

Meeting Minutes

Friends of the West Fargo Public Library

Date: December 1, 2022

Call to Order: 6:09 pm

- Present Board Members: Mari, Donelle, Sara, Jacob
- Absent Board Members: Abby
- Present Library Staff: Kirsten, Lauren, Ellen, Betty

Motion to approve meeting minutes from October's meeting

- No changes
- Mari approved
- Donelle seconded

Treasurer's report-Donelle

- Balance as of 10/31/2022: \$23,128.90, of which \$6,028.72 is Otto Bremer Grant fund.
- Expenditure since last meeting was \$7,506.41 for summer intern salaries.
- Deposit was \$31.00, 6 dollars from book sales and a \$25.00 donation.
- So far we have just over \$1,500.00 in Direct Your Dollars receipts. We need \$150,000.00.
- I recently attended a United for Libraries fundraising webinar. The options they presented were making and selling buttons using materials not suitable for circulation, making and selling greeting cards, and flocking people's yards with pink flamingos for a certain donation.

Ellen commented that there are bookmarks around the library promoting Amazon Smile. Board thought it might be a good idea to try the flocking people's yards with pink flamingos fundraiser sometime this summer.

Old Business

Bylaws:

- Changes under article 4
 - If officers are absent for more than 2 meetings they may be asked to resign
- Social media duties added

Changes to bylaws motioned by Mari and seconded by Jacob

Motion passed to changed under bylaws

Recipe book

- Donelle sold one
- Jacob will post to social media for a pitch in selling them

Social media posts-Jacob

- Cooking cookbook
- Giving Heart's Day
- Book Sale

Library Report- given by Lauren

- Friends of Library Book sale
 - Advertise call for donations in January
 - February is donation drive month
 - Sale can be held any weekend in March
 - Except weekend of March 4th
 - Donation storage and processing
 - Study space outside of the Friends closet
 - Remove chairs from space, use stations to block off, and have clear signage
 - Utilize the study nook for staging, storage area
 - First staging area for incoming donations and sorting
 - Move to storage closet when organized/as needed
 - Advertise during library program, "Alice in Wonderland"
 - Library is doing free book Friday with weeded items and will keep those separate from Friends items
 - Set-up for Friends sale will be the MR1 and MR2 tables
 - Will need to look into volunteer needs for sorting and sale
 - Suggested doing a bag sale
 - Items received for Friends sale will be:
 - DVD's
 - Audiobooks
 - Physical books
 - Puzzles/board games
 - Educational toys
 - Video games
 - Donelle will coordinate book sale

New Business:

- Motion to have the VP step down-
 - Has not been attending meetings
 - Motion moved by Mari and seconded by Donelle
 - Approved

- There are others that are interested

Ellen discussed that WFPL will be doing a quarterly publication and will hold a page for Friends.

Since Canva is free if you work with a non-profit, Friends will sign up for Canva and then donate to WFPL. Ellen will help with set-up.

Meeting Adjourned: 6:41