

## MINUTES

Date: March 12, 2013

Present Ann Chale, Karla Knutson, Emily Doughty, Roger Boschee, Diane Johnson, Pam Rezac, Sandra Hannahs Carrie Scarr and Deb Toddie

The meeting was called order by Ann Chale.

1. **Approval of Minutes.** Minutes from the 9/4/12 and 10/23/12 meetings were distributed and read by all present. Diane Johnson made a motion to approve the minutes from both meetings. The motion was seconded by Karla Knutson and unanimously approved.

2. **Treasurer's Report.** Pam Rezac presented the treasurer's report, which indicated a balance on hand of \$4340.55. All outstanding bills and requests for funds from the library have been paid. Pam requested that an FOL member audit the account. Diane Johnson agreed to audit the account at the conclusion of the meeting. A motion was made to approve the treasurer's report. The motion was seconded and unanimously approved.

3. **Old Business.**

**Library Report.** Sandra Hannah presented the library report. Circulation and event attendance are up. New online services have been added (Legal Forms, Zinio, and Books and Authors). The library has started a Blue Ray collection for circulation. iPads are now available for in-library checkout. The library will make digital cameras and Flip video cameras available for checkout. Work has continued on the teen area. New computer carrels have been added. New technology is available in the meeting room, and more security cameras have been added to the facility.

Volunteers are needed in the historical center, clipping articles and transcribing historical accounts. Volunteers are also needed for summer reading program events last minute help with movies and stories. Sandra pointed out that volunteers do need background check before working in the library.

There are two openings on for library board members. The application is available the on website.

Programming is going strong. The homework center is busy, but that may drop off next year when the STEM program moves.

The State Library has been very active. The North Dakota Library Coordinating Council has developed standards, now in draft form. These are not mandatory standards but will be used in determining grant recipients.

The State Library asked the legislature to approve additional funding in the form of increased state aid and a one time payment for repair and renovations. This request was turned down by the House. Sandra suggested anyone who is interested might write a letter to their representative urging them to reconsider.

The library board will be meeting soon. No major planning is expected this year.

For the future, the library is looking at more technology available for patrons. There are also questions of where the library will be physically, in the same location or a new location. A technology lab, outreach services and a capital savings fund are future projects to be considered.

Sandra presented two requests for funding from FOL. Diane Fink would like the FOL to once again provide funds for participation in the One Community/One Book program. This year the book will be Moby Dick and Ahab's Wife. The program will run from April through October. Fargo, LARL and the Plains Art Museum are also participating. Money from FOL would be used to purchase books and advertising and pay presenters. PR asked if the books will be circulated. Sandra indicated not all the details are known yet. The request was temporarily tabled until the other request was heard.

The other funds request was for \$50 to be used as a matching grant. The State Library will award a \$500 technology grant if the library can match it with \$50 in new funds.

A motion was made to make \$501 available to the library for the One Book/One Community project, and \$50 for the matching technology grant. The motion was seconded and unanimously approved.

#### 4. **New Business.**

**Book Sale.** The spring book sale will be April 20-21. Ann will contact Jan for publicity. An email will be sent to the membership, and Ann will mail a flyer to those members who do not have an email address. Set up will begin at 3:00 pm Friday 4/19 for anyone who can make it. The sale will be from 10-4 Saturday and 12-4 Sunday. Prices will be \$1 for all items except children's books which will be .25. Sunday will be a bag sale, \$7 per bag, \$5 for FOL members. Ann suggested an informative FOL handout to be distributed at the sale.

**Library Staff Thank You.** Members discussed a "thank-you" gift to library staff. In the past this has been a \$10 Barnes & Noble gift card. Sandra stated there would be 20 employees on staff. Deb offered to purchase the cards. Motion to buy 20 \$10 Barnes and Noble gift cards was seconded and unanimously approved.

**Bags.** Bags used for book sales were previously donated by Gate City. We

cannot get more of the Gate City Bags. Ann brought up the possibility of purchasing bags with a FOL logo. A motion was made, seconded and approved to buy 250 bags, not to exceed \$550. People should submit art and logo ideas by the book sale.

**Book Drive.** Pam brought up the topic of a book drive, soliciting donations of used books to be sold at FOL book sales. Books that have not sold over the past sales could be weeded out. Sandra raised the question of storage over the summer. The idea was tabled until the September meeting.

**Fund Raiser.** Pam also shared a fund raiser conducted by the Wahpeton FOL. Volunteers prepare chocolate desserts which are sold to the public in conjunction with the book sale. All agreed we do not have the volunteers necessary to carry out something on that scale, but that we should look for other fund raising ideas. try.

**West Fest Parade.** The West Fest parade was discussed. A motion was made to allocate \$150 for candy or some other handout. Seconded and Approved. Float ideas were discussed, including sticking pictures of books to magnets to attach to the vehicle.

A motion was made to adjourn. Seconded and approved.

Deb Toddie, Secretary.