



**West Fargo City Commission Meeting
Monday, August 19, 2019
Commission Chambers 5:30 P.M.**

The West Fargo City Commission met on Monday August 19, 2019, at 5:30 pm. Those present were Bernie Dardis, Eric Gjerdevig, Brad Olson, Mark Simmons, and Mike Thorstad. The President of the Board Bernie Dardis called the meeting to order.

The Pledge of Allegiance was recited.

Commissioner Olson moved and Commissioner Gjerdevig seconded to approve the Order of Agenda as presented. No opposition. Motion carried.

Commissioner Simmons moved and Commissioner Thorstad seconded to approve the minutes of August 5, 2019. No opposition. Motion carried.

The Commission reviewed the Building Department Activity Report dated August 19, 2019 and Building Permits #449-491. Commissioner Gjerdevig moved and Commissioner Olson seconded to approve the Building Permits as presented. No opposition. Motion carried.

Commissioner Gjerdevig moved and Commissioner Simmons seconded to approve the following items from the Consent Agenda:

- a. Bills
- b. Encroachment Agreement for Harper Heights, LP
- c. Games of Chance for Veterans Warrior Foundation. Games to be conducted: Raffle Board on 8/31/19 at the West Fargo VFW, 444 Sheyenne Street.
- d. Games of Chance for the FM Autism Warriors. Games to be conducted: Raffle on 8/24/19 at the West Fargo VFW, 444 Sheyenne Street.
- e. June 30, 2019 Financial Report
- f. Schedule a 5:30pm First Reading and Public Hearing on Zoning Ordinance Amendment to Section 4-426-A. R-5 Mobile Home Subdivision District on Tuesday, September 3, 2019
- g. Final Plat Approval of the Wilds 12th Addition, a Retracement Plat

No opposition. Motion carried.

Public Works Director Chris Brungardt appeared before the Commission to present the American Council of Engineering Companies 2019 Engineering Excellence Award. No action was requested of the Commission.

City Attorney John Shockley appeared before the Commission for a Second Reading of Ordinance No. 1142 – Legislative Updates. After discussion, Commissioner Dardis called for a Roll Call Vote. Commissioner Thorstad voted in favor. Commissioner Olson voted in favor.



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Commissioner Dardis voted in favor. Commissioner Simmons voted in favor. Commissioner Gjerdevig voted in favor. There was no opposition. The motion passed.

City Attorney John Shockley appeared before the Commission for a Resolution Setting the Fee Schedule for Certain Violations. After discussion, Commissioner Olson moved and Commissioner Gjerdevig seconded to approve the Fee Schedule as presented. No opposition. Motion carried.

Communications Director Melissa Richard appeared before the Commission for a Resolution Creating a City of West Fargo Complete Count Committee for the 2020 Census. After discussion, Commissioner Simmons moved and Commissioner Thorstad seconded to approve the Resolution Creating a Complete Count Committee. No opposition. Motion carried.

Planning & Zoning Director Tim Solberg appeared before the Commission for a Development Review at Lot 1, Block 1 of Eagle Run Plaza 8th Addition and Request for Reduction in Parking Requirements. After discussion, two motions were made. Commissioner Simmons moved and Commissioner Gjerdevig seconded to approve the development review. No opposition. Motion carried. Commissioner Simmons moved and Commissioner Thorstad seconded to approve the parking reduction as presented. No opposition. Motion carried.

City Engineer Dustin Scott appeared before the Commission to Review Task Order #17 for Oak Ridge 18th Addition. After discussion, Commissioner Olson moved and Commissioner Gjerdevig seconded to approve the Task Order. No opposition. Motion carried.

City Engineer Dustin Scott appeared before the Commission to Review Plans and Specifications and Authorize Advertisement for Bid Documents for Sewer, Water, Storm and Street Improvement District No. 1325. After discussion, Commissioner Gjerdevig moved and Commissioner Olson seconded to approve the plans and specifications as presented, and to authorize the advertisement for bid documents. No opposition. Motion carried.

Todd Berning with Epic Management appeared before the Commission to provide an update on The Lights, Plaza Parking Ramp. No action was requested of the Commission.

City Engineer Dustin Scott appeared before the Commission to provide an update on construction projects. No action was requested of the Commission.

City Administrator Tina Fisk appeared before the Commission and discussed the following for the City Administrator's Report:

- Public meeting for the SW Metrozone project at arena last week
 - i. Biweekly Facebook live sessions



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- ii. Staff from multiple departments has been working w/ school district
- 7 proposals received for Downtown Rebranding RFP
 - i. Closed last Friday
 - ii. Meeting Thursday 8/22
 - iii. Narrow to 3 to interview
 - iv. Commissioner Gjerdevig is on the committee, along with members from the DBA and CVB
- AARP grant received for gaming tables in the plaza
 - i. Foosball
 - ii. Checkers/chess
 - iii. Beanbags
 - iv. West Fargo Events working w/ Callie for location and logos
 - v. "Play West Fargo" logo

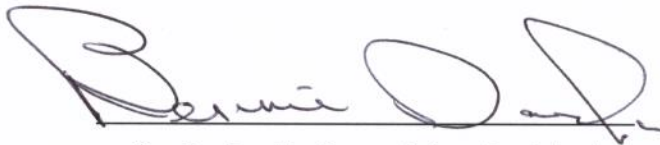
There was no correspondence.


There were no other non-agenda items.

At 6:26pm, Commissioner Thorstad moved and Commissioner Gjerdevig seconded to close the regular City Commission meeting and move into *EXECUTIVE SESSION pursuant to NDCC 44-04-19.1 (9) regarding potential litigation arising out of the issuance of a building permit at 906 19th Avenue NW, West Fargo*

At 7:14pm, Commissioner Dardis reopened the regular City Commission meeting. No action was taken regarding the Executive Session.

Commissioner Simmons moved and Commissioner Olson seconded to adjourn the meeting. No opposition. Meeting adjourned.


Bernie Dardis, Commission President


Tina Fisk, City Administrator