Bank. After discussion, Commissioner Olson moved and Commissioner Gjerdevig seconded to direct staff to continue the partnership with Gate City Bank. No opposition. Motion carried.

City Administrator Tina Fisk appeared before the Commission to review the Development Agreement for TIF District 2020-1. After discussion, Commissioner Simmons moved and Commissioner Thorstad seconded to approve the agreement as presented. Commissioner Dardis opposed. The majority having voted in favor, the motion passed.

City Engineer Dustin Scott appeared before the Commission to review the Petition for Improvements for Westport Investments, LLC for the Wilds 20<sup>th</sup> Addition. Developer Jim Bullis also appeared for discussion. After discussion, Commissioner Simmons moved and Commissioner Thorstad seconded to approve the Petition for Improvements as presented. No opposition. Motion carried.



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City Attorney John Shockley appeared before the Commission for a Second Reading of Ordinance No. 1155. After discussion, Commissioner Thorstad moved and Commissioner Simmons seconded to approve the Second Reading as presented. No opposition. Motion carried.

Commissioner Brad Olson opened discussion for the current truck routes. The discussion was tabled for the 5/18/20 Commission meeting.

City Engineer Dustin Scott appeared before the Commission to provide construction updates. No action was requested.

City Administrator Tina Fisk appeared before the Commission and presented the following items for the City Administrator's Report:

1. Today at midnight the alcohol moratorium expires
  - a. Need motion to extend
  - b. Commissioner Simmons moved and Commissioner Gjerdevig seconded to approve extending the Moratorium for Retail Alcohol Sales until 5/18/20. No opposition. Motion carried.
2. Staff working on return to work policy
  - a. New protocols for staff and protocol
  - b. Employees in and out of office this week
  - c. Back to work 5/11, City Hall NOT open to public
3. Meeting invites for meetings w/ AE2S
4. Jim working w/ staff for CARES Act funding
0. Discussions w/ staff about a WF COVID testing site
  1. Chief of Police position closed 5/1
    - a. Tina meeting w/ HR to discuss process
  2. Courtney Williams' last meeting, final day with the City of West Fargo is 5/7

There was no correspondence.

Commissioner Simmons moved and Commissioner Olson seconded to adjourn the meeting. No opposition. Meeting adjourned.

  
Bernie Dardis, Commission President

  
Tina Fisk, City Administrator