



**West Fargo City Commission Meeting  
Monday, July 15, 2019  
Commission Chambers 5:30 P.M.**

The West Fargo City Commission met on Monday July 15, 2019, at 5:30 pm. Those present were Bernie Dardis, Eric Gjerdevig, Brad Olson, Mark Simmons, and Mike Thorstad. The President of the Board Bernie Dardis called the meeting to order.

The Pledge of Allegiance was recited.

Commissioner Olson moved and Commissioner Gjerdevig seconded to approve the Order of Agenda as presented. No opposition. Motion carried.

Commissioner Simmons moved and Commissioner Olson seconded to approve the minutes of July 1, 2019. No opposition. Motion carried.

The Commission reviewed the Building Department Activity Report and Monthly Comparison Reports dated July 15, 2019 and Building Permits #359-385. Commissioner Gjerdevig moved and Commissioner Olson seconded to approve the Building Permits as presented. No opposition. Motion carried.

Commissioner Olson moved and Commissioner Thorstad seconded to approve the following items from the Consent Agenda:

- a. Bills
- b. Lights on 32 Plaza Agreement
  - a. Commissioner Dardis requested to clarify section 4.02 city commission and developer agreement and add the City Commission as part of the "City" along with the City Administrator. There was a consensus. City Attorney John Shockley will revise the agreement and it will be added to the next Commission agenda.
- c. Resolution Setting Rates and Charges for Water and Sewer Services
- d. Games of Chance for West Fargo Lions Club. Games to be conducted: raffle from 8/1/19 to 2/1/20 at Silver Dollar Bar, 221 Sheyenne Street.
- e. Addition of the Tracked Vehicle Weight Limit to existing Over dimensional Policy

No opposition. Motion carried.



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City Attorney John Shockley appeared before the Commission for the Awake LLC Appeal. Mr. Shockley stated that the applicant had verbally withdrawn their appeal. Commissioner Dardis opened the hearing. No comments were made. The hearing was closed. After discussion, no action was requested of the Commission.

City Administrator Tina Fisk appeared before the Commission to review the AE2S Proposed Water and Sewer Rate Study. Ryan Grubb and Shawn Gaddie with AE2S appeared before the Commission to present the proposed study. After discussion, Commissioner Simmons moved and Commissioner Thorstad seconded to approve the agreement with AE2S to proceed with the study and the \$90,000 cost. Commissioner Dardis voted in opposition. The majority having voted in favor, the motion passed.

West Fargo Resident Alan Ray appeared before the Commission to address concerns of the sewer mains on 19<sup>th</sup> Ave NW. After discussion, no action was requested of the Commission.

City Attorney John Shockley appeared before the Commission to review the Resolution Finding that the Petition for Vacation is in Proper Form and Contains the Required Signatures. Commissioner Simmons moved and Commissioner Gjerdevig seconded to approve the resolution as presented. No opposition. Motion carried.

City Engineer Dustin Scott appeared before the Commission to review the bid results and Engineer's Statement of Cost for Water Distribution Project No. 1312 (Ph. 1) and Project No. 1313. After discussion, Commissioner Olson moved and Commissioner Simmons seconded to award the bid to KPH for \$2,497,306.70. Commissioner Dardis voted in opposition. The majority having voted in favor, the motion carried.

City Engineer Dustin Scott appeared before the Commission to Review the Amendment to the Engineer's Report for Water Improvement Project No. 1312 (Phases I and II) and Project No. 1313. After discussion, Commissioner Simmons moved and Commissioner Gjerdevig seconded to approve the amendment as presented. No opposition. Motion carried.

Communications Director Melissa Richard and Economic Development Specialist Callie Roth appeared before the Commission for a West Fargo Downtown Rebranding Discussion. After discussion, Commissioner Gjerdevig moved and Commissioner Simmons seconded to approve the West Fargo Downtown Rebranding Discussion, contingent upon a joint effort with the CVB and DBA. No opposition. Motion carried.

Planning & Zoning Director Tim Solberg appeared before the Commission for a Final Plat Approval and PUD Amendment Approval of Eagle Run Plaza 8<sup>th</sup> Addition. After discussion, Commissioner Simmons moved and Commissioner Olson seconded to



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approve the final plat and PUD Amendment with the eight conditions listed in the staff report. No opposition. Motion carried.

Planning & Zoning Director Tim Solberg appeared before the Commission for a Final Plat Approval of Heritage at the Wilds Addition, a replat. After discussion, Commissioner Simmons moved and Commissioner Gjerdevig seconded to approve the final plat as the Wilds 13<sup>th</sup> Addition with the four conditions listed in the staff report. No opposition. Motion carried.

City Engineer Dustin Scott appeared before the Commission to provide an update on construction projects. No action was requested of the Commission.

City Administrator Tina Fisk appeared before the Commission for a Budget Discussion. No action was requested of the Commission. The preliminary budget hearing will take place at the first meeting in August.

City Administrator Tina Fisk appeared before the Commission and discussed the following for the City Administrator's Report:

- Last Thursday, Public Works employee Tom Milner was presented with the Good Samaritan award
- The Police Department's Wellness Program has seen a dramatic decrease in sick hours used by employees
- Melissa is working on the City of the Year application
- The Liquor Control Board meets on 7/16/19 at 8am
- 7/16 at 3pm in Training Room – West Fargo Library event with astronaut
- 7/25pm at 11am in Training Room – Brown Bag Lunch on Core Area Infrastructure Master Plan, more information to follow
- Dale Carnegie leadership training was very successful; Jenna will provide a report at the August meeting
- Preliminary Budget presentation on 8/5

There was no correspondence.

Planning & Zoning Director Tim Solberg appeared before the Commission for a non-agenda item. Austin Morris with Enclave Development appeared before the Commission to ask for a second reading and Final Plat Approval of Highland Meadows 4<sup>th</sup> and 5<sup>th</sup> addition. Commissioner Simmons moved and Commissioner Gjerdevig seconded to amend the agenda to include the second reading and final plat approval. No opposition. Motion carried. After discussion, Commissioner Simmons moved and Commissioner Gjerdevig seconded to approve the Second Reading and Final Plat of Highland Meadows 4<sup>th</sup> and 5<sup>th</sup> addition. Commissioner Olson opposed. The majority having voted in favor, the motion passed.



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There were no other non-agenda items.

Commissioner Simmons moved and Commissioner Olson seconded to adjourn the meeting. No opposition. Meeting adjourned.

A handwritten signature in black ink, appearing to read 'Bernie Dardis', written over a horizontal line.

Bernie Dardis, Commission President

A handwritten signature in blue ink, appearing to read 'Tina Fisk', written over a horizontal line.

Tina Fisk, City Administrator