

**West Fargo Airport Authority Meeting**  
**Date: August 1st, 2019**  
**West Fargo Airport – 5:30 PM**

**Members Present:**

Wade Swenson, Dan Loegering, Brian Christl, Matt Retka, Barrett Irving

**Members Absent:** Mark Simmons.

**Others Present:**

Airport Manager Robbie Grande

1. **The meeting was called to order by Wade Swenson**
2. The minutes from the June 27<sup>th</sup>, 2019 meeting were approved as written. Motion by Brian and Second by Barrett. None opposed, motion carried.
3. ALP: The Final revisions of the Plan sheets were reviewed before submittal to North Dakota Aeronautics Commission.
4. The monthly Income Statement and Fund Balance report as of June 30<sup>th</sup> were reviewed. No additional questions. The 2020 budget for the airport has been finalized and submitted to the City of West Fargo. Motion by Dan and Second by Barrett to approve the Income and Fund Balance Statements. None opposed, motion carried.
5. Report from Airport Manager:
  - Keeping up with grass mowing between frequent rains
  - Farm King company inquired about using the airport grounds to test new mowers
  - Some recent grading to access road was needed
  - Fire inspection was completed
6. 2019 Fly-In & Event Planning
  - Fly-in set for Sunday September 22<sup>nd</sup>.
  - Currently coordinating with city staff on officially adding the fly-in to the West Fest event list and checking in on availability of food trucks.
  - Dan is working on scheduling EAA Young Eagle rides during the fly-in.
7. Non Agenda Items:
  - Cass Co. Electric wants to bury a line to nearby residences, to avoid issues with current above ground service. This would likely require a 10-ft easement through airport property. The Airport Authority has no objections but would like Cass Co Elc. to remove

a power pole on the north side of the airport along 19<sup>th</sup> avenue in conjunction with new buried cable.

- Excel Energy is considering providing natural gas service to the airport. This would likely be extended from the existing gas service along 12<sup>th</sup> avenue and could possibly qualify for funding through grant dollars. More info is forthcoming on this matter.

**Motion to Adjourn by Barrett and Second by Dan. Meeting was adjourned at 6:30pm.**

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Wade Swenson-Chairman

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Matt Retka-Secretary

[Minutes prepared by Matt Retka]