



West Fargo City Commission Meeting
Monday May 20, 2019
Commission Chambers 5:30 PM

The West Fargo City Commission met on Monday May 20, 2019, at 5:30 pm. Those present were Mike Thorstad, Eric Gjerdevig, Bernie Dardis and Mark Simmons. Brad Olson was absent. The President of the Board Bernie Dardis called the meeting to order.

The Pledge of Allegiance was recited.

Commissioner Gjerdevig moved and Commissioner Simmons seconded to approve the Order of Agenda as presented. No opposition. Motion carried.

Commissioner Simmons moved and Commissioner Gjerdevig seconded to approve the minutes of May 6, 2019. No opposition. Motion carried.

Commissioner Simmons moved and Commissioner Thorstad seconded to approve the amended minutes of March 18, 2019. No opposition. Motion carried.

The Commission reviewed the Building Department Activity Report dated May 20, 2019 and Building Permits #156-210.

Commissioner Thorstad moved and Commissioner Gjerdevig seconded to approve the following items from the Consent Agenda:

- a. Bills
- b. Financial Statement for 3 months ending March 31, 2019
- c. Application for 5 year Property Tax Exemption for Improvements, 2832 Sheyenne Street
- d. Appointment of Melissa Herberholz and Alanna Rerick to the Library Board
- e. Schedule a 5:30pm Public Hearing for Buffalo Wings & Rings, 695 32 Ave E, on Monday, June 3, 2019
- f. Schedule a 5:30pm Public Hearing for The Art Bar, 18 First Street, on Monday, June 17, 2019
- g. Gaming Site Authorization for the North Dakota Association for the Disabled, Inc. Games to be conducted: Bingo, Electronic Quick Shot Bingo, Pull Tab Jar, Pull Tab Dispensing Device, Electronic Pull Tab Device, Sports Pools, Twenty-One, and Poker from 7/1/19 to 6/30/20 at Blvd Pub, Inc, 3147 Bluestem Drive
- h. Gaming Site Authorization for Prairie Public Broadcasting, Inc. Games to be conducted: Raffles, Pull Tab Dispensing Device, and Electronic Pull Tab Device from 7/1/19 to 6/30/20 at Three Lyon's LLC, 975 13 Ave E
- i. Gaming Site Authorization for Prairie Public Broadcasting, Inc. Games to be conducted: Raffles, Pull Tab Dispensing Device, and Electronic Pull Tab Device from 7/1/19 to 6/30/20 at Wurst Bier Hall, 3179 Bluestem Drive

No opposition. Motion carried.

City Attorney John Shockley appeared before the Commission for the Proposed Resolution Setting the Fee Schedule for Liquor and Cabaret Licenses as continued from May 6, 2019. After discussion, Commissioner Thorstad moved and Commissioner Gjerdevig seconded to approve the Proposed Resolution Setting the Fee Schedule for Liquor and Cabaret Licenses. No opposition. Motion carried.

West Fargo Fire Department Chief Dan Fuller appeared before the Commission for the Resolution for Lease Approval for Pierce Fire. After discussion, Commissioner Gjerdevig moved and Commissioner Simmons seconded to approve the Resolution for Lease Approval for Pierce Fire. No opposition. Motion carried.

IT Director James Anderson appeared before the Commission for a Budget Amendment Request for the IT Department, to purchase a storage area network. After discussion, Commissioner Simmons moved and Commissioner Gjerdevig seconded to approve the IT Budget request as presented. No opposition. Motion carried.

Communications Director Melissa Richard appeared before the Commission for the Special Assessment Community Forum Recommendations. After discussion, Commissioner Gjerdevig moved and Commissioner Thorstad seconded to approve the two recommendations as presented at the April 29, 2019 Special Commission meeting. No opposition. Motion carried.

Director of Planning & Zoning Tim Solberg appeared before the Commission for a Conditional Use Permit Review for 16674 37th Street, SE. after discussion, Commissioner Simmons moved and Commissioner Gjerdevig seconded to approve the Conditional Use Permit with the three conditions listed in the staff report. No opposition. Motion carried.

Director of Planning & Zoning Tim Solberg appeared before the Commission for a Conditional Use Permit Review for the West Fargo Municipal Airport as continued from February 18, 2019. Commissioner Simmons moved and Commissioner Gjerdevig seconded to un-table the discussion. No opposition. Motion carried. After discussion, Commissioner Simmons moved and Commissioner Thorstad seconded to approve the Conditional Use Permit for the West Fargo Municipal Airport with the conditions listed in the staff report. No opposition. Motion carried.

Director of Planning & Zoning Tim Solberg and West Fargo Park District Director Barb Erbstoesser appeared before the Commission to Review a Request from the West Fargo Park District. After discussion, no action was requested of the Commission.

Director of Planning & Zoning Tim Solberg appeared before the Commission for a Final Plat Approval of Eagle Run Plaza 7th Addition, a Retracement Plat. After discussion, two motions were made. Commissioner Gjerdevig moved and Commissioner Thorstad seconded to approve a 30 day Temporary Certificate of Occupancy as requested by owner Robert Klinger. Commissioner Simmons voted in opposition. The majority having voted aye, the motion carried. Commissioner Simmons moved and Commissioner

Gjerdevig seconded to approve the Final Plat for Eagle Run 7th Addition. No opposition. Motion carried.

Director of Planning & Zoning Tim Solberg appeared before the Commission for a Planned Unit Development Amendment for 320 32nd Avenue West. After discussion, Commissioner Simmons moved and Commissioner Thorstad seconded to approve the Planned Unit Development Amendment. Commissioner Dardis voted in opposition. The majority having voted aye, the motion carried.

Director of Planning & Zoning Tim Solberg appeared before the Commission for an Access Request for Forum Communications First Addition. After discussion, Commissioner Simmons moved and Commissioner Gjerdevig seconded to approve the Access Request: move the southern access out of the functional area, improve the access points on Main Avenue, and to approve the middle access to 9th Street. The northernmost access point will be eliminated. No opposition. Motion carried.

City Engineer Dustin Scott appeared before the Commission to Review the Engineer's Report for Street Improvement District No. 2254. After discussion, Commissioner Gjerdevig moved and Commissioner Thorstad seconded to approve the Engineer's Report for Street Improvement District No. 2254. No opposition. Motion carried.

City Engineer Dustin Scott appeared before the Commission to Review Bid Results and Engineer's Statement of Cost for Sewer, Water, Storm and Street Improvement District No. 1321. After discussion, Commissioner Gjerdevig moved and Commissioner Thorstad seconded to award the contract to Dakota Underground for \$3,993,478.55. Commissioner Dardis voted in opposition. The majority having voted aye, the motion carried.

City Engineer Dustin Scott appeared before the Commission to Review Bid Results and Engineer's Statement of Cost for Sewer, Water, Storm and Street Improvement District No. 1322. After discussion, Commissioner Simmons moved and Commissioner Gjerdevig seconded to award the contract to Dakota Underground for \$1,719,099.35. No opposition. Motion carried.

City Engineer Dustin Scott appeared before the Commission to Review Bid Results and Engineer's Statement of Cost for Sewer, Water, Storm and Street Improvement District No. 1323. After discussion, Commissioner Simmons moved and Commissioner Gjerdevig seconded to award the contract to Dirt Dynamics for \$1,018,000.18. No opposition. Motion carried.

City Engineer Dustin Scott appeared before the Commission to Review Bid Results and Engineer's Statement of Cost for Sewer, Water, Storm and Street Improvement District No. 4063. After discussion, Commissioner Simmons moved and Commissioner Thorstad seconded to award the General Construction contract to Key Contracting for \$1,891,860.80, and the Electrical contract to Superior Electrical of Fargo for \$340,419. No opposition. Motion carried.

City Engineer Dustin Scott appeared before the Commission to Review Amendment No. 1 to the Owner-Engineer Agreement with KLJ for the Sheyenne Street Reconstruction project. After discussion, Commissioner Gjerdevig moved and Commissioner Thorstad

seconded to approve the Amendment No. 1 to the Owner-Engineer Agreement for \$1,406,078. No opposition. Motion carried.

City Administrator Tina Fisk appeared before the Commission and presented the following for the City Administrator's Report:

- Third graders from West Fargo's elementary schools will be touring City Hall and the West Fargo Police Department over the next few weeks
- Staff will volunteer for tours and commissioners will give a welcome introduction

City Engineer Dustin Scott appeared before the Commission to provide an update on construction projects. No action was requested of the Commission.

There was no correspondence.

There were no non-agenda items.

Commissioner Simmons moved and Commissioner Gjerdevig seconded to adjourn the meeting. No opposition. Meeting adjourned.

The image shows two handwritten signatures in blue ink. The signature on the left is for Bernie Dardis, and the signature on the right is for Tina Fisk. Both signatures are written in a cursive style and are positioned above a horizontal line.

Bernie Dardis, Commission President

Tina Fisk, City Administrator