



**West Fargo City Commission Meeting  
Monday, July 6, 2020  
Commission Chambers 5:30 PM**

The West Fargo City Commission met on Monday, July 6, 2020, at 5:30 pm. Those present were Commissioners Bernie Dardis, Eric Gjerdevig, Brad Olson, Mark Simmons, and Mandy George. The President of the Board Bernie Dardis called the meeting to order.

The Pledge of Allegiance was recited.

There were no proposed changes to the Order of Agenda. Commissioner Olson moved and Commissioner Gjerdevig seconded to approve the Order of Agenda as presented. No opposition. Motion carried.

Commissioner Gjerdevig moved and Commissioner Simmons seconded to approve the minutes of June 15, 2020 as presented. No opposition. Motion carried.

The Commission reviewed the Building Department Activity and Monthly Comparison dated July 6, 2020 and Building Permits #316-382. Commissioner Olson moved and Commissioner George seconded to approve the Building Permits as presented. No opposition. Motion carried.

Commissioner Simmons moved and Commissioner Gjerdevig seconded to approve the following items from the Consent Agenda:

- a. Bills
- b. Approval of an extension for 12 months with the ability to reapply for a Temporary Use Permit for Heritage Homes at 5513 8th St W (Lot 2, Block 1, Wilds 9th Addition).
- c. Games of Chance for the American Legion Department of ND. Games to be conducted: Raffle on 9-11-2020 at the American Legion Department of ND Office at 405 West Main Avenue Suite 4a.
- d. Games of Chance for STOMP. Games to be conducted: Raffle on 7-01-2020 to 3-1-2021 at the Brewtus Brickhouse at 635 32nd Ave E Suite 108.
- e. Approval of amendment to lease agreement between the West Fargo Public Schools and City of West Fargo on behalf of the West Fargo Public Library.
- f. Final Plat Approval for Highland Meadows 6th, a Replat. Lots 17-19, Block 2 of Highland Meadows 5th Addition, City of West Fargo, North Dakota.

No opposition. Motion carried.

Lisa Sankey, Planning & Zoning Planner, appeared before the Commission for a Public Hearing at 5:30 pm for the Rezoning of Sandhills 4th Addition, a Replat and Rezoning from A: Agricultural to LI: Light Industrial (Ordinance #1159). Commissioner Dardis moved out of the regular agenda and into the Public Hearing. No speakers came forward and the Public Hearing was closed by Commissioner Dardis. After discussion, Commissioner Simmons moved to approve the Replat and Rezoning from A: Agricultural to LI: Light Industrial with the four recommendations, Commissioner George seconded. No opposition. Motion carried.



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Whitney Irish appeared before the Commission to request to purchase approximately .29 acres of a City owned parcel at Lot 3 Block 1 Koppang. After discussion, Commissioner George moved to direct the city attorney to prepare the resolution and city staff to engage a real estate agent and Commissioner Simmons seconded. No opposition. Motion carried.

John Richmond NDSCS President and Tony Grindberg appeared before the Commission to give highlights of the NDSCS Career Workforce Academy and answer any questions of the Commission. After discussion, Commissioner Gjerdevig moved to approve expenditure of \$800,000 over 5 years with contingencies, a roll call vote was taken as follows, Commissioner George Yes, Commissioner Olson Yes, Commissioner Dardis Yes, Commissioner Simmons No, Commissioner Gjerdevig Yes. Motion carried.

Melissa Richard, Communications Director, appeared before the Commission to give an update on the 2020 Census. No action was requested of the Commission.

Melissa Richard, Communications Director, appeared before the Commission not asking for approval but for feedback on the Proposal for a community inclusion plan. No action was requested of the Commission.

Tina Fisk City Administrator appeared before the Commission to discuss the COVID 19 Recommendations -Public Health, CDC and West Fargo Community Events. Mike Amundson West Fargo Events Executive Director spoke on behalf of the West Fargo Events. Lance Johnson of Epic Management spoke on behalf of Epic Management. Chief Dan Fuller spoke on behalf of the West Fargo Fire Department as well as Interim Chief Jerry Boyer spoke on behalf of the West Fargo Police Department. After discussion, Commissioner George made a motion that the City Commission would make the decision of any City event closures. There was no second, the motion died due to the lack of a second.

Dustin Scott, City Engineer, appeared before the Commission to discuss the Petition for Improvements requesting city infrastructure to service Westview 4th Addition. He directed staff to evaluate infrastructure needs for the development and then include it in our Capital Improvement Plan. Commissioner Simmons moved to approve and Commissioner Olson seconded. Commissioner George opposed. Motion carried.

Dustin Scott, City Engineer, appeared before the Commission to provide construction updates. Minimal construction updates: River gates were closed on Friday afternoon which has put the diversion into operation. Road closures on 32<sup>nd</sup> and 9<sup>th</sup> St W, due to a water main project. No action requested.

City Administrator Tina Fisk appeared before the Commission and provided the following for the City Administrator Report:

- a. Ribbon Cutting at the Plaza at the Lights on July 14<sup>th</sup> at 5:00 p.m.



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- b. Travis Johnson, Code Enforcement Coordinator, will be transitioned into the Liquor Control Board in replace of Pierre Freeman, Emergency Management Coordinator
- c. Update on COVID Testing for City Hall – Events went well

Commissioner Dardis adjourned the meeting in order to hold the Closed Executive Session Pursuant to N.D.C.C. § 44-04-19.1 with the City Attorney to discuss settlement agreement regarding City of West Fargo v. Miller in Sewer Improvement District 1308. This session took place at 7:30 p.m. in the West Fargo Room located within City Hall next to the Commission Chambers.

Commissioner Dardis recalled the meeting to order at 8:00 p.m.

Tina Fisk, City Administrator, drew the Commission's attention to the correspondence. There were no non-agenda items.

Commissioner Simmons moved and Commissioner Olson seconded to adjourn the meeting. No opposition. Meeting adjourned.

A blue ink signature of Bernie Dardis, written in a cursive style.

Bernie Dardis, Commission President

A blue ink signature of Tina Fisk, written in a cursive style.

Tina Fisk, City Administrator