West Fargo Airport Authority Meeting  
Date: September 26, 2019  
West Fargo Airport – 5:30 PM

Members Present:  
Wade Swenson, Dan Loegering, Brian Christl, Matt Retka, Barrett Irving

Members Absent: None

Others Present:  
Airport Manager Robbie Grande

1. The meeting was called to order by Wade Swenson

2. The minutes from the August 29th, 2019 meeting were approved as written.  
   Motion by Barrett and Second by Dan. None opposed, motion carried.

3. ALP: Awaiting comments from the North Dakota Aeronautics Commission.

4. The monthly Income Statement and Fund Balance report as of August 31st were reviewed.  
   No additional questions. Motion by Dan and Second by Barrett to approve the Income and Fund 
   Balance Statements. None opposed, motion carried.

5. Report from Airport Manager:  
   • Work performed by Straight-Line Paving has some issues. Fixes are forthcoming. Final 
     invoice will be paid after work is complete  
   • Mower needs new wheel bearings  
   • Airport grounds remain wet in many spots  
   • Discussed upcoming lease renewals. Dan motioned to amend new leases with a $500 
     annual fee, with the option for an annual increase of $50, with no single/annual 
     increases over $50 total. Brian seconded, all in favor.

6. 2019 Fly-In Recap  
   Good turnout for the event. Approximately 200 people visited the airport. This included 
   26 young eagle flights for kids, and 9 Poker run participants. The Airport Authority plans 
   to use donations received during the event, supplemented by its education, for a 
   scholarship. Barrett motioned to start an aviation based scholarship for an individual in 
   the Sheyenne aviation program. Dan seconded, motion carried.

   It was noted that per EAA requirements, only kids ages 8-17 are eligible for young eagle 
   flights, and future event advertising should be updated to reflect this.
7. Non Agenda Items:
   None presented.

Motion to Adjourn by Barrett and Second by Dan. Meeting was adjourned at 6:30pm.

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Wade Swenson-Chairman

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Matt Retka-Secretary

[Minutes prepared by Matt Retka]