



**West Fargo City Commission Meeting  
Monday, September 21, 2020  
Commission Chambers 5:30 PM**

The West Fargo City Commission met on Monday, September 21, 2020, at 5:30 pm. Those present were Commissioners Bernie Dardis, Eric Gjerdevig, Mark, Simmons, Brad Olson, and Mandy George. President of the Board Bernie Dardis called the meeting to order.

The Pledge of Allegiance was recited.

Commission Gjerdevig moved and Commissioner Olson seconded to approve the order of the agenda as distributed with the amendments that items d and e of the Consent Agenda be moved to 7a and 7b on the Regular Agenda. No opposition. Motion carried.

Commissioner Gjerdevig moved and Commissioner Simmons seconded to approve the minutes of September 8, 2020 as presented. No opposition. Motion carried.

The Commission reviewed the Building Department Activity Report dated September 21, 2020 and Building Permits #516-638. Commissioner Olson moved and Commissioner George seconded to approve the Building Permits as presented. No opposition. Motion carried.

Commissioner Olson moved and Commissioner Gjerdevig seconded to approve the following items from the Consent Agenda with the amendments that items d and e be moved to the Regular Agenda:

- a. Bills
- b. Gaming Site Authorization for Prairie Public Broadcasting, Inc. to be conducted: Bingo, Raffles, Pull Tab Jar, Pull Tab Dispensing Device, Electronic Pull Tabs, and Prize Board at Three Lyons LLC at 675 13<sup>th</sup> Avenue East.
- c. Games of Chance for Pink It Forward. Games to be conducted: Bingo on 10-1-2020 at the DoubleTree by Hilton at 825 East Beaton Drive.
- d. ~~Approval of public liquor consumption for the Lights Plaza and Parking Ramp Sept. 20., Sept. 27., and Oct. 4, 2020 with attendees present 11am-4:00pm.~~
- e. ~~Approval of public liquor consumption for the Lights Plaza and Parking Ramp Oct. 3<sup>rd</sup>, 2020 with attendees present 7:00am-6:30pm.~~

No opposition. Motion carried.

John Shockley, City Attorney and Dustin Scott, City Engineer appeared before the Commission to hold a 5:30 pm Hearing of any written appeals regarding assessment list confirmed by the Special Assessment Commission for Sewer, Water, Storm and Street Improvement District No. 1314. There were no written appeals. Following discussion, Commissioner Olson moved and Commissioner Gjerdevig seconded to approve the assessment that is listed for District No. 1314. No opposition. Motion carried.

John Shockley, City Attorney and Dustin Scott, City Engineer appeared before the Commission to hold a 5:30 pm Hearing of any written appeals regarding assessment list



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confirmed by the Special Assessment Commission for Sanitary Sewer, Water and Storm Sewer Improvement District No. 1318. There were no written appeals. Following discussion, Commissioner Gjerdevig moved and Commissioner Simmons seconded to approve the assessment that is listed for District No. 1318. No opposition. Motion carried.

John Shockley, City Attorney and Dustin Scott, City Engineer appeared before the Commission to hold a 5:30 pm Hearing of any written appeals regarding assessment list confirmed by the Special Assessment Commission for Infrastructure Replacement District No. 3002. There were no written appeals. Following discussion, Commissioner Olson moved and Commissioner Gjerdevig seconded to approve the assessment that is listed for District No. 3002. No opposition. Motion carried.

John Shockley, City Attorney and Dustin Scott, City Engineer appeared before the Commission to hold a 5:30 pm Hearing of any written appeals regarding assessment list confirmed by the Special Assessment Commission for Storm Sewer Improvement District No. 4065. There were no written appeals. Following discussion, Commissioner Gjerdevig moved and Commissioner Olson seconded to approve the assessment that is listed for District No. 4065. No opposition. Motion carried.

John Shockley, City Attorney and Dustin Scott, City Engineer appeared before the Commission to hold a 5:30 pm Hearing of any written appeals regarding assessment list confirmed by the Special Assessment Commission for Storm Sewer Improvement District No. 4064. There were no written appeals. Following discussion, Commissioner Simmons moved and Commissioner Gjerdevig seconded to approve the assessment that is listed for District No. 4064. No opposition. Motion carried.

John Shockley, City Attorney and Dustin Scott, City Engineer appeared before the Commission to hold a 5:30 pm Hearing of any written appeals regarding assessment list confirmed by the Special Assessment Commission for Street Improvement District No. 2240. There were no written appeals. Following discussion, Commissioner Olson moved and Commissioner Gjerdevig seconded to approve the assessment that is listed for District No. 2240. No opposition. Motion carried.

Lauren Orchard, Economic Development Director appeared before the Commission to ask for approval of the Enterprise Grant request for *Ferguson's Books and More!* Following discussion, Commissioner George moved and Commissioner Gjerdevig seconded to approve the Enterprise Grant for *Ferguson's Books and More!*. No opposition. Motion carried.

From the Consent Agenda items d and e were moved down to the Regular Agenda as 7a and 7b.

Tina Fisk, City Administrator appeared before the Commission with Consent Agenda item d which was moved to the Regular Agenda as 7a to ask for approval of public



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liquor consumption for the Lights Plaza and Parking Ramp Sept. 20., Sept. 27., and Oct. 4, 2020 with attendees present 11am-4:00pm. The Sept. 20 did not take place since this was not approved yet. Following discussion, Commissioner Olson moved and Commissioner George seconded to approve public liquor consumption for the Lights Plaza not the Parking Ramp for Sept. 27, and Oct. 4, 2020 with attendees present 11:00 am - 4:00 pm. Commissioner Simmons opposed. Motion carried.

Tina Fisk, City Administrator appeared before the Commission with Consent Agenda item e which was moved to the Regular Agenda as 7b to ask for approval of public liquor consumption for the Lights Plaza and Parking Ramp Oct. 3rd, 2020 with attendees present 7:00 am - 6:30 pm. Following discussion, Commissioner Gjerdevig moved and Commissioner Simmons seconded to approve public liquor consumption for the Lights Plaza and the documented surrounding streets but not the Parking Ramp for Oct. 3<sup>rd</sup>, 2020 with attendees present 7:00am - 6:30pm. No opposition. Motion carried.

Commissioner Simmons moved and Commissioner George seconded to reconsider the actions made on the Regular Agenda item 7a. A roll call vote was taken: Commissioner George – yes, Commissioner Olson – no, Commissioner Dardis – no, Commissioner Simmons – yes, and Commissioner Gjerdevig – no. Motion failed.

Lauren Orchard, Economic Development Director appeared before the Commission to discuss the Renaissance Zone Request, 9th & Main LLC. Levi Arneson, one of the members of the ownership group, came forward to speak on the item as he was the applicant asking for the Renaissance Zone Request. Following discussion, Commissioner Simmons moved and Commissioner Dardis seconded to approve a five-year term on the Renaissance Zone for 9<sup>th</sup> & Main LLC at 50% of the request. Commissioner Gjerdevig and Commissioner George opposed. Motion carried.

There was a five-minute recession.

Bernie Dardis, Commission President reconvened the meeting.

Tim Solberg, Planning and Zoning Director appeared before the Commission to introduce Brad Schmitz, an owner of Black Powder Fireworks came forward to ask for reconsideration of Site A20-25 for Black Powder Fireworks. Following discussion, Commissioner George moved and Commissioner Simmons seconded to reconsider Site A20-25 for Black Powder Fireworks. No opposition. Motion carried.

Tim Solberg, Planning and Zoning Director appeared before the Commission to ask for approval of Conditional Permit Allowing for Accessory Building Greater than 1,000 ft<sup>2</sup> in a Residential District located at 4709 3rd Street East. Following discussion, Commissioner George moved and Commissioner Simmons seconded to approve the Conditional Use Permit Accessory Building Greater than 1,000 ft<sup>2</sup> in a Residential District located at 4709 3rd Street East with the two conditions provided. Commissioner Gjerdevig opposed. Motion carried.



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Tim Solberg, Planning and Zoning Director for the City of West Fargo appeared before the Commission with agenda item number two, to hold the 5:30 pm PUBLIC HEARING and Second Reading: Rezoning of Lots 11-12, 19-20 & 22-31, Block 1; Lots 2-22, Block 2 and all of Block 3 of Burlington Addition and all of Burlington 4<sup>th</sup> Addition, City of West Fargo, North Dakota from Planned Unit Development to R-1A Single Family Dwelling and R-1 One and Two Family Dwelling Districts. There were no changes from the first reading. Following discussion, Commissioner Olson moved and Commissioner Gjerdevig seconded to approve the second reading. No opposition. Motion carried.

Ben Prather, Vector Control Director for Cass County appeared before the Commission to discuss the Vector Control spraying that occurred on August 26, 2020. No action was required.

Dustin Scott, City Engineer appeared before the Commission to ask for approval to Authorize Contract 2259 - Concrete Pavement Repair. Following discussion, Commissioner Gjerdevig moved and Commissioner Olson seconded to approve the Contract 2259 – Concrete Pavement Repair to Key Contracting. No opposition. Motion carried.

Dustin Scott, City Engineer appeared before the Commission to discuss the Engineer's Report, there was a brief update. No action was required.

Tina Fisk, City Administrator appeared before the Commission and provided the following for the City Administrator Report, there was nothing to report.

Tina Fisk, City Administrator then requested Melissa Richard, Communications Director to come forth to give updates on events. She gave updates on the Census Complete Count Committee, the WEST FEST activities that occurred, and Cruise Night.

There were two items correspondence sending their thoughts on the West Fargo Airport.

There were no non-agenda items.

Commissioner Simmons moved and Commissioner Olson seconded to adjourn the meeting. No opposition. Meeting adjourned.

A handwritten signature in black ink, appearing to read 'Bernie Dardis', written over a horizontal line.

Bernie Dardis, Commission President

A handwritten signature in blue ink, appearing to read 'Tina Fisk', written over a horizontal line.

Tina Fisk, City Administrator