Library Board Minutes  
Date: September 12, 2019  
Time: 5:30 p.m.  
Place: West Fargo Public Library  
    Lodoen Community Center, 109 3rd St. East, West Fargo, ND

Roll Call:  
Larry Schwartz, Steve Anglin, Eric Gjerdevig, and Alanna Rerick. Also attending, Sandra Hannahs, Library Director, Mary Jo Moorhead, library staff, Carissa Hansen, Technology Services Librarian, Sara Engler, Circulation Librarian, and Joy Greger, library staff.  
Absent: None.

1. **Call to Order:**  
   Schwartz called the meeting to order.

2. **Approval of Agenda:**  
   - Gjerdevig moved to accept the meeting agenda. Rerick seconded. Meeting agenda approved.

3. **Election of Officers**  
   - Schwartz motioned to table the election until next month when all five Board Members will be present. Rerick seconded. Motion approved.

   **Consent Agenda-Approve the Following:**  
   A. Approval of the August 8, 2019 minutes.  
   B. Approval of the financial report and bills.  
   C. Director’s Report

**Regular Agenda**

1. **Space Needs Assessment**  
   - Anglin spoke with the city. The City lawyer approved the contract.  
   - Hannahs has received inquiries for information on moving forward with the assessment. Dahlgren would like to come to the October Meeting to talk with the Board.  
   - Board discussed if the Red River diversion could possibly affect the assessment and a potential new site.  
   - Some on the Board thought that it may be too far off in the future to make an impact on any potential site for the library. Others thought that it would be a good idea to get information on the diversion.  
   - Board agreed that it should be included in the assessment, but that it should not be a major factor.  
   - Hannahs suggested that Dahlgren contact Solberg just to get information on the diversion so that he is aware of the situation.
2. **Board Member Search**
   - Board discussed the applications that were submitted.
   - Board decided to vote for a new member using anonymous paper ballots.
   - All Board members voted for Jodie Haring. It will now go to the City for approval.
   - Hannahs asked Board for permission to contact the other applicants to notify them of the decision to go with another individual. They thought that it was a good idea.

3. **Library Director Search**
   - The job description has been posted publicly.
   - Board talked about whether meetings concerning applicants should be public meetings or executive session.
   - Board asked Hannahs to discuss the situation with John Shockley to get all the correct information on how to proceed legally with the search for a new Director.
   - Board talked about who would be on the hiring committee, such as Board Members, a librarian, Jenna Wilm and/or Tina Fisk.
   - Schwartz will contact Wilm about the composition of the hiring committee.
   - Board has decided to invite Wilm to the October meeting to answer questions about the search for a new Director.

4. **Adjournment:** The next meeting is October 10, 2019 at 5:30 p.m. Rerick moved to adjourn the meeting. Gjerdevig seconded. Meeting adjourned.