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Tim Solberg, AICP, Director of Planning and Zoning
Larry M. Weil, Community Development Director
Lisa Sankey, Planner
Malachi Petersen, Planner
Chanda Erickson, Office Manager

West Fargo Planning & Zoning Commission
Tuesday, June 9, 2020 at 5:30pm
West Fargo City Hall

DUE TO CDC SOCIAL DISTANCING GUIDELINES RELATED TO THE COVID-19 PANDEMIC THIS PLANNING AND ZONING MEETING WAS VIA ZOOM MEETING

Members Present: Tom McDougall
Joe Kolb
David Gust
Shane Lebahn
Lana Rakow
April Walker
Eric Dodds

Members Absent: Jana Reinke

Others Present: Dustin Scott, Tim Solberg, Lisa Sankey, John Shockley, Chanda Erickson, Malachi Petersen

Minutes Submitted by: Chanda Erickson, Office Manager

Meeting was called to order by Chair McDougall at 5:30pm.

Commissioner Gust moved and Commissioner Rakow seconded to approve the May 12, 2020 meeting minutes as printed and mailed. No opposition, Motion carried.

Commissioner McDougall opened a Public Hearing – A20-17 Sandhills 6th Addition, Replat of Lot 2, Block 1 of Sandhills 3rd Addition and Replat and Rezone from Agricultural to LI: Light Industrial of Lot 21, Block 6 of Meadow Brook Park Subdivision, City of West Fargo. There was no public comment. The Public Hearing was closed. After continued discussion, Commissioner Kolb moved and Commissioner Dodds seconded to approve the application with the five conditions listed in the staff report. No opposition. Motion carried.

Commissioner McDougall opened a Public Hearing – A20-18 Conditional Use Permit for construction of an accessory building on an Agriculturally zoned parcel at 3605 2nd Street East (unplatted parcel located in the SW¹/₄ of Section 29, T139N, R49W), City of West Fargo, North Dakota. There was no public comment. The Public Hearing was closed. After discussion, Commissioner Walker moved and Commissioner Dodds seconded to approve the application

with the two conditions listed in the staff report and an added condition of an acknowledgement. No opposition. Motion carried.

- Don Dabbert from Dabbert Custom Homes, was available for questions and height requirements discussion.

Commissioner McDougall continued a Public Hearing – A20-10 Conditional Use Permit for off-premise signage within the DMU: Downtown Mixed Use District at 444 Sheyenne Street (Lot 2, Block 1 of Sheyenne Plaza 1st Addition), City of West Fargo, North Dakota. The Public Hearing was closed. After discussion, Commissioner Kolb moved and Commissioner Gust seconded to decline the application. No opposition. Motion carried.

- Mike Amundson, West Fargo Events, was available for questions and discussion.

A20-16 Sandhills 5th Addition, Replat and Rezoning from Agricultural to LI: Light Industrial, All of Block 2, Lots 5-16 of Block 3, Lots 12-15 of Block 4, Lots 10-13 of Block 8, Lots 7-16 And Lot 22 of Block 9 And All of Blocks 10 And 11 All In Meadow Brook Park Subdivision; Vacation Plat of part of Gress Avenue, part of 2nd Avenue NW, part 1st Avenue NW, All of Northern Pacific Avenue And part of Park Boulevard All In Meadow Brook Park Subdivision And Auditor's Lot 1 of the SE ¼ of Section 2, T139N, R50W, City of West Fargo, North Dakota. This application was **withdrawn**.

Commissioner McDougall continued a Public Hearing - A20-9 Zoning Ordinance Amendment to review proposed NC: Neighborhood Commercial Zoning District. There was no opposition to continue to the next meeting.

Correspondence was received, SWCA Environmental Consultants notifying the Planning and Zoning Commission about an upcoming pipeline project. Commissioner Walker moved and Commissioner Kolb seconded to have Dustin Scott, City Engineer and Tim Solberg, Planning and Zoning Director, draft a letter in response. No opposition. Motion carried.

There were no non-agenda items.

Commissioner Walker and Commissioner Kolb seconded to adjourn. No opposition. Meeting adjourned.