The West Fargo City Commission met on Tuesday, September 3, 2019, at 5:30 pm. Those present were Bernie Dardis, Eric Gjerdevig, Brad Olson, Mark Simmons, and Mike Thorstad. The President of the Board Bernie Dardis called the meeting to order.

The Pledge of Allegiance was recited.

Commissioner Gjerdevig moved and Commissioner Simmons seconded to approve the Order of Agenda with the addition of Consent Agenda item 'm.' No opposition. Motion carried.

Commissioner Olson moved and Commissioner Gjerdevig seconded to approve the minutes of August 19, 2019. No opposition. Motion carried.

The Commission reviewed the Building Department Activity Report and Monthly Comparison Report dated September 3, 2019 and Building Permits #492-562. Commissioner Olson moved and Commissioner Gjerdevig seconded to approve the Building Permits as presented. No opposition. Motion carried.

Commissioner Thorstad moved and Commissioner Olson seconded to approve the following items from the Consent Agenda:

a. Bills
b. Games of Chance for STOMP. Games to be conducted: Raffle, Calendar Raffle from 11/1/19 to 11/30/19 at Brewtus Brickhouse, 635 32 Ave E, Suite 108
c. Games of Chance for STOMP. Games to be conducted: Raffle, Raffle Board from 10/1/19 to 10/31/19 at Speedway Event Center, 680 Main Ave W
d. Games of Chance for Fargo Motor Patrol, Inc. Games to be conducted: Raffle on 11/16/19 at Silver Dollar, 221 Sheyenne Street
e. Games of Chance for Dakota Se Chapter of Pheasants Forever. Games to be conducted: Raffle, Raffle Board on 9/19/19 at Speedway Event Center, 680 Main Ave W
f. Games of Chance for United Way of Class Clay. Games to be conducted: Raffle from 9/16/19 to 11/11/19 at the Midco Technical Operations Building, 50 22nd St E
g. Games of Chance for Holy Cross Catholic Church. Games to be conducted: Raffle on 10/20/19 at Holy Cross Catholic Church, 2711 7 St S
h. Gaming Site Authorization for the North Dakota Friends of NRA State Fund Committee, LLC. Games to be conducted: Raffle from 9/1/19 to 6/30/20 at the Red River Regional Marksmanship Center, 640 16 St NE
City of West Fargo

West Fargo City Commission Meeting
Tuesday, September 3, 2019
Commission Chambers 5:30 P.M.

1. Games of Chance for the West Fargo Sheyenne High School Mustang Booster Club. Games to be conducted: Raffle from 9/4/19 to 6/1/20 at West Fargo Sheyenne High School, 800 40th Ave E
2. 2019 West Fest Request for Public Liquor Consumption
3. Games of Chance for the Interested Parents of Packatahnas (IPOP). Games to be conducted: Calendar Raffle from 11/1/19 to 11/30/19 at West Fargo High School, 800 40th Ave E
4. Games of Chance for the Ayr Rifles Sportsman's Club. Games to be conducted: Raffle on 9/19/19 at the Red River Regional Marksmanship Center, 640 16 St NE
5. Games of Chance for the West Fargo Packer Backers. Games to be conducted: Raffle from 9/4/19 to 6/30/20 at West Fargo High School, 801 9 St E

No opposition. Motion carried.

Planning & Zoning Director Tim Solberg appeared before the Commission for a Request to Pursue a Traffic Impact Study. After discussion, Commissioner Gjerdevig moved and Commissioner Simmons seconded to approve staff to pursue a traffic impact study for development within "The Preserve" with a condition that final awarding of contract be reviewed and approved by the City Commission at a future meeting. No opposition. Motion carried.

Economic Development Specialist Callie Roth appeared before the Commission for a 5:30pm Public Hearing for an Application for Property Tax Exemption at 310 24 Ave E. The Public Hearing was opened. There was no Public Comment. The Public Hearing was closed. After discussion, Commissioner Simmons moved and Commissioner Gjerdevig seconded to approve the application as presented. No opposition. Motion carried.

Regular Agenda Item #3 was removed as it coincided with Regular Agenda Item #2.

Planning & Zoning Director Tim Solberg appeared before the Commission for a 5:30pm Public Hearing and First Reading of Zoning Ordinance Amendment to Section 4-426-A, R-5: Mobile Home Subdivision District. The Public Hearing was opened. There was no Public Comment. The Public Hearing was closed. After discussion, Commissioner Gjerdevig moved and Commissioner Thorstad seconded to approve the First Reading as presented. No opposition. Motion carried.
Planning & Zoning Director Tim Solberg appeared before the Commission for a Final Plat Approval and Approval of PUD Amendment for Oak Ridge 18th Addition. After discussion, Commissioner Olson moved and Commissioner Thorstad seconded to approve the Final Plat and PUD Amendment as presented. No opposition. Motion carried.

Communications Director Melissa Richard appeared before the Commission to Review the Committee Selection for the Downtown Rebranding Project. After discussion, Commissioner Gjerdevig moved and Commissioner Olson seconded to approve the recommendation of AE2S for the Downtown Rebranding Project. No opposition. Motion carried.

President & CEO of the Fargo Moorhead Economic Development Corporation Joe Raso appeared before the Commission for a Fueling Our Future discussion. After discussion, Commissioner Gjerdevig moved and Commissioner Thorstad seconded to proceed and approve West Fargo’s effort in Fueling Our Future based on the minutes from the May 20, 2019 City Commission Meeting. No opposition. Motion carried.

Commissioner Dardis opened Regular Agenda Item #8, a Discussion of noise concerns at Sheyenne Plaza. Ms. Kempfer was not present at the meeting.

City of West Fargo Resident, Mel Thoreson, 401 Morrison Street, appeared before the Commission for a discussion of noise concerns at Sheyenne Plaza. After discussion, no action was requested of the Commission.

City Engineer Dustin Scott appeared before the Commission to provide an update on construction projects. No action was requested of the Commission.

City Administrator Tina Fisk appeared before the Commission and discussed the following for the City Administrator’s Report:

- Recommend Melissa Richard as the city liaison for CVB for next term
  - Commissioner Olson moved and Commissioner Simmons seconded to approve Melissa Richard taking over for Callie Roth on the CVB. No opposition. Motion carried.
- Email 8/30 from Melissa Richard on Christmas decorations
  - 18k funded by Economic Development sales tax
  - Continue w/ purchase?
  - Consensus by Commissioners
• Starting this week – auto attended phone line
  i. Police, Public Works, City Hall
  ii. Caller gets three options
    1. Utility Billing
    2. Public Works
    3. City Hall or other questions
  iii. Streamline staffing
  iv. Thank James and Jim for working with staff
• Mosquitos
  i. Notified by Vector Control
  ii. Going slightly over budget
  iii. Doing well w/ keeping track
• Community Leadership Award @ Bonanzaville on 10/1
  i. Contact Courtney to attend
  ii. Bryce Johnson recipient
• Next meeting is final budget hearing
  i. Booklet document for public use
  ii. No changes

There was no correspondence.

Commissioner Dardis thanked staff from Public Works and the West Fargo Fire and Police Departments for their response to Monday’s storms.

Commissioner Simmons moved and Commissioner Olson seconded to adjourn the meeting. No opposition. Meeting adjourned.

Bernie Dardis, Commission President  Tina Fisk, City Administrator