

# Friends of the West Fargo Public Library Meeting Minutes

**Date:** February 2<sup>nd</sup>, 2023

**Call to Order:** 6:09 pm

- Present Board Members: Mari, Donelle, Sara, Jacob
- Present Library Staff: Kirsten, Lauren

Motion to approve meeting minutes from February's meeting

- No changes
- Mari approved
- Donelle seconded

Treasurer's report-Donelle

- Filed annual NP report with Secretary of State
- Filed 990 N with IRS
  - Was accepted
- Submitting reimbursement request for \$50.00 for filing fees and receipts
- Amazon Smile ends 2.22.23
- Invest Your Dollars \$4385
- Balance as of 12/31/22 \$20,285
  - OB Grant \$3,371.19-Playground Equipment
  - WFPL-\$293.59- One Book One Community
- Deposits
  - \$2,200- Match donation for Giving Hearts Day

## Old Business

Vice President

- Asked current Vice President to step down due to lack of attendance
- Voted in Scott Heidrich as Vice President
  - Motion by Mari
  - Seconded by Sara

Social media posts

- Giving Heart's Day
- Book Sale

**Library Report-** Kirsten

- Friends paid for lunches for 2 days during staff-development/moving days
  - Was a bit over budget from original request
    - Approved amount
      - With ask that next time that board is given monetary amount prior to approving request

## **New Business:**

- Giving Hearts Day
  - On schedule
  - Social media posts
- Book Sale
  - Will need volunteers to help set up, during book sale, and takedown
  - Social media posts
  - Credit card machine?
    - Will probably look into that in the Fall
- Form of communication from friends
  - Would like to check into other formats for communicating to membership
    - Mailchimp

Meeting Adjourned: 6:50

Respectfully submitted,

Sara Westall, FWFPL Secretary