

# **Truck Regulatory Officer Special Assignment**

## **ESSENTIAL DUTIES AND RESPONSIBILITIES**

- Monitors construction zones and works with contractors to ensure codes are followed.
- Monitors for speed enforcement, equipment licensing, oversize and overweight construction vehicles, street and curb damage complaints and proper permitting.
- For major projects, attends meetings with contractors, engineers, DOT officials, etc. to plan access routes and diversions for construction related traffic.
- Makes traffic stops primarily in construction zones as well as on other roadways.
- Provides short-term traffic control for oversize vehicles, traffic control testing, utility repairs, hazardous material spills, and other situations.
- Meet with contractor/businesses regarding safety expectations as well as making a basic inspection of equipment and vehicles.
- Measuring and weighing equipment and/or vehicles for the purposes of City of West Fargo permit compliance as well as Federal laws.
- Properly complete and issue City of West Fargo permits as it relates to over-dimensional ordinances and laws.
- Assists with special route-driven projects and events such as parades, marathons, and over-dimensional moves. Plans for traffic control in collaboration with Public Works department and monitors events.
- Assists during Street Department emergencies by notifying residents to move vehicles.
- Tickets and impounds offending vehicles impeding City snow removal efforts.
- Monitors private snow removal to ensure that it does not create problems on public streets.
- Investigates complaints regarding road hazards and traffic signing issues, EPA concerns, illegal dumping, traffic concerns relating to construction/building sites and commercial vehicles.

## **MINIMUM QUALIFICATIONS**

- Three years of previous experience as a West Fargo Police Officer.
- Specialized State Highway Patrol training on commercial vehicle enforcement.