

FRIENDS OF THE LIBRARY

Annual Meeting Minutes

Name of Meeting: Annual Business Meeting

Date: October 22, 2019, 7:00 pm

Location: Homework Room

Attendees: Deb Toddie, Sandra Hannahs, Emily Doughty, Jackie Faith, Katherine Smith, Sara Engler, Ann Chale, Maureen Kurtz

AGENDA AND COMMENTS

The meeting was called to order by president Deb Toddie

- 1. Minutes.** The minutes from the February 26, 2019, July 23, 2019 and September 2, 2019 meetings were read. Motion to approve the minutes by Jackie, seconded by Ann and approved by all.
- 2. Treasurer's Report.** The balance as of October 22, 2019 was \$15,708. Motion to approve the report by Katherine, seconded by Emily and approved by all.
- 3. Sandra Reported.** Sandra will be retiring December 1, 2019. The City is currently interviewing for her position. Sandra thanked the Friends for their support of the Library. "We are grateful for all you do."

This past month the Library held a promotion to encourage people to sign up for library cards. Sandra requested \$125.00 to cover the cost of 5-\$25.00 gift cards that were given away in a drawing. Motion to pay this amount by Emily, seconded by Ann and approved by all. Over 100 new card holders were enrolled.

- 4. Old Business.** The Friends participated in the West Fest parade again this year with a decorated car and four people who walked the route handing out tickets for one free book at the Fall Book Sale.

There was some discussion about seeking more people to be part of the parade next year. Those present agreed that we should appoint a parade committee. More discussion will be held on this issue at the Spring meeting.

The Fall Book Sale and membership sign-up netted \$1933.50. That includes money from the sale of books from the bookshelf by the front door. There were 50 tickets, from West Fest Parade, turned in for a free book.

5. NEW BUSINESS.

- a. Officers: All the officers agreed to continue in their current positions for the next year.
- b. There are currently 37 new and renewed members of FOL.
- c. The January Bag Sale will be held Saturday the 18th and Sunday the 19th. Set up will be Thursday the 16th and take down on Monday the 20th. Cider and bars will be served on Saturday by Pam Rezac. If she is unable to serve the officers will make arrangements for the refreshments. A motion was made by Jackie to approve up to \$100.00 to cover the expenses involved in providing the refreshments, seconded by Sandra, approved by all.
- d. The Spring Book Sale will be April 24,25,26, 2020. With set up on Thursday the 23rd and take down on Monday the 27th.
- e. The Spring Meeting will be February 18th, 2020.
- f. The Standing orders were reviewed. A motion was made by Jackie to approve the Standing Orders, seconded by Ann, approved by all.
- g. A motion was made by Jackie to remove the words "Invoice must be submitted within 90 days" from the invoice form. Seconded by Sandra, approved by all.
- h. A motion was made by Emily to remove the option of a "family membership" from the membership form, seconded by Jackie, approved by all.

- 6. Adjournment.** A Motion to adjourn the meeting was made by Jackie and seconded by Deb, and approved by all.

FOL Secretary

Emily Doughty