

Meeting Minutes

Friends of the West Fargo Public Library

October 6, 2022

The meeting was called to order at 6PM by President Mari.

Attending was Board members Mari, Donelle, and Jacob, and Library staff Lauren and Ellen. Sara was excused, Abby was absent.

Approval of the August meeting minutes as distributed was made by Donelle, seconded by Mari. Motion passed.

Treasurer's report was given by Donelle.

Expenditures since last meeting were \$39.69 for snacks at Director meet and greet, \$112.50 for Friends banner, and \$146.15 for West Fest parade candy.

Income since last meeting was \$352.66 from BetterWorldBooks, \$170.00 in memorial donations, \$10.00 in recipe book sales, and \$43.11 in book sales/donations.

Current checking account balance is \$31,479.31, of which \$17,007.27 is remaining Otto Bremer Grant funds. The current Friends balance is \$14,472.04, which is an increase of \$276.04 to from the end of last fiscal year.

The Friends received a thank you letter from the Fargo Public Library for our donation to the One Book, One Community event.

The Amazon Smile is set up. Donelle will work with Jacob to get a handout made for distribution at the library. Direct Your Dollars does not require any set up. Information on that donation option will be included on the Amazon Smile handout.

The week of October 16th is National Friends of Libraries week. Donelle will be participating in a fundraising webinar that week and will report back in December.

The annual audit is due this month, Donelle will see that it is completed once we have the September bank statement.

Library report was given by Lauren as the Director is on maternity leave.

The library is starting a Teen Advisory Board. The group will meet monthly to provide input on and help design youth services at the library. They will be having a Halloween Cupcake war on October 20th.

A Spooky family STREAM event will be held on October 28th.

The library is hosting two family Yoga events this month and in January.

The library has received positive feedback on the memory care kits that were recently rolled out. The Friends funded the purchase of these kits.

Old Business: Donelle presented a proposed revision to the Friends bylaws. Discussion was held regarding adding a Board member attendance requirement and a quorum. A final draft will be sent out to all volunteers in early November and will be voted on at the December meeting.

Donelle moved and Mari seconded to add a Social Media Manager position as a permanent Board position. This will be included in the final bylaw revision. Motion passed.

Recipe book follow-up: total cost of the books was \$2318.25, which is \$4.22 per book. Sales at \$10.00 per book have been very slow. Mari motioned and Donelle seconded to drop the price to \$5.00 per book. Motion passed.

Jacob presented the pros and cons of having a Friends account on various social media outlets. He recommended we be on YouTube, Facebook, and Instagram which was supported by the Board. He will bring any cost considerations to the December meeting for approval.

New Business: Friends of the WFPL Standing Orders were reviewed and revised with the sections on Coffee and Quorum being deleted.

Conflict of Interest form will be signed by Board members at the December meeting.

Meeting adjourned at 7PM.